



# Dane County

## Minutes - Final Unless Amended by Committee

### Personnel & Finance Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

---

Monday, June 15, 2020

5:30 PM

Remote Meeting: 1-877-309-2073, access code  
750-833-133

---

Remote Meeting: 1-877-309-2073, access code 750-833-133

The June 15th Personnel & Finance Committee meeting is being held remotely. The public can access the meeting by calling the number below. Once prompted, enter in the access code and you will be connected to the meeting.

**NOTE:** You will be placed on hold until the host joins.

**United States (Toll Free): 1-877-309-2073**

**Access Code: 750-833-133**

If you would like to register to speak, please fill out a registration form by clicking on the following link:

<https://www.surveymonkey.com/r/B9GX9TV>

Registrations will be accepted until 30 minutes prior to the beginning of the meeting. Staff will then call you into the meeting when the item is before the committee.

#### A. Call To Order

Chair Miles called the meeting to order at 5:30 PM.

**Others Present:** Greg Brockmeyer, Chuck Hicklin, Meg Krohn, Jerry Mandli, Laura Hicklin, Kim Jones, Gene Meyers, Roxanne Weineke, Carrie Meier, Janel Heinrich, Casey Becker, John Welch

**Present:** 6 - CARL CHENOWETH, CHUCK ERICKSON, ANDREW SCHAUER, PATRICK MILES, SHELIA STUBBS and KRISTEN AUDET

**Excused:** 1 - ANALIESE EICHER

#### B. Consideration of Minutes

1. [2020 MIN-057](#) Approval of Minutes - Personnel & Finance June 1, 2020

**Attachments:** [2020 MIN-057 PF20200601](#)

[6-1-20 Chat](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Minutes be approved. The motion carried by a voice vote 6-0.

### C. Fund Transfers

1. [2020 FTR-008](#) 2020 FTR-008 200517 - 11 - OJA OPIATE TREATMENT RSAT

**Attachments:** [2020 FTR-008 200517 - 11 - OJA OPIATE TREATMENT RSAT](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Fund Transfer be approved. The motion carried by a voice vote 6-0.

### D. Referrals (Resolutions & Ordinance Amendments)

1. [2020 RES-071](#) AUTHORIZING AMENDMENT TO ON-CALL ENGINEERING SERVICES WITH MEAD AND HUNT INC

**Sponsors:** SCHAUER and RUSK

**Attachments:** [2020 RES-071](#)

[2020 RES-071 Fiscal Note](#)

[2020 RES 071 CONTRACT #13785A](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0.

2. [2020 RES-075](#) AUTHORIZING RECLASSIFICATION OF A MEDICAL INTERPRETER POSITION TO A PUBLIC HEALTH SPECIALIST IN PUBLIC HEALTH-MADISON AND DANE COUNTY

**Sponsors:** EICHER and STUBBS

**Attachments:** [2020 RES-075](#)

[2020 RES-075 Fiscal Note](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0.

3. [2020 RES-081](#) AUTHORIZING EXECUTION OF LEASE WITH PREFERRED DEVELOPMENT MADISON, LLC FOR PREMISES AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK

**Attachments:** [2020 RES-081](#)  
[2020 RES-081 Fiscal Note](#)  
[2020 RES-081 CONTRACT #14037](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0.

4. [2020 RES-084](#) AUTHORIZING WAUNAKEE LEASE FOR JOINING FORCES FOR FAMILIES PROGRAM - DCDHS - PEI DIVISION

**Sponsors:** DOYLE, KIEFER, RITT and RUSK

**Attachments:** [2020 RES-084](#)  
[2020 RES-084 FISCAL NOTE](#)  
[2020 RES-084 CONTRACT #14038](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0.

5. [2020 RES-085](#) AMENDING CONTRACT TO FOCUS COUNSELING, INC. DCDHS - HAA DIVISION

**Sponsors:** DOYLE, MILES and GRAY

**Attachments:** [2020 RES-085](#)  
[2020 RES-085 FISCAL NOTE](#)  
[2020 RES-085 CONTRACT #13981B](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0.

6. [2020 RES-086](#) AMENDING CONTRACT TO S AND J HOME CARE, LLC DCDHS - HAA DIVISION

**Sponsors:** DOYLE, MILES and GRAY

**Attachments:** [2020 RES-086](#)  
[2020 RES-086 FISCAL NOTE](#)  
[2020 RES-086 CONTRACT #13990A](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0.

7. [2020 RES-087](#) AUTHORIZING GRANT FUNDING FOR THE CORONAVIRUS EMERGENCY RESPONSE PROGRAM

**Sponsors:** McCARVILLE, CHAWLA, GRAY, HATCHER, RITT and RUSK

**Attachments:** [2020 RES-087](#)  
[2020 RES-087 Fiscal Note](#)  
[2020 RES-087 CONTRACT #14035](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0.

8. [2020 RES-088](#) CONTRACT CHANGE ORDER #41 FOR CONTRACT WITH BIOFERM USA, INC. FOR 3 BIOGAS CLEANING EQUIPMENT FOR PIPELINE INJECTION (PHASE III)-7102 US HWY 12&18, MADISON, WI-CONTRACTOR: BIOFERM USA, INC.

**Sponsors:** RATCLIFF, RIPP and RUSK

**Attachments:** [2020 RES-088](#)  
[2020 RES-088 FISCAL NOTE](#)  
[2020 RES-088 CHANGE ORDER #41](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0.

