



Dane County

Minutes - Final Unless Amended by Committee

Public Works Sustainability Subcommittee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, September 20, 2021

12:00 PM

Virtual Meeting: Please see top of agenda for
instructions on how to join.

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Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.

The September 20, 2021 Sustainability Subcommittee of the PWT Committee meeting is being held remotely. The public can access the meeting either with the Zoom application or by telephone.

To register for the meeting in Zoom, click the following link (after you fill out the registration form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_PmSUz50zTVWm2ZzPoJRzdQ

After registering, you will receive a confirmation email containing information about joining the webinar. This link will be active until the end of the meeting.

To join the meeting by phone, use one of the following three toll-free phone numbers:

1-833-548-0276

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When prompted, enter the following Webinar Meeting ID: 967 0995 7441

PROCESS TO PROVIDE PUBLIC COMMENT: ANY MEMBERS OF THE PUBLIC WISHING TO REGISTER TO SPEAK ON/SUPPORT/OPPOSE AN AGENDA ITEM MUST REGISTER USING THE LINK ABOVE (even if you plan to attend using your phone).

If you want to submit a written comment for this meeting, or send handouts for subcommittee members, please send them to: MacKinnon@countyofdane.com with subject "Sustainability Subcommittee meeting comment/handout".

In order to testify (speak to provide public comment), you must be in attendance at the meeting via Zoom or phone; you will then be promoted to a panelist or unmuted and provided time to speak to the body when the item(s) comes up on the agenda.

****Registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.****

If you join the meeting with Zoom, when the item you have registered for is before the board/committee, you will be promoted to a panelist. Once a panelist, you can turn on your webcam and you will be able to unmute yourself.

A. Call To Order

The meeting was called to order at 12:00 p.m. Also present: Lisa MacKinnon, John Welch, Brent McHenry, Sup. Ratcliff

Present 7 - DAVE MERRITT, CHUCK ERICKSON, DAVE RIPP, KATE MCGINNITY, STEVEN PETERS, GREG BROCKMEYER, and JERRY MANDLI
Excused 1 - LAURA HICKLIN

B. Consideration of Minutes

[2021](#) 7-7-2021 MINUTES OF THE SUSTAINABILITY SUBCOMMITTEE
[MIN-153](#)

Sponsors: Executive Committee

Attachments: [7-7-2021 MINUTES OF THE SUSTAINABILITY SUBCOMMITTEE OF PWT COMM](#)

A motion was made by RIPP, seconded by PETERS, that the minutes be approved. The motion carried by a voice vote.

C. Action Items

1. [2021
ACT-060](#) 2021 SMART FUND APPLICATION --AEC LIGHTING

Attachments: [2021 SMART Fund Application --AEC Lighting -- Final 6.17.21](#)

[UPDATED SEPT2021 AEC SMART Fund Sustainability
Subcommittee materials-4](#)

Brent McHenry presented the updated and revised funding application for the AEC lighting project. The subcommittee members were satisfied with the revisions and approved funding from the SMART fund for this project for an amount up to but not to exceed \$159,900.

A motion was made by RIPP, seconded by MCGINNITY, that the Action Item be approved. The motion carried by a voice vote.

2. DECISION ON A "RESERVE" SMART FUND, AMOUNT NEEDED, AND ANY 2022 BUDGET ACTION NEEDED

MacKinnon gave an update on the status of the fund. After the AEC project approved today, there remains an approximate \$30,000 in the fund.

The subcommittee is in agreement that the need for a regular, quarterly SMART Fund grant process has diminished since departments and divisions have incorporated a sustainability lens and understanding into their routine operations and budgeting for projects, etc.

Discussion ensued regarding the subcommittee's desire for the existence of a continuing reserve of SMART Funds to be available on an as-needed basis by application/proposal for unanticipated / emergency departmental sustainable capital project needs that were not foreseen or budgeted for.

Staff will no longer issue quarterly calls to departments for SMART Fund proposals and the subcommittee will meet during the year as-needed on an ad-hoc basis when needed to advise on county sustainability issues (e.g., guidance on sustainability campus, sustainability projects, etc.) or if an emergency grant is requested from the reserve .

The subcommittee suggested keeping \$100,000 in the reserve fund and that Supervisors Ripp, Erickson, Peters, and McGinnity would be the appropriate parties to move any budget amendment forward to accomplish this.

No motion was necessary.

D. Presentations

NONE

E. Reports to Committee

UPDATE ON AD HOC RESPONSIBLE PURCHASING TEAM ACTIVITY

MacKinnon gave a brief update to the subcommittee. The ad hoc responsible purchasing team will meet on Sept. 27 with the Controller and Purchasing to discuss next steps for advancing a formal responsible/sustainable purchasing policy and guidelines for the county. MacKinnon will report on progress at a future meeting.

F. Future Meeting Items and Dates

Future meetings will be scheduled as needed.

G. Public Comment on Items not on the Agenda

NONE

NONEH. Such Other Business as Allowed by Law

I. Adjourn

The meeting adjourned at 12:48 p.m.

A motion was made by RIPP, seconded by MCGINNITY, that the meeting be adjourned. The motion carried by a voice vote.

NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

County Board Office (608) 266-5758 TTY RELAY 711