

# Dane County Contract Addendum Cover Sheet

Res 227 significant

Revised 06/2021

<b>Contract #</b> Admin will assign	<b>15024B</b>
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<b>Dept./Division</b>	Sheriff's Office Security Services Division	<b>Vendor Name</b>	Iowa County
<b>Brief Addendum Title/Description</b>	Authorizing an addendum to extend the contract term with Iowa County for the purchase bed space and maintenance for residents committed to the Dane County Jail and relocated to Iowa County Jail.	<b>Vendor MUNIS #</b>	3588
		<b>Addendum Term</b>	1/1/2024 - 12/31/2024
		<b>Amount (\$)</b>	\$ 218,000.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Lillian Radivojevich	<b>Contact</b>	Mike Peterson, Jail Administrator
<b>Phone #</b>	(608) 284-4801	<b>Phone #</b>	(608) 930-9500
<b>Email</b>	radivojevich@danesherriff.com	<b>Email</b>	Mike.Peterson@iowacounty.org
<b>Purchasing Officer</b>	Pete Patten		



Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	<b>PO Maintenance Needed PO#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
		<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.</b>				
<input checked="" type="checkbox"/>	<b>New PO / Req. Submitted Req#</b>	<b>Org:</b> SHRFSEC	<b>Obj:</b> 21248	<b>Proj:</b>	\$ 218,000.00
	139	<b>Org:</b> SCHRSEC	<b>Obj:</b> 21539	<b>Proj:</b>	\$ 3,000.00

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<p>A resolution is required when the total contracted amount first exceeds \$100,000.</p> <p>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</p>	<b>Addendum #</b>	<b>Term</b>	<b>Amount</b>	<b>Resolution</b>	
	Original	1/1/2023 - 12/31/2023	\$ 230,000.00	<input type="checkbox"/> None	Res# 2022 RES-351
	15024A	1/1/2023 - 12/31/2023	\$ 115,000.00	<input type="checkbox"/> None	Res# 20223 RES-213
	15024B	1/1/2024 - 12/31/2024	\$ 218,000.00	<input type="checkbox"/> None	Res# 2023RES-227
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
<b>Total Contracted Amount</b>			<b>\$ 563,000.00</b>		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input checked="" type="checkbox"/> No Pre-Approval

APPROVAL	
<b>Dept. Head / Authorized Designee</b>	
Nygaard, Christopher	Digitally signed by Nygaard, Christopher Date: 2023.11.06 10:37:07 -06'00'

APPROVAL – Contracts Exceeding \$100,000	
<b>Director of Administration</b>	<b>Corporation Counsel</b>
	

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
<b>DOA:</b>	<b>Date In:</b> 11/8/23	<b>Date Out:</b> _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Wednesday, November 8, 2023 1:38 PM  
**To:** Hicklin, Charles; Gault, David; Patten (Purchasing), Peter; Lowndes, Daniel  
**Cc:** Stavn, Stephanie; Oby, Joe  
**Subject:** Contract #15024B  
**Attachments:** 15024B.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 11/8/2023 1:46 PM	Approve: 11/8/2023 1:47 PM
	Gault, David	Read: 11/8/2023 1:44 PM	Approve: 11/8/2023 1:45 PM
	Patten (Purchasing), Peter		Approve: 11/9/2023 8:39 AM
	Lowndes, Daniel	Read: 11/9/2023 2:03 PM	Approve: 11/9/2023 2:03 PM
	Stavn, Stephanie	Read: 11/8/2023 2:59 PM	
	Oby, Joe	Deleted: 11/9/2023 8:23 AM	

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15024B  
Department: Sheriff's Dept  
Vendor: Iowa County  
Contract Description: Addendum to increase contract cost for the purchase of bed space & maintenance for jail residents (Res 227)  
Contract Term: 1/1/24 – 12/31/24  
Contract Amount: \$218,000.00

Thanks much,  
Michelle

*Michelle Goldade*  
Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please note: I am currently working a modified schedule. I work in office Mondays and Wednesdays and work remotely Tuesday, Thursdays and Fridays.

1  
2  
3 **2023 RES-227**

4 **AUTHORIZING AN ADDENDUM TO THE AGREEMENT TO HOUSE RELOCATED DANE**  
5 **COUNTY JAIL RESIDENTS AT THE IOWA COUNTY JAIL**

6 The Sheriff's Office contracts with Iowa County to provide bed space and maintenance  
7 for residents committed to the Dane County Jail that are relocated and housed in the Iowa  
8 County Jail.

9  
10 This addendum seeks authorization to extend the term of Contract # 15024 from  
11 January 1, 2024 through December 31, 2024, at a cost of \$218,000, for Iowa County Jail to  
12 make available to Dane County Jail residents bed space for a minimum of ten (10) residents,  
13 and a maximum of forty (40) residents, per day. Funding for jail resident housing relocation was  
14 approved in the 2023 budget and continuation funding was requested in the 2024 budget.

15  
16 In August 2022, the Sheriff's Office began relocating jail residents to other county jails.  
17 The need to house Dane County jail residents at other county jails, with adequate available  
18 space, was due to the closure of the east section of the 7<sup>th</sup> floor of the City-County Building Jail.  
19 On average in 2023, approximately 55 men and women were housed out-of-county in Rock,  
20 Iowa, and Oneida County Jails.

21  
22 **NOW, THEREFORE, BE IT RESOLVED** that the County Executive and the Dane  
23 County Clerk are hereby authorized to execute, on behalf of the County of Dane, an addendum  
24 to extend the term of Contract #15024 from January 1, 2024 through December 31, 2024, at a  
25 cost of \$218,000 to house relocated Dane County Jail residents at the Iowa County Jail through  
26 2024.



# DANE COUNTY CONTRACT

## ADDENDUM # 15024B

Revised 01/2022

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "COUNTY") and County of Iowa (hereinafter, "PROVIDER").

### WITNESSETH:

**WHEREAS** PROVIDER and COUNTY, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 15024, have previously entered into a contractual relationship pursuant to which PROVIDER furnishes bed space and maintenance for residents/inmates committed to the Dane County Jail, and

**WHEREAS** COUNTY and PROVIDER wish to amend the Master Agreement in order to extend the term of the contract through December 31, 2024 and to make available to the COUNTY bed space, per day, for a minimum of ten (10) residents/inmates and a maximum of forty (40) residents/inmates and, to change the food service vendor from Summit to PROVIDER.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. The term of the contract is extended through 12/31/2024 to continue the program an additional year at a cost of \$218,000. Cost is computed on bed space and maintenance furnished by PROVIDER on actual count of resident/inmate housed by PROVIDER per day.

**Cost Estimate**

County	Maximum Capacity Per Day	Minimum Capacity Per Day	Rate Per Day	Days 1/1/24 to 12/31/24	Cost Per Day at Minimum Capacity	Annual Cost Estimate
Iowa County	40	10	\$60.00	365	\$600	\$218,000

4. Food service shall be provided by PROVIDER instead of Summit Foods. Three (3) meals per day at regular meal times shall be provided. Meals shall be compliant with special medical or religious needs as determined to be necessary by PROVIDER. PROVIDER will ensure that the menu has been reviewed by a registered dietician on an annual basis or whenever it is significantly changed. COUNTY may request a written copy of the dietician’s review.

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR PROVIDER:**



\_\_\_\_\_  
Michael Peterson, Iowa County Sheriff

11-7-23

\_\_\_\_\_  
Date

\* \* \*

**FOR COUNTY:**

\_\_\_\_\_  
Joseph T. Parisi  
Dane County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Scott McDonell  
Dane County Clerk

\_\_\_\_\_  
Date