



# Dane County

## Minutes - Final Unless Amended by Committee

### Aging & Disability Resource Center Governing Board

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Monday, January 11, 2021

2:00 PM

Remote

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The January 11th 2021 ADRC Governing Board Meeting is being held remotely. The public can access the meeting by using the Zoom application or by telephone. To join the meeting in Zoom, click the following link or call the number below. Once prompted, enter in the Zoom ID and you will be connected to the meeting.

Zoom Link: <https://us02web.zoom.us/j/89039654304>

US: 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Zoom ID: 890 3965 4304

If you want to submit a written comment for this meeting, or send handouts for committee members, please send them to [warner.amy@countyofdane.com](mailto:warner.amy@countyofdane.com)

**PROCESS TO PROVIDE PUBLIC COMMENT: ANY MEMBERS OF THE PUBLIC WISHING TO REGISTER TO SPEAK ON/SUPPORT/OPPOSE AN AGENDA ITEM MUST REGISTER USING THE LINK ABOVE (even if you plan to attend using your phone).**

In order to testify (provide public comment), you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

Registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

#### A. Call To Order

*Chair called the meeting to order at 2:00pm.*

*Staff and other guests: Jennifer Fischer, Amy Warner, Cindy Matulle, Director Shawn Tessmann, County Board Supervisor Mike Bare, Todd Campbell*

**Present** 9 - SARAH BOCHER, DONNA BRYANT, BARBARA KATZ, CAROL LORENZ, ESTHER OLSON, CHAN STROMAN, Chair PAUL YOCHUM, TERENCE ESBECK, and ALAN FERGUSON

**Absent** 1 - CASEY THOMPSON

## B. Consideration of Minutes

A motion was made by OLSON, seconded by KATZ, that the minutes be approved. The motion carried by a voice vote.

- 6     [2020](#)     ADRC Governing Board Minutes 12-14-2020  
       [MIN-372](#)

Attachments:   [Final Minutes December 14, .2020](#)

## C. Action Items

8 Discussion on ADRC survey. Fischer stated she has not heard back from Milwaukee County with answers for follow up questions she previously asked.

After a lengthy discussion among Board Members it was decided to create a smaller sub work group. The work group will collaborate with Fischer and bring information to the next ADRC Meeting.

Katz, Esbeck and Bryant volunteered for the smaller sub work group.

*Survey not finalized/approved.*

*Motion made by Barbara Katz to create a smaller work group. Seconded by Esther Olson. Motion approved for the creation of a smaller work group.*

*Approved by voice vote.*

**The creation of a smaller sub work group was approved by voice vote.**

- [2020](#)     ADRC Survey  
[ACT-274](#)

Attachments:   [ADRC Survey Page 1 12.7.20 First Draft Submitted](#)  
                      [ADRC Survey Page 2 12.7.20 First Draft Submitted](#)

## D Presentations

Director Shawn Tessmann

Director Shawn Tessmann spoke of three primary challenges and accomplishments during the past year. Prior to March 2020, few staff worked from home. However, in the early days of March, due to the pandemic, it was necessary to mobilize 500 people, with the exception of Badger Prairie Staff, to work remotely. In a one week period, the goal of being able to stay connected virtually with the community being served, was accomplished. This is a testament to the caliber of department staff, their partnership with community agencies, families and organizations they work with.

The next challenge was the impact the pandemic was having on the economy. The 2021 Human Services budget needed to reflect a 4 million dollar reduction in costs, yet keep programs and services, which people depend on, still operating. Critical thinking, creativity and examination of the books helped put together a solid budget.

It allowed for keeping POS and programming services stable for 2021, which was extremely important. It also allowed hiring of essential workers and no staff lay-offs, even though there was a hiring freeze.

Finally, the strategic planning process. A great deal of feedback from community partners, sharing constructive criticism where necessary, is still being evaluated. It has been a long process, but is very future focused in shaping a vision for the next 5 years.

Director Tessmann answered questions that were presented to her by the Governing Board Members.

The Governing Board asked about services for kids who qualify for Medicaid while school age, but not out of school. Director Tessmann suggested making contact with agencies the ADRC cross-collaborates with and speaking with the policy makers to find out if they are experiencing similar obstacles.

Casey Thompson arrived at 2:54PM

A question was asked about a reserve fund for assistance not covered by Long Term Care Services. Director Tessmann stated budgets are an extension of what people think the priorities are and she encouraged learning how to articulate needs, develop cost proposals and come up with a policy statement to actively inform those in the development process. She also suggested documenting what the need is and contacting DHS first. They may not be aware a gap exists and it might be a problem of implementation and administration not policy.

Director Tessmann reported she is the Vice President of Wisconsin County Human Services Association and supports ADRC reinvestment. She stated Supervisor Bare would be the person the board would use to move the resolution forward to HHN and to the county board.

Director Tessmann has not heard anything regarding the GSR changes.

Director Tessmann reviewed her priorities of when she came into the position to now – they have not changed.

Director Tessmann took additional questions from the board.

Director Tessmann will meet with the ADRC Governing Board on a yearly basis.

Director Tessmann left at 3:20pm

## **E Chair's Report**

Chair hopes vaccine reaches everyone.

## **F Board Member Reports**

Olson: Will send report on broadband

Esbeck: Confirmed Katz and Bryant will be on the smaller subcommittee with him

Thompson: Looking for Covid vaccine resources/documentation from multiple smaller agencies. Board Members suggested University Vet School & Dane County Public Health. Stroman saw a helpful presentation. She will look for the information. Yochum recommends Michael Knetter, University of Wisconsin. Yochum will look for this information.

Katz: Asked if Fischer will call together the individuals for the smaller work group and Fischer stated she would.

## **Manager's Report**

G Fischer gave a brief report due to the length of the meeting. The ADRC continues to function with staff working remotely. A mailing regarding the ADRC went out to 15,000 people. The purpose of this mailing was to reach new customers. This is the first time the ADRC did a direct mailing as a marketing tool.

The ADRC is starting the process to fill two vacant Information and Assistance Specialists positions. One of those positions is a bilingual position.

Todd Costello and Lisa Pugh will be presenters next month and need to be on the agenda at 2:30pm.

## **H Reports to Committee**

None

## **I Future Meeting Items and Dates**

*Next ADRC Governing Board Meeting will be February 8, 2021 at 2:00PM*

## **J Public Comment on Items not on the Agenda**

None

## **K Such Other Business as Allowed by Law**

None

## **L Adjourn**

*Moved by Carol Lorenz. Seconded Donna Bryant.*

*Meeting Adjourned at 4:17PM*

*The meeting was adjourned at 4:17PM*

**NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.**

**NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.**

**LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.**

**If you have questions, please contact Amy Warner at  
[warner.amy@countyofdane.com](mailto:warner.amy@countyofdane.com)**

**Minutes respectfully submitted by Amy Warner, Clerk III ADRC**