



# Dane County

## Minutes - Final Unless Amended by Committee

### Park Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, July 10, 2019

5:30 PM

Lyman F Anderson Ag & Conservation Center  
5201 Fen Oak Drive - Room A/B  
Madison WI 53718

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5201 Fen Oak Drive - Room A/B

#### A. Call To Order

**Present:** 4 - DAVE RIPP, NANCY BOGUE, STEFANIE BROUWER and ANALIESE EICHER

**Excused:** 2 - DANIEL WISNIEWSKI and TOM THORESEN

*Commission member THORESEN was not present at the beginning of the meeting but was present as noted below.*

*Youth Governance Program member Ziggy Bjurlin was not present at the beginning of the meeting but was present as noted below.*

*Staff Present: Darren Marsh, Sharene Smith*

*Others Present: Greg Payne and Jeremy Rach of WisDOT*

*Meeting called to order by Vice-Chair RIPP at 5:30 pm.*

#### B. Consideration of Minutes

[2019](#) PC MINUTES\_6-26-19  
[MIN-114](#)

**Attachments:** [2019 MIN-114 PC Minutes 6-26-19.pdf](#)

A motion was made by EICHER, seconded by BROUWER, that the minutes of June 26, 2019 be approved. The motion carried by a voice vote: 4/0.

#### C. Fund Transfers - None

#### D. Referrals (Resolutions & Ordinance Amendments) - None

*Youth Governance Program Member Bjurlin arrived at 5:37 pm.*

*Commission Member THORESEN arrived at 5:39 pm.*

**Present:** 5 - DAVE RIPP, TOM THORESEN, NANCY BOGUE, STEFANIE BROUWER and  
ANALIESE EICHER

**Excused:** 1 - DANIEL WISNIEWSKI

## **E. Items Requiring Committee Action**

1. [2019  
ACT-065](#) DE MINIMIS DETERMINATION - WIS 19

**Attachments:** [2019 ACT-065 WIS 19 De minimis Determination.pdf](#)

*Greg Payne, Senior Project Development Engineer and Jeremy Rach, Design Engineer for the Wisconsin Department of Transportation, provided a presentation and update on the WIS 19 resurfacing and reconstruction project between WIS 78 and US 12 that includes several park properties: Halfway Prairie School, Halfway Prairie Wildlife Area and Indian Lake County Park. Payne explained that there are a number of safety issues that are driving this project. The primary issues include very narrow shoulders and sharp curves. The shoulders will be widened to 6' from the park entrance east to US 12. The goal is to have all the project planning work completed by this fall with a tentative construction date of 2023. Payne stated one of the safety measures they're hoping to provide as part of this project is a highway underpass for pedestrian access between Indian Lake and Halfway Prairie. The underpass will also serve as the trail route for the Ice Age Scenic Trail. Payne mentioned that they have been working internally with the bike/pedestrian planners and have decided on an 8' corrugated culvert vs the 7.5' culvert initially proposed. Payne provide the commission with plans that showed a rendering of the proposed design and conceptual site plan.*

*Discussion: BOGUE stated that she thought it looked too dark to be inviting to users. THORESEN stated that RIPP, BROUWER and he had visited the Treinen Farms Underpass on Highway 60. RIPP and THORESEN both thought the Treinen Farm underpass had enough light and was plenty wide. BROUWER stated that she thought it didn't look or feel like a public use facility. She thought the culvert design looked and felt like a cattle pass, still preferring a concrete box culvert design. RIPP stated that concrete stays damp and moist all the time. THORESEN stated that he didn't like concrete because it stays damp and algae builds up to make slippery conditions. Users need to be careful when walking or riding through them. EICHER asked if the underpass could be a project for the Dane Arts Commission to involve painting it or using art to make the structure more inviting. BROUWER stated that these are two premier park properties. Indian Lake is one of the most heavily use county parks especially for hiking. The Ice Age National Scenic Trail will also pass through the culvert. THORESEN stated that he would like to see the wing walls or headwall provide a better entrance way for the culvert underpass. BROUWER stated that at least the entrance should be more welcoming. RIPP stated that Dane County Parks will need to create the trail system that will lead the public to the underpass. RIPP stated that there are still a few issues to work out before action can be taken on the De Minimis letter. The commission asked Marsh to work with WisDOT officials to see if there were opportunities to adjust the letter, considering the commission's suggestions for the underpass.*

2. [2019](#)  
[ACT-103](#) ELECTION OF OFFICERS

RIPP asked for nominations for chair.

