



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, February 10, 2021

5:30 PM

Virtual Zoom Meeting: See top of agenda for  
instructions on how to join the webinar or call in by  
phone.

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The February 10, 2021 Airport Commission Meeting is being held virtually. The public can access the meeting with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link to register. After registering, the meeting link and access information to join the webinar will be emailed to you.

[https://us02web.zoom.us/webinar/register/WN\\_h1hqO3hZT3CYf4OvaTzmrw](https://us02web.zoom.us/webinar/register/WN_h1hqO3hZT3CYf4OvaTzmrw)

This link will be active until the end of the meeting.

To join the meeting by phone, dial in using one of the following three phone numbers:

1-833-548 -0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 821 5840 2010

If you want to submit a written comment for this meeting, or send handouts for commission members, please send them to: [Gallagher.Julie@msnairport.com](mailto:Gallagher.Julie@msnairport.com)

**PROCESS TO PROVIDE PUBLIC COMMENT: ANY MEMBERS OF THE PUBLIC WISHING TO REGISTER TO SPEAK ON/SUPPORT/OPPOSE AN AGENDA ITEM MUST REGISTER USING THE LINK ABOVE (even if you plan to attend using your phone).**

In order to testify (provide public comment), you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the Commission.

Registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

**A. Call To Order**

Chair HAIGHT called the meeting to order at 5:32pm.

Staff in attendance: Jones; Meyers; Gallagher

Cmsnr. ARMSTRONG arrived after Roll Call was taken.

**Present:** 7 - PERRY ARMSTRONG, JERRY BOLLIG, WILLIAM HAIGHT, MAUREEN  
McCARVILLE, STEVEN PETERS, ANGELA THOMAS and JASON ILSTRUP

**Excused:** 1 - ANDREW SCHAUER

**1. Pledge of Allegiance**

The pledge was recited.

**B. Consideration of Minutes**

[2020](#)  
[MIN-390](#)

Minutes of the 1/13/21 Airport Commission Meeting

**Attachments:** [2020 MIN-390](#)

A motion was made by Supervisor McCARVILLE, seconded by Cmsnr. ILSTRUP,  
that the Minutes be approved. The motion carried by a voice vote. (6-0).

Note: Cmsnr. ARMSTRONG was not yet present for the vote.

**C. Report of Subcommittees - None****D. Referrals (Resolutions & Ordinance Amendments)**

2. [2020](#)  
[RES-318](#) APPROVING PETITION FOR AIRPORT IMPROVEMENT AID AND  
DESIGNATION OF THE SECRETARY OF TRANSPORTATION AS DANE  
COUNTY'S AGENT FOR IMPROVEMENT PROJECTS AT THE DANE  
COUNTY REGIONAL AIRPORT

**Sponsors:** McCARVILLE

**Attachments:** [2020 RES-318](#)

[2020 RES-318 FISCAL NOTE](#)

[2020 RES-318 TRANSCRIPT PUBLIC HEARING](#)

[2020 RES-318 CONTRACT #14288](#)

[2020 RES-318 SIGNED COPY](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor  
PETERS, that the Resolution be recommended for approval. The motion carried  
by a voice vote. (6-0).

10. [2020 RES-339](#) AUTHORIZING APPROVAL OF ASSIGNMENT OF LEASE INVOLVING LAND AT THE DANE COUNTY REGIONAL AIRPORT  
Lease No. DCRA 78-13  
GNF International LLC

**Sponsors:** McCARVILLE and RIPP

**Attachments:** [2020 RES-339](#)  
[2020 RES-339 FISCAL NOTE](#)  
[2020 RES-339 CONTRACT #12536B](#)  
[2020 RES-339 SIGNED COPY](#)

A motion was made by Supervisor McCARVILLE, seconded by Cmsnr. ILSTRUP, that the Resolution be recommended for approval. The motion carried by a voice vote. (6-0)

## E. Items Requiring Committee Action

1. Mileage and Per Diem for Airport Commission members in attendance at the remote January 13, 2021 Airport Commission meeting.

A motion was made by Supervisor McCARVILLE, seconded by Supervisor BOLLIG, to approve mileage and per diem for Airport Commissioners in attendance at the remote, January 13, 2021 Commission Meeting. Motion carried by a voice vote. (6-0).

2. Mileage and Per Diem for Airport Commission members in attendance at this, remote, February 10, 2021 Airport Commission meeting.

A motion was made by Supervisor McCARVILLE, seconded by Supervisor BOLLIG, to approve mileage and per diem for Airport Commissioners in attendance at this remote, February 10, 2021 Commission Meeting. Motion carried by a voice vote. (6-0).

## F. Presentations - None

## G. Reports to Committee

1. Activity Report

Director Jones stated we have not yet received year end, December 2020 information from the Airlines. As of November 30, 2020 passenger numbers are down 73% over November 2019 and 64% year to date. Passenger counts are ranging from 600-800 per day to over 1,300.

2. COVID-19 Initiatives Update

Director Jones reported on the most recent TSA mask mandate including some of the implementation challenges Airport staff has worked through over the past week. Based on broad, sweeping wording, the mandate applies "in and on the airport property" which encompasses many areas and office buildings outside of the actual terminal and airport fence. As allowed by the mandate, Airport staff has worked diligently to submit an alternate plan to the TSA and are awaiting their approval.

Director Jones and the Commission discussed the process and challenges involved for all, should COVID-19 testing be mandated for domestic flights.

## H. Future Meeting Items and Dates

Next meeting tentatively scheduled for Wednesday, March 10, 2021 at 5:30 PM, or Call of the Chair

## I. Public Comment on Items not on the Agenda

## J. Such Other Business as Allowed by Law

## K. Adjourn

A motion to adjourn was made by Supervisor McCARVILLE, seconded by Cmsnr. ILSTRUP. Motion carried by a voice vote. (7-0) The meeting adjourned at 6:02PM.

SIGNED: WILLIAM HAIGHT, CHAIR

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*