



Dane County

Minutes - Final Unless Amended by Committee

Tree Board

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Tuesday, July 27, 2021

3:45 PM

Remote Meeting

The July 27, 2021 Tree Board meeting is being held virtually. The public can access the meeting with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://us02web.zoom.us/webinar/register/WN_0Pf7yAqtSpug-xqmQqAILA

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three phone numbers:

1-833-548-0276

1-833-548-0282

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When prompted, enter the following Webinar ID: 826 7435 6288

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to johnson.lisa@countyofdane.com

PROCESS TO PROVIDE PUBLIC COMMENT: ANY MEMBERS OF THE PUBLIC WISHING TO REGISTER TO SPEAK ON/SUPPORT/OPPOSE AN AGENDA ITEM MUST REGISTER USING THE LINK ABOVE (even if you plan to attend using your phone).

In order to testify (provide public comment), you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

Registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

A. Call To Order

Present 7 - ED BARTELL, MARLA EDDY, ADAM HELMINIAK, Supervisor MICHELE RITT, KEVIN SHORT, JAY WEISS, and LAURA WYATT

Absent 1 - ERNIE PEARSON

B. Consideration of Minutes

[2021](#) MINUTES 15.JUNE.2021
[MIN-166](#)

Attachments: [Minutes16-Jul-2021-08-06-37](#)

**A motion was made by RITT, seconded by SHORT, that the Minutes be approved.
The motion carried by a voice vote 7-0**

C. Action Items

1. Explain new leadership structure options

BARTELL is resigning as Chair and resigning from Board. RITT explained leadership options: currently Chap 15 ordinances dictate makeup of committee, leadership structure, Chair responsibilities. Due to concerns about filling leadership roles on the Board and wanting to be equitable in opening these roles to a wider number of Board members by using a shared leadership structure, trying to reduce barriers, RITT proposed a new leadership structure of 2 co-chairs and a vice-chair. RITT brought up Co-chair structure to Corporate Council. RITT put forward an ordinance amendment to get the structure allowed at the County Board level. RITT introduced ordinance amendment 2021-0A-020 Thursday July 15 at County Board, then will go to EANR committee that has oversight of Extension. The amendment is on the EANR agenda July 29, will vote on it. Then in after August 19 meeting of the County Board, if the amendment passes, the Tree Board can use either Co-chair plus vice-chair or traditional chair/vice-chair structure to fill leadership roles.

2. How to accomplish goals/mission of the Board under leadership structure:

An opportunity to regroup going forward. RITT motions current Chair send a letter saying the Board supports 2021-0A-020 to have flexibility to change leadership structure if desired. SHORT seconded. MOTION PASSES ON VOICE VOTE.

A motion was made by RITT, seconded by SHORT, that the current Chair send a letter saying the Board supports 2021-0A-020 to have flexibility to change leadership structure if desired. The motion carried unanimously 7-0.

3. Discuss expectations of members

Commit to coming to meetings for meeting quorum, let chair/staff know if you can't attend. BARTELL: Members need to do more than just attend in order to accomplish goals re working groups. May need to develop semi-permanent working groups to work efficiently. EDDY: if no items on the agenda, may not need to meet. RITT: Suggests a more streamlined agenda on annual work plan -- may need to have a focus shift to fewer but bigger, more timely accomplishments.

4. Discuss streamlined work plan focused on accomplishment

HELMINIAK: Suggests a need to focus efforts as all members have limited capacity. Suggests more Board involvement in work groups. Review and prioritize work plan items/goals. Can some be retired, and is a new focus needed? Recommends the Board focus on 1-2 items to keep fresh, more engagement on one task. Need accountability. WYATT: Her experience is that work gets done on work group level, maybe not have full Board meetings every month, but have work groups meet. When recruiting new members have them engage in work groups right away. People outside Board may be recruited to help on particular projects.

5. Discuss of recruitment of new members:

Best methods for recruiting discussed. RITT: we have done a good job with recruitment of members. BARTELL: If resigning, a timely notice is helpful so Board work can continue. HELMINIAK commented on, having Chair or general member(s) meet with new members to give onboarding, set expectations and learn interests of new members. BARTELL suggests a standard formal list of questions. Talk about what Board does, goals, etc. EDDY: Orientation packet, historical material, welcome has been historically given to members by Johnson. SHORT said he and WEISS attended a couple meetings before applying. BARTELL: Board should come up with a process before next meeting, how to appoint the next members.

D. Presentations**E. Reports to Committee**

1. Board Vacancy Suggestions and Recommendations
2. Plan for Facilitating Education Opportunities for Schools
3. Website
4. Potential Grant Projects

Three applications that came in and were reviewed. Process: Board usually reviews applications, invites applicants to meetings, gives out informational packet prior to meeting, have a Board member set up meetings with the candidates sometime after to see if they are still interested, Board makes recommendations to County Exec based on best fit. Johnson will invite the three applicants to meeting, send packet 7-10 days before. RITT and HELMINIAK will help Johnson compile packets. BARTELL will send Johnson an electronic copy of the charter to include in the packet.

2. Plan for Facilitating Education Opportunities for Schools

WYATT notes there are other environmental groups other than school forest that might be researched to see if there are other opportunities for partnerships

3. Website

Work group has not met, no report

4. Potential Grant Projects

HELMINIAK connected with Parks Dept. re Parks grant. Dane County Environmental Council also has grants. Parks will see if there are project needs not being met that might be grant candidates and report back to HELMINIAK.

F. Future Meeting Items and Dates

1. Upcoming meeting dates: August 17, 2021, September 14, 2021, October 19, 2021, November 16, 2021, December 21, 2021.

2. Friends of the Forest Recognition Program

3. Website

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3. Website

4. Election of new leadership will be necessary with BARTELL's retirement.

G. Public Comment on Items not on the Agenda

H. Such Other Business as Allowed by Law

Adjourn

A motion was made by WEISS, seconded by SHORT, that the MEETING be Adjourned. The motion carried unanimously.

Minutes respectfully submitted by Lisa Johnson