



Dane County

Minutes - Final Unless Amended by Committee

Area Agency on Aging - Access Committee

Tuesday, February 13, 2018

2:30 PM

AAA/ADRC, 2865 N Sherman Ave, Room 109
Madison, WI 53704

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A. Call To Order

*Staff & Guests Present: Cheryl Batterman, Jane De Broux, Jim Krueger, Esther Olson,
and Howard Thomas*

Chair Hockhammer called the meeting to order at 2:33 pm.

Present 5 - ELAINE DESMIDT, JON HOCHKAMMER, GERRY DERR, FRAN
BARMAN-PAULSON, and SRIDEVI MOHAN

Absent 2 - CHRIS JOHNSON, and PEG MARTIN

B. Consideration of Minutes

[2017](#) MINUTES FROM JANUARY 8, 2018
[MIN-484](#)

Attachments: [2018_0108_AAA Access Committee Mtg](#)

**A motion was made by DESMIDT, seconded by DERR, that these minutes be
approved. The motion carried by the following vote:**

Ayes: 5 - DESMIDT, HOCHKAMMER, DERR, BARMAN-PAULSON and MOHAN

Absent: 2 - JOHNSON and MARTIN

C. Action Items

1. 2018 ACCESS COMMITTEE WORK PLAN

[2017](#) 2018 ACCESS COMMITTEE WORK PLAN DRAFT
[ACT-639](#)

Attachments: [2018 Access Comm Work Plan DRAFT](#)

*AAA Manager Cheryl Batterman provided an overview of the work plan and answered
Committee members' questions.*

**A motion was made by DESMIDT, seconded by BARMAN-PAULSON, that the
2018 Access Committee Work Plan be approved as presented. The motion
carried by the following vote:**

Ayes: 5 - DESMIDT, HOCHKAMMER, DERR, BARMAN-PAULSON and MOHAN

Absent: 2 - JOHNSON and MARTIN

D. Presentations

1. 2017 CASE MANAGEMENT SURVEY RESULTS -- LORI BASTEAN

[2017
PRES-137](#) CONSUMER SURVEY 2017 - AAA CASE MANAGEMENT -
RESULTS - NO PRONOUNS

Attachments: [Consumer Survey 2017 - AAA Case Management - Results - no
pronouns DRAFT](#)

[2017
PRES-138](#) CONSUMER SURVEY 2017 - AAA CASE MANAGEMENT -
RESULTS - SYNOPSIS DRAFT

Attachments: [Consumer Survey 2017 - AAA Case Management - Results -
Synopsis DRAFT](#)

DCDHS Senior Program Analyst/Manager Lori Basteau was unable to attend. The presentation will be rescheduled.

2. CAREGIVER PROGRAM UPDATE -- JANE DE BROUX

[2017
PRES-145](#) DANE COUNTY CAREGIVER PROGRAM UPDATE

Attachments: [Dane County Caregiver Program Update](#)

Jane De Broux, Dane County Caregiver Program Coordinator, distributed an overview of 2017 program activities and explained there are significant changes to the Caregiver Support Program in 2018 as the State strengthens its directive that efforts focus on the caregiver rather than the care recipient. An extensive caregiver assessment is now part of the Caring for the Caregiver Grant application process as a tool to best meet the individual's needs and a post-grant assessment was added to determine effectiveness. De Broux conducts both assessments and completes applications – a change from past years when Focal Point case managers were the primary facilitators of applications.

E. Reports to Committee

1. 2017 CASE MANAGEMENT SERVICE REPORTS: QTR 4

[2017
RPT-607](#) 2017 CM REPORTS - QUARTER 4

Attachments: [2017 CM Service Reports-QTR 4](#)

Batterman answered Committee members' questions.

2. 2017 COMMITTEE WORK PLAN REPORT: QTR 4

[2017
RPT-608](#)

2017 ACCESS COMMITTEE WORK PLAN QUARTER 4

Attachments: [2017 Access Comm Work Plan QTR 4](#)

Batterman answered Committee members' questions.

