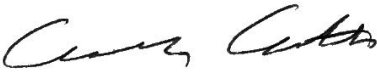




DANE COUNTY
BOARD of
SUPERVISORS

To: Personnel & Finance Committee Members

From: Cecely Castillo, Chief of Staff 
Office of the Dane County Board of Supervisors

RE: Request for Exception to Ch. 20 (Employee expenses claimed outside the 60-day window) for Michele Ritt, County Board Supervisor District 18

Date: November 4, 2025

Supervisor Michele Ritt attended the NACo Annual Conference from July 10th, 2025 – July 14th, 2025 and submitted her request for reimbursement on November 4th, 2025. Because this request was submitted outside the 60-day window for reporting requirements, we respectfully request an exemption to Chapter 20 be made for this employee reimbursement for County Board Supervisor Michele Ritt in the amount of \$1780.86.

OFFICE OF THE DANE COUNTY BOARD OF SUPERVISORS

City-County Building, Room 362, 210 Martin Luther King, Jr. Blvd., Madison, WI 53703

(608) 266-5758 | <https://board.danecounty.gov/>