



Dane County

Minutes - Final Unless Amended by Committee

Cultural Affairs Commission

Wednesday, February 21, 2018

5:15 PM

CCB, Room 321

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A. Call To Order

Call to order at 5:20pm.

This was approved

Present 7 - MARY KLEHR, STEVEN MORGAN, CAROLE TRONE, RODERICK RITCHERSON,
CHRISTIAN ALBOURAS, LUIS MONTOTO, and TRACY WILLIAMS-MACLIN

Excused 5 - DIANE EVERSON, Supervisor MARY KOLAR, MATT VELDRAN, SAMIE
CHAMBERS, and MARCIA MIQUELON

B. Consideration of Minutes

[2017](#)
[MIN-519](#)

1/17/18 Cultural Affairs Commission Meeting Minutes

Attachments: [Wednesday, January 17, 2018 Commission Minutes](#)

This Minutes were approved.

C. Action Items

None.

D. Presentations

Theatre Lila Artistic Director- Jessica Lanius

E. Reports to Commission

Executive

Director will be sending grant review assignments to commissioners. Commission members asked to chair the commission grant review panels. New commissioners will be paired with a commissioner that is familiar with the grant review process. March 1st is the deadline for commissioners to relay to the director, which grant review panel that they will chair.

Ritcherson has contacted the County Executive's assistant to schedule a meeting to discuss the office commission's name realignment and other issues.

Sara Ansell, from the DAMA board, will be asked to present to the commission on her mural project in Philadelphia.

Ritcherson, Chambers, Fraire and Williams-Maclin attended Frostiball and represented Dane Arts.

Ritcherson suggested showcasing Dane County artists of different heritages, races and backgrounds in the Dane Arts Gallery, located on the first floor of the City-County building to coincide with Black History Month, Hispanic Heritage Month, Hmong American Heritage Month, Native American Heritage Month, etc., that is representative of Dane County.

Klehr shared, in previous years, Dane Arts published a directory of Dane County artists. Williams-Maclin suggested researching a variety of outlets, including searching the internet, to find diverse artists. Montoto suggested searching social media sites and pages that are associated with various groups and artists of different backgrounds.

At the next commission meeting, the Executive Committee would like to will discuss and select commission meeting dates in different locations throughout Dane County.

Ritcherson was interviewed for the DABL video that will be used for promotion of the event.

Handbook Workgroup

Klehr and Morgan have been updating the commission handbook. Images, a letter from the director, commissioner bios and commissioner expectations are included in the handbook. Klehr will email all of the commissioner bios to the commissioners to make any edits. Updated bio information should be emailed to Klehr and Cultural Affairs Specialist, Taeli Turner, to ensure that the website has the current information, as well. Deadline for commissioner bios to be submitted is March 1, 2018.

Blockstein Funds

Albouras, Kolar and Veldran will revisit this conversation to work out pending details.

Grants

Morgan stated that there was insufficient feedback from panelists on the updated rubric. Director will ask 3-5 past panelists to grade 3-5 mid-level grants, within the next few months and to offer adequate feedback.

PR

Montoto and Miquelon will need suggestions from the commission on PR direction.

Ritcherson stated that the PR committee will be fully engaged once the new advertising campaign is completed.

Fundraising

Fundraising committee members excused. Chambers submitted a report via email:

Everson and Chambers met to discuss the history of the commission's fundraising efforts. Chambers will meet with the Ho-Chunk Gaming Marketing Department to get their thoughts on the best way to handle the mechanics of the January 2019 fundraiser; and then schedule a meeting with the Ho-Chunk Gaming Marketing Director, Promotions Manager, Cultural Affairs – Dane Arts Director, Fraire, Cultural Affairs Specialist, Turner, Bolz Student Intern, Strand, and Everson to solidify the details. The team will also need to decide on potential dates, and the structure of the donor reception.

Director

Director shared updates with the commission members.

F. Future Meeting Items and Dates

March 21, April 4 (sub committee review panel)

G. Public Comment on Items not on the Agenda

H. Such Other Business as Allowed by Law

None.

I. Adjourn

Adjourned at 6:24pm.

This was approved

Minutes respectfully submitted by Taeli Turner.