A motion was made by BROUWER to nominate RIPP as commission chair. Three calls for additional nominations resulted in no additional nominations.

A motion was made by THORESEN to close nominations and cast unanimous ballot for RIPP as Park Commission Chair.

The motion carried by voice vote: 5/0, YGP: 1/0

RIPP asked for nominations for first vice-chair

A motion was made by BOGUE to nominate THORESEN as first vice-chair. Three calls for additional nominations resulted in no additional nominations.

A motion was made by EICHER to close nominations and cast unanimous ballot for THORESEN as Park Commission First Vice-Chair.

The motion carried by voice vote: 5/0, YGP: 1/0

RIPP asked for nominations for second vice-chair

A motion was made by BROUWER to nominate WISNIEWSKI as second vice-chair. Three calls for additional nominations resulted in no additional nominations.

A motion was made by THORESEN to close nominations and cast unanimous ballot for WISNIEWSKI as Park Commission Second Vice-Chair.

The motion carried by voice vote: 5/0, YGP: 1/0

*Commission member EICHER left the meeting at 6:10 pm.*

**Present:** 4 - DAVE RIPP, TOM THORESEN, NANCY BOGUE and STEFANIE BROUWER

**Excused:** 2 - DANIEL WISNIEWSKI and ANALIESE EICHER

**F. Presentations - None**

**G. Reports to Committee**

## Web Based Reservation/Permitting Systems and Fee Collection Kiosks

*Marsh provided the status on the County Purchasing Department's RFP for a new parks web-based reservation program. The deadline for proposals is July 24th. The goal is to have a new system in place for 2020. Marsh stated that the Commission has already appointed BOGUE and BROUWER to a subcommittee to help with the review of the new reservation program. Marsh stated he had a couple of policy changes related to the new program including making all campsites reservable; currently 23 out of the 175 campsites are non-reservable. Marsh stated campers want to know site availability and a guarantee they can reserve it vs driving around from one campground to another on a chance for a site.*

*Marsh also stated that the division wants to offer a more customer-friendly way to purchase permits in the field by using credit card self-registration kiosks. Marsh stated that over time, the goal would be to do away with the cash collection tubes. These tubes are constantly being broken into and vandalized, with permits and money being stolen. With the credit card machines, there is no stealing of cash or data, and no staff time taken to maintain the collection tubes. Most public agencies are already using this service vs cash collection tubes. As a trial, two credit card kiosks will be purchased and installed at Capital Springs this fall. If these work successfully, the program will be expanded to include other parks and recreation facilities.*

