



# Dane County

## Minutes - Final Unless Amended by Committee

### Area Agency on Aging - Access Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Monday, May 6, 2019

2:30 PM

AAA/ADRC, 2865 N. Sherman Ave., Room 109  
Madison, WI 53704

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AAA/ADRC, 2865 N. Sherman Ave., Room 109  
Madison, WI 53704

#### A. Call To Order

*Staff & Guests Present: Cheryl Batterman, Howard Thomas, and Angela Velasquez*

Chair Hochkammer called the meeting to order at 2:34 pm.

**Present** 7 - ELAINE DESMIDT, JON HOCHKAMMER, FRAN BARMAN-PAULSON, SRIDEVI MOHAN, PAMELA FLAD, BARBARA BOUSTEAD, and CAROL LORENZ  
**Absent** 2 - GERRY DERR, and JENNIFER BROWN

#### B. Consideration of Minutes

[2019](#) MINUTES FROM APRIL 1, 2019  
[MIN-012](#)

**Attachments:** [2019\\_0401\\_AAA\\_Access\\_Committee\\_Mtg](#)

A motion was made by LORENZ, seconded by BARMAN-PAULSON, to approve the minutes. The motion carried by the following vote:

**Ayes:** 7 - DESMIDT, HOCHKAMMER, BARMAN-PAULSON, MOHAN, FLAD, BOUSTEAD and LORENZ  
**Absent:** 2 - DERR and BROWN

*Brown arrived at 2:38 pm.*

**Present** 8 - ELAINE DESMIDT, JON HOCHKAMMER, FRAN BARMAN-PAULSON, SRIDEVI MOHAN, PAMELA FLAD, BARBARA BOUSTEAD, CAROL LORENZ, and JENNIFER BROWN  
**Absent** 1 - GERRY DERR

## C. Action Items

### 1. CLIENT-CENTERED CASE MANAGEMENT POLICY & PROCEDURES

[2019](#)  
[ACT-011](#) CLIENT-CENTERED CASE MANAGEMENT POLICY &  
PROCEDURES

**Attachments:** [Client-Centered Case Management Policy & Procedures DRAFT3 2019](#)

*AAA Manager Cheryl Batterman provided an overview of the proposed updates to the document – many of which are technology-related -- and answered committee members' questions. The following suggestions were made: 1) Under Procedure, in the Referrals item, change "law enforcement" to "first responders"; 2) Change all instances of "low-income" to "financially eligible"; and 3) Change the Purpose statement to: "To comply with the Area Agency on Aging of Dane County contract to provide professional and confidential client-centered case management services that are culturally and linguistically appropriate to financially eligible older adults age 60 and over living in Dane County. (Financially eligibility is defined in yearly contracts.)"*

**A motion was made by DESMIDT, seconded by BOUSTEAD, to recommend the AAA Board approve the Client-Centered Case Management Policy & Procedures document with the changes proposed above. The motion carried by the following vote:**

**Ayes:** 8 - DESMIDT, HOCHKAMMER, BARMAN-PAULSON, MOHAN, FLAD, BOUSTEAD, LORENZ and BROWN

**Absent:** 1 - DERR

### 2. CLIENT-CENTERED CASE MANAGEMENT LOGIC DIAGRAM

[2019](#)  
[ACT-012](#) CLIENT-CENTERED CASE MANAGEMENT LOGIC DIAGRAM

**Attachments:** [Final Logic Diagram DRAFT2 2019](#)

*Batterman detailed the proposed minor changes to the document and answered committee members' questions.*

**A motion was made by DESMIDT, seconded by LORENZ, to recommend the AAA Board approve the Client-Centered Case Management Logic Diagram as presented. The motion carried by the following vote:**

**Ayes:** 8 - DESMIDT, HOCHKAMMER, BARMAN-PAULSON, MOHAN, FLAD, BOUSTEAD, LORENZ and BROWN

**Absent:** 1 - DERR

## D. Presentations

None.

