



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, May 13, 2020

5:30 PM

Remote Meeting: Call 1-866-899-4679 - Access Code:
340-213-613

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A. Call To Order

Chair Haight called the "remote" meeting to order @5:30pm after review of housekeeping items related to remote meeting protocol.

Staff in attendance: Jones, Meyers, Ladell

There were no members of the public in attendance who had the opportunity to register to speak or otherwise, up to 30 minutes prior to the start of the meeting.

Present: 9 - PERRY ARMSTRONG, JERRY BOLLIG, WILLIAM HAIGHT, MAUREEN McCARVILLE, STEVEN PETERS, PAUL RUSK, ANDREW SCHAUER, ANGELA THOMAS and JASON ILSTRUP

1. Pledge of Allegiance

The pledge was recited.

B. Consideration of Minutes

1. [2019 MIN-535](#) AIRPORT COMMISSION MINUTES 03 11 2020

Attachments: [March 11, 2020 Airport Commission Minutes](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor SCHAUER, that the Minutes be approved. The motion carried by a voice vote. (9-0)

C. Report of Subcommittees - None

D. Referrals (Resolutions & Ordinance Amendments)

1. [2020 RES-005](#) AUTHORIZING FIRST AMENDMENT OF PURCHASE OF SERVICES AGREEMENT WITH TELOS IDENTITY MANAGEMENT SOLUTIONS INC

Sponsors: RUSK, RATCLIFF and VELDRAN

Attachments: [2020 RES-005](#)
[2020 RES-005 Fiscal Note](#)
[2020 RES-005 CONTRACT #11678A](#)

A motion was made by Supervisor RUSK, seconded by Commissioner ARMSTRONG, that the Resolution be recommended for approval. The motion carried by a voice vote. (9-0)

2. [2020 RES-012](#) AUTHORIZING INCREASING THE DANE COUNTY REGIONAL AIRPORT REVOLVING CASH FUND

Sponsors: RUSK, RATCLIFF and VELDRAN

Attachments: [2020 RES-012](#)
[2020 RES-012 Fiscal Note](#)

A motion was made by Supervisor RUSK, seconded by Supervisor McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote. (9-0)

3. [2020 RES-052](#) GRANTING THE AIRPORT DIRECTOR AUTHORITY TO APPROVE PANDEMIC RELATED GRANTS AND PROVIDE TEMPORARY WAIVERS TO CONTRACT TERMS TO ASSIST TENANTS, OPERATORS AND CONCESSIONAIRES IN MAINTAINING OPERATIONS AND EMPLOYEES AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK

Attachments: [2020 RES-052](#)
[sub 1 to 2020 RES-052](#)

A motion was made by Supervisor RUSK, seconded by Supervisor McCARVILLE, that the Resolution as amended and implemented into Sub. 1 be recommended for approval. The motion carried by a voice vote. (9-0)

E. Items Requiring Commission Action

1. **Per Diem for Airport Commission Members in Attendance at this, remote, May 13, 2020 Meeting of the Airport Commission**

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor BOLLIG to Approve per diem for commissioners in attendance. Motion carried. (9-0) Haight did remind members prior to the vote that since this was a remote meeting there would be no mileage reimbursement.

F. Presentations - None

G. Reports to Commission

1. Activity Report Including Pandemic Impacts

Director Jones reported on activity. February was still strong ahead of the pandemic and we were up 14%. March was down 52% which brought our year-to-date down to minus 11%. Almost all airport tenants have asked for some sort of rent relief. It is the airport industry's goal to make sure people feel safe when travel returns. All airlines are requiring masks and at least one will do temperature checks. At the federal level we anticipate TSA will do temperature checks on passengers. Traffic went from 2500 – 3500 daily travelers to a low of close to 60 daily travelers. Over the last week we have seen numbers climb to over 200 daily travelers. Chair Haight shared that he believes it is up to each person to decide if, and when, they feel comfortable to travel.

2. Construction Update

Director Jones shared an update while slides were shown on screen. She told the members that construction continues on the Gate 8 & 9 holdroom expansions as well as the north restrooms and concession space. Construction has been moving rapidly due to the downturn in passenger activity. She went on to talk about airfield construction on Taxiways M and J. Design continues on the South Expansion and we are at approximately 70% design. An RFP for construction will hopefully be issued by the end of the year and pricing will hopefully be favorable. Chair Haight thanked Kim.

H. Future Meeting Items and Dates

1. The Next Meeting is tentatively scheduled for Wednesday, June 10, 2020 @ 5:30pm, or Call of the Chair

I. Public Comment on Items not on the Agenda

There was no public comment on items not on the agenda.

J. Such Other Business as Allowed by Law

Rusk, Schauer, Thomas, McCarville all had positive comments on the recent "Flight of Lights" display along International Lane. Kim said it received positive local and national attention. Haight asked if any of it could be re-used for promotions and Kim explained it could, especially the globe and destination section.

Haight also thanked airport staff and Ladell for all of the preparation that went into a successful remote meeting.

K. Adjourn

A motion was made by MCCARVILLE, seconded by SCHAUER to adjourn. Motion carried by voice vote (9 – 0). The meeting adjourned at 6:05 PM.

Minutes Submitted on behalf of Chair Haight recorded by Gene Meyers.

WH:GM:cjl

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administrative Office - Ladell.christine@msnairport.com or Call WI Relay TTY 7-1-1