## H. Announcements

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7/5/19 *Prairie Restore & Pollinator Workdays, LFHC, 9-noon - FOCSRA*  
7/7/19 *Vlntr Workday, Donald Park, 8:30- noon - Friends of Donald Park*  
7/7/19 *Weeding at Liebetrau Prairie, Pine Rd - IATA*  
7/8/19 *Seed Collect Spiderwort at Ice Age M - DC Park Staff*  
7/8/19 *Stewart Board Meeting, 5:30 pm - Friends of Stewart*  
7/9/19 *Vlntr Workday, Walking Iron, 9-noon - DC Park Staff*  
7/9/19 *Monarch Conserve & Caterpillar Monitoring, 4-6 pm - Friends of Schumacher*  
7/10/19 *TDS Volunteer Workday, Lake Farm #1, 12-4 pm -DC Parks*  
7/10/19 *Seed Collecting Spiderwort at Schoenberg, 9-noon - DC Park Staff*  
7/11/19 *Weeds & Wildflowers, Silverwood 9-noon - DC Park Staff*  
7/12/19 *Lil Explorers, LFHC, 9am -FOCSRA*  
7/12/19 *Cap Springs Bumble Bee Brigade Train -FOCSRA*  
7/12/19 *Vlntr Restore, Brigham, 9-noon - DC Park Staff*  
7/13/19 *Friends of Anderson Workday, 8-11am - Friends of Anderson*  
7/13/19 *Ice Age -Trailtessa Hike - REI, IATA, DC Parks, Friends of Indian Lake*  
7/14/19 *Vlntr Workday, Donald Park, 8:30-noon -Friends of Donald Park*  
7/14/19 *Grand opening of the Center for Rural History -Friends of Schumacher*  
7/14/19 *Parsnip mowing at Springfield Hill, Ballweg Rd -IATA*  
7/15/19 *Pheasant Branch Board, 5:15-7:18 pm*  
7/15/19 *Schumacher - Chicken Wrangler Wrkshp 3-5 pm - Friends of Schumacher*  
7/16/19 *Seed collect shooting star, Goodland, 9-noon - DC Parks Staff*  
7/16/19 *Vlntr Train-Train & Strengthen Friends, LFHC, 1- pm-Extension & Park Staff*  
7/17/19 *BLW Neighborhood Association, Lake Farm 1-3pm - DC Park Staff*  
7/17/19 *Friends of Anderson Board, Oregon Town Hall, 7pm*  
7/17/19 *FOCSRA Board Meeting, LFHC 4:30-6 pm*  
7/18/19 *Seed collect shooting star at Cam-Rock, 9-noon - DC Parks Staff*  
7/18/19 *Pheasant Branch Conservancy Day, 6:30-7:30 pm - Friends of Pheasant*  
7/19/19 *Vlntr Restore,Token Creek Group Camp, 9-noon - DC Park Staff*  
7/19/19 *Prairie Restore & Pollinator Work, LFHC, 9-noon - FOCSRA*  
7/20/19 *Stewart Walk and Talk on Bees, 10 am - Friends of Stewart*  
7/20/19 *Firefly Hike, Indian Lake - Friends of Indian Lake*  
7/21/19 *Friends of Stewart Workday- Friends of Stewart*  
7/21/19 *Friends of Donald Park Board of Directors meeting*  
7/21/19 *Vlntr Workday, Donald Park, 8:30 -noon - Friends of Donald Park*  
7/21/19 *LFHC & Capital Springs Open House- Nature Walk, 12:30-2pm - FOCSRA*  
7/23/19 *Vlntr Workday, Walking Iron, 9 - noon - DC Park Staff*  
7/26/19 *Friday Vlntr Restore, Donald Park Sutter Rd lot, 9-noon - DC Park Staff*  
7/26/19 *Schumacher Farm Evening-All About Moths, 7-9 pm - Friends of Donald*  
7/27/19 *Trail tread repair workday with IATA, Springfield Hill - IATA*  
7/28/19 *Savanna weed/brush clear, Prairie Moraine - IATA*  
7/28/19 *Vlntr Workday, Donald Park, 8:30-noon - Friends of Donald*

7/29/19      *Certified Land Steward Orientation, LFHC, 9-3:30- DC Park Staff*  
7/30/19      *Weeds & Wildflowers, Anderson Farm, 9-noon - DC Park Staff*

**I. Future Meeting Items and Dates**

July 24th, 6 pm at McCarthy County Park

**J. Public Comment on Items not on the Agenda**

**K. Such Other Business as Allowed by Law**

**L. Closed Session**

A motion was made by THORESEN, seconded by BOGUE, that the meeting enter into closed session. The motion carried by a voice vote: 4/0, YGP: 1/0

*The Commission entered into closed session per Wis. Stat. 19.85(1)(e): The Commission may go into closed session for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

**M. Return to Open Session**

A motion was made by THORESEN, seconded by BROUWER, that the meeting exit out of closed session. The motion carried by a voice vote: 4/0, YGP: 1/0

**N. Adjourn**

A motion was made by THORESEN, seconded by BOGUE, that the meeting be adjourned. The motion carried by a voice vote: 4/0, YGP: 1/0

*Meeting adjourned at 7:20 pm.*

*Respectfully submitted by Darren Marsh. Minutes are subject to committee approval.*