9. [2020 RES-089](#)      **APPROVING CONTRACT ADDENDUM #1 WITH SECOND HARVEST FOOD BANK TO PURCHASE AND DISTRIBUTE FOOD TO DANE COUNTY FOOD PANTRIES TO ADDRESS FOOD INSECURITY RESULTING FROM THE COVID-19 PANDEMIC**

**Sponsors:** MILES, CHAWLA, GRAY, HATCHER, RIPP, RITT and RUSK

**Attachments:** [2020 RES-089](#)  
[2020 RES-089 Fiscal Note](#)  
[2020 RES-089 CONTRACT #14005A](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0.

10. [2020 RES-091](#)      **AWARD OF CONTRACT FOR PHOTOVOLTAIC SYSTEMS AT THE LUSSIER FAMILY HERITAGE CENTER AND LUNNEY LAKE FARM PARK**

**Sponsors:** RATCLIFF, CHAWLA, GRAY, RIPP and RUSK

**Attachments:** [2020 RES-091](#)  
[2020 RES-091 FISCAL NOTE](#)  
[2020 RES-091 CONTRACT #14036](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0.

11. [2020 RES-092](#)      **AUTHORIZING THE SALE OF LAND FROM DANE COUNTY TO H STORAGE LLC IN THE TOWN OF COTTAGE GROVE**

**Sponsors:** RATCLIFF and RUSK

**Attachments:** [2020 RES-092](#)  
[2020 RES-092 FISCAL NOTE](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0.

12. [2020 RES-093](#) AUTHORIZING AMENDMENT OF 2020 BUDGET FOR IN-PAYMENT TO LANDFILL CLOSURE ESCROW

**Sponsors:** RATCLIFF, MILES and RUSK

**Attachments:** [2020 RES-093](#)  
[2020 RES-093 FISCAL NOTE](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0.

13. [2020 RES-095](#) AUTHORIZING THE PURCHASE OF A STREAMBANK AND PUBLIC RECREATIONAL TRAIL EASEMENT - WOLF

**Sponsors:** RIPP, MILES, CHAWLA, DOOLAN, GRAY and RITT

**Attachments:** [2020 RES-095](#)  
[2020 RES-095 Fiscal Note](#)  
[2020 RES-095 Area MAP WolfEasement](#)  
[2020 RES-095 Subject MAP Wolf Easement](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution be recommended for approval. The motion carried by a voice vote 6-0.

14. [2020 RES-094](#) AUTHORIZING THE PURCHASE OF LAND AND PROPERTY IN THE TOWN OF COTTAGE GROVE AND ADDITIONAL GENERAL OBLIGATION BONDS TO FINANCE THE PURCHASE

**Sponsors:** RATCLIFF, MILES and RUSK

**Attachments:** [2020 RES-094](#)  
[2020 RES-094 FISCAL NOTE](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0.

15. [2020 RES-096](#) ACCEPTANCE OF TWO GRANTS TO SUPPORT CONSERVATION EDUCATION AT HENRY VILAS ZOO

**Sponsors:** ERICKSON, MILES, GRAY, HATCHER, JOERS, RIPP, RITT and RUSK

**Attachments:** [2020 RES-096](#)  
[2020 RES-096 Fiscal Note](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 6-0.

## E. Items Requiring Committee Action

**Present:** 7 - CARL CHENOWETH, CHUCK ERICKSON, ANDREW SCHAUER, ANALIESE EICHER, PATRICK MILES, SHELIA STUBBS and KRISTEN AUDET

1. [2020 ACT-049](#) Request for Waiver of Bid - Equity & Inclusion - Collaborative Effort Between LAW and ULGM Towards Removing Legal Barriers to Employment for Dane County Residents.

**Attachments:** [2020 ACT-049 Bid-Waiver-Form LAW 2020](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Action Item be approved. The motion carried by a voice vote 7-0.

2. [2020 ACT-051](#) Request for Waiver of Bid - Emergency Management - COVID 19 test kits (Exact Sciences)

**Attachments:** [2020 ACT-051 Bid Waiver Form - Exact Sciences](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Action Item be approved. The motion carried by a voice vote 7-0.

3. [2020 ACT-048](#) Approval of Bills and Accounts - Personnel & Finance - June 15, 2020

**Attachments:** [2020 act-048 BILLS 06-15-20FIN-1](#)

A motion was made by CHENOWETH, seconded by ERICKSON, that the Action Item be approved. The motion carried by a voice vote 7-0.

## F. Discussion Items

1. [2020 DISC-013](#) Fiscal Impacts of Coronavirus on Dane County, CARES Act Funding and Priorities

**Attachments:** [2020 disc-013 CARES Initial Allocation 6-15-20](#)

Hicklin presented the COVID Relief Fund Allocation schedule.

- 2. [2020 DISC-014](#) Discussion of Committee Priorities for Covid Relief Fund

**G. Future Meeting Items and Dates**

**H. Public Comment on Items not on the Agenda**

None

**I. Such Other Business as Allowed by Law**

None

**J. Adjourn**

A motion was made by CHENOWETH, seconded by ERICKSON, to adjourn at 6:31 PM. Motion carried unanimously.

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

Dane County Controller's Office at 608-266-4110 or [krohn@countyofdane.com](mailto:krohn@countyofdane.com)

[2020 RPT-077](#) Chat log - Personnel & Finance 06/15/2020

Attachments: [ChatLog Personnel Finance 2020 06 15 18 33](#)