



# Dane County

## Minutes - Final Unless Amended by Committee

### Community Development Block Grant (CDBG) Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Tuesday, November 24, 2020

5:00 PM

Virtual Zoom meeting: See top of agenda for instructions on how to join the webinar or call in by phone.

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#### A. Call To Order

*The meeting was called to order at 5:00 p.m. Commissioner Johnson (Vice Chair) assumed Chairperson of the meeting due to a conflict with Chair Solberg.*

*Staff and others present: Peter Ouchakof and Casey Becker (staff); please see Registration list (attached) for list of members of the public registered for this meeting.*

**Present** 9 - GODWIN AMEGASHIE, MATT EGERER, RICHARD OBERLE, NEIL STECHSCHULTE, TERESITA TORRENCE, JEREMIAH DEGOLLON, KAREN CROSSLEY, Supervisor KRISTEN AUDET, and DAVE RIPP

**Excused** 1 - CYNDA SOLBERG

#### B. Public Comment on Items not on the Agenda

*None.*

#### C. Consideration of Minutes

*Motion by Stechschulte, seconded by Amegashie, to approve the minutes of the October 27, 2020 CDBG Commission meeting. Motion carried by a voice vote (Audet abstained).*

[2020  
MIN-315](#)

MINUTES OF THE OCTOBER 27, 2020 CDBG COMMISSION MEETING.

**Attachments:** [10.27.2020\\_CDBG\\_Minutes](#)

The meeting minutes were approved.

## D. Presentations

*Staff provided information to the public regarding the CDBG and HOME programs in accordance with Dane County's Citizen Participation Plan; as well as an overview of the 2021 funding recommendations.*

*Chair Johnson called the public hearing to order. Eight registrations of the public spoke to provide comments on 2020 ACT-218 (2021 CDBG/HOME Funding Recommendations). The list of public hearing registrants are attached to the meeting minutes.*

*Chair Johnson closed the public hearing after hearing testimony from all registrations and members of the public.*

## E. Action Items

*Supervisor Ripp, Chair of the Application Review Team meeting, summarized the funding recommendations and process for awarding funds.*

*Motion by Ripp, seconded by Torrence, to approve the funding recommendations and contingencies as presented. Motion carried unanimously by a voice vote.*

[2020  
ACT-218](#)

2021 CDBG AND HOME FUNDING RECOMMENDATIONS AND  
CONTINGENCIES.

**Attachments:** [2021 CDBG Funding and Contingencies](#)

**This Action Item was approved.**

## F. Reports to Committee

Staff reported on the status of the CDBG-CV RFP; 19 applications were submitted totaling \$4.8 million in requests. The County has been allocated \$1.7 million in CDBG-CV funds in which to award to the submitted proposals; although additional funds may become available through the State of Wisconsin or other federal COVID-stimulus programs. Staff listed the names of the Commissioners who had previously expressed interest in joining the CDBG-CV Application Review Team. These members included Egerer, Crossley, Amegashie, and Johnson; staff will follow-up with these Commissioners prior to the next Commission meeting to confirm the CDBG-CV Application Review Team roster.

An Nguyen and Heather Lux, representing WWBIC, were present to summarize the WWBIC RLF status report and answer questions from the Commission.

Staff reported that Dane County had met the HUD CDBG Timeliness test which is conducted annually on November 2nd. The test is used by HUD to determine if entitlement grantees are expending funds in a timely manner, which is defined as having 1.5X the grantee's current year allocation available and unexpended as of Nov. 2nd of the current year.

Staff reported on the November Expended Funds Report and RLF loan report. Staff reported that Little Cardinals Academy, a business in Cross Plains that has an RLF loan with Dane County, has recently announced it will be closing the business. The business is current on loan payments as of November 2020, and staff will follow-up with the borrower to determine what the next steps are for the business and discuss other terms and conditions set forth in the RLF loan agreement.

[2020  
RPT-533](#)

WWBIC RLF Status Report.

**Attachments:** [WWBIC RLF Status Report- Nov. 2020](#)

[2020  
RPT-561](#)

CDBG TIMELINESS TEST REPORT.

**Attachments:** [PR56-CDBG Timeliness Test](#)

[2020  
RPT-532](#)

NOVEMBER 2020 EXPENDED FUNDS REPORT.

**Attachments:** [CDBG - Expenditure Status Report November.2020](#)

[2020  
RPT-531](#)

NOVEMBER 2020 RLF LOAN REPORT.

**Attachments:** [11.24.20 RLF report](#)

## G. Future Meeting Items and Dates

*The next virtual meeting of the CDBG Commission will take place at 5:00 p.m. on December 22nd, 2020.*

## H. Adjourn

*Motion by Amegashie, seconded by Stechschulte, to adjourn. Motion carried unanimously by a voice vote, and the meeting adjourned at 6:20 p.m.*

**This meeting was adjourned**