## E. Reports to Committee

### 1. 2019 CASE MANAGEMENT SERVICE REPORTS: QTR 1

[2019 RPT-020](#) 2019 CASE MANAGEMENT SERVICE REPORTS: QTR 1

**Attachments:** [2019 Focal Point CM Service Reports QTR 1](#)

*Batterman stated two data-tracking items – number of contacts with seniors enrolled in Family Care, IRIS and Partnership, and number of seniors leaving Family Care, IRIS or Partnership and returning to our case management program – will be removed from the form as the information is no longer relevant. The two remaining data-tracking items will remain on the form to collect information required by the 2019-2021 Area Aging Plan.*

### 2. 2019 COMMITTEE WORK PLAN: QTR 1

[2019 RPT-046](#) 2019 AAA ACCESS COMMITTEE WORK PLAN: QTR 1

**Attachments:** [2019 Access Comm Work Plan QTR1 DRAFT](#)

*Batterman provided an overview of progress toward the plan goals and answered committee members' questions.*

### 3. PUBLIC HEARINGS

[2019 RPT-022](#) ADRC PUBLIC HEARINGS MAY 2019

**Attachments:** [ADRC Public Hearings May 2019](#)

*Batterman encouraged committee members to attend one of the two remaining public hearings being conducted in May by the Aging & Disability Resource Center's Governing Board to gain feedback from consumers about their experiences with the ADRC, Partnership, Family Care and IRIS, as well as to solicit information about unmet needs for older adults and people with disabilities. Hochkammer asked those who attend to report back to the committee in June. Batterman will share the final report from the hearings.*

### 4. 2020 AAA BUDGET PRIORITIES

[2019  
RPT-023](#)

2020 AAA BUDGET PRIORITIES DRAFT 042419

**Attachments:** [2020 AAA Budget Priorities DRAFT 042419](#)

*Batterman provided an overview of the draft priorities, which won't be finalized until after the proposed Dane County Department of Human Services (DCDHS) 2020 budget is released in September. Under the Advocacy header, "Low-Income Senior Housing" will be changed to "Subsidized Senior Housing."*

## 5. CHAIR & STAFF REPORTS

*Batterman reported Senior Nutrition Program Dietitian Mary Browning retired in March after serving Dane County seniors for 21 years. Alyce Reichenbacher was hired to fill two part-time openings: Registered Dietitian and Healthy Aging Coordinator for evidence-based health promotion classes such as Healthy Living with Diabetes, Healthy Living with Chronic Pain, Living Well, and Powerful Tools for Caregivers. Reichenbacher is employed by NewBridge Madison and will work in the AAA office on a contract basis. She began her duties on 25 April 2019.*

*AAA Aging Program Specialist Angela Velasquez reported Dane County received a state grant award of \$254,000 to be spent over 18 months to provide behavioral crisis planning training to direct care workers who interact with consumers afflicted by dementia or an intellectual/developmental disability. The funding pays the employees and the employer a stipend to bolster attendance. Velasquez worked with DCDHS staff in the Adult Protective Services and Intellectual and Development Disabilities units to write the grant proposal. Dane County's grant submission was ranked the top application by the State's review panel and was one of five awarded.*

*Velasquez is working with Sara Koenig, Elder Nutrition Program Manager for the Wisconsin Department of Health Services/Division of Public Health, to submit a proposal for a Federal Innovation Demonstration Grant to further demonstrate the Dane County Elder Nutrition Program's My Meal-My Way restaurant model for nationwide replication. The grant would provide approximately \$168,000 over three years to produce a replication manual, test the impact on current Dane County My Meal-My Way sites in terms of diner participation and diner donations when they are open more than one day a week, and pay for those additional meals. The potential sites that would expand service days are Cranberry Creek Café (Madison) and Fink's Café (Mt. Horeb). A new restaurant site specializing in ethnic cuisine would also be opened. Dane County would partner with Barron, Crawford, and Portage counties in executing the project.*

## F. Future Meeting Items and Dates

NEXT MEETING: MONDAY, 3 JUNE 2019, 2:30 PM @ AAA/ADRC

*Chair Hochkammer is unable to attend. Vice Chair Mohan plans to facilitate the meeting.*

## G. Public Comment on Items not on the Agenda

None.

## H. Such Other Business as Allowed by Law

*None.*

## I. Adjournment

A motion was made by **BARMAN-PAULSON**, seconded by **BOUSTEAD**, to adjourn.

**Ayes:** 8 - DESMIDT, HOCHKAMMER, BARMAN-PAULSON, MOHAN, FLAD, BOUSTEAD,  
LORENZ and BROWN

**Absent:** 1 - DERR

*This meeting adjourned at 3:38 pm.*

*Minutes respectfully submitted by Howard Thomas, AAA Clerk III.*