3. CASE MANAGEMENT FUNDING FORMULA: 2019 BUDGET

[2017
RPT-664](#)

CM FUNDING FORMULA HISTORY 1994-2018

Attachments: [CM Funding Formula History 1994-2018](#)

[2017
RPT-665](#)

FOCAL POINT CM CENSUS VS SERVED 2014-2017

Attachments: [Focal Point CM Census vs Served 2014-2017](#)

[2017
RPT-666](#)

FOCAL POINT CM CLIENTS 2008-2017

Attachments: [Focal Point CM Clients 2008-2017](#)

[2017
RPT-667](#)

FOCAL POINT CM COUNTY FUNDING 2013-2018

Attachments: [Focal Point CM County Funding 2013-2018](#)

[2017
RPT-668](#)

FOCAL POINT CM SERVICE HOURS 2008-2017

Attachments: [Focal Point CM Service Hours 2008-2017](#)

[2017](#)
[RPT-669](#)

FOCAL POINT CM UNIT COSTS 2014-2017

Attachments: [Focal Point CM Unit Costs 2014-2017](#)

Batterman provided a historical overview of the Case Management Funding Formula and asked Committee members to consider whether changes should be recommended to the AAA Board. The Case Management Funding Formula will be an action item during the Access Committee meeting on 5 March 2018.

Batterman reported personnel at the four Madison Senior Coalitions expect case management waitlists to dissipate upon the coalitions' merger in 2019. Jim Krueger, North/Eastside Senior Coalition Executive Director, stated he believes the merger will allow for a pooling of resources to better allow Focal Points to avoid waitlists during times of personnel turnover.

4. 2019 AAA BUDGET PRIORITIES DRAFT

[2017](#)
[RPT-671](#)

2019 AAA BUDGET PRIORITIES--FOCAL POINT DIRECTORS DRAFT

Attachments: [2019 AAA Budget Priorities--Focal Point Directors DRAFT](#)

[2017](#)
[RPT-609](#)

CM EMERGING TRENDS & CLIENT ISSUES SUMMARY 2017

Attachments: [CM Emerging Trends & Client Issues Summary 2017](#)

Batterman provided an overview of the 2019 AAA Budget Priorities Draft created with Focal Point Directors' input and reiterated that the Legislative/Advocacy Committee is seeking more input on budget priorities from the Access Committee about areas it oversees, including Case Management. The Case Management Emerging Trends & Client Issues Summary is in response to the Focal Point Directors' request for a summary of topics most often mentioned in quarterly Client-Centered Case Management Reports submitted last year.

5. 2019-2021 AREA PLAN UPDATE

Batterman reported the AAA Board is scheduled to consider approval of the 2019-2021 AAA Area Plan work timeline at its meeting on 19 February 2018. Requests for volunteers to serve on work groups have been issued and meetings will be scheduled soon. For the first time, the State is mandating that draft goals be submitted by the end of June for the purpose of feedback. The final 2019-2021 AAA Area Plan must be submitted by 31 December 2018.

6. COMMITTEE MEMBERSHIP

Batterman reported the AAA Board will consider the appointment of Nora Hammer, an East Madison/Monona Coalition of the Aging case manager, to the Access Committee during its February meeting. An additional opening remains for a community representative.

7. CHAIR & STAFF REPORTS

None.

F. Future Meeting Items and Dates

NEXT MEETING: MONDAY, 5 MARCH 2018, 2:30 PM @ AAA/ADRC

G. Public Comment on Items not on the Agenda

None.

H. Such Other Business as Allowed by Law

None.

I. Adjournment

A motion was made by DESMIDT, seconded by BARMAN-PAULSON, to adjourn.

Ayes: 5 - DESMIDT, HOCHKAMMER, DERR, BARMAN-PAULSON and MOHAN

Absent: 2 - JOHNSON and MARTIN

This meeting adjourned at 3:56 pm.

Minutes respectfully submitted by Howard Thomas, AAA Clerk III.