

I. ADMINISTRATIVE

- A. Notice of the meeting was posted at the Town Hall, on the Town's web site and Facebook page. Chair Kris Hampton and Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were present, along with Clerk-Treasurer Kim Banigan and Highway Superintendent Dan Dresen.
- B. Hampton called the meeting to order at 7:08 P.M.
- C. Flag Pledge.
- D. Discuss/Consider approval of minutes of previous meetings: **MOTION** by Williams/DuPlayee to approve the minutes of the January 20, 2025 meeting as presented. **MOTION CARRIED 5-0.**
- E. Finance Report and Approval of Bills:
 - 1. **MOTION** by DuPlayee/Fonger to approve checks #37663-37724 and EFTs in the amount of \$40,515.55, and voided check #37572, which was lost. **MOTION CARRIED 5-0.**
 - 2. **MOTION** by Anders/DuPlayee to approve payment of \$3,522.10 to General Engineering for January building permits. **MOTION CARRIED 5-0.**
 - 3. **MOTION** by Williams/Fonger to approve January per diem payments as presented. **MOTION CARRIED 5-0.**
- F. Public Concerns: Grace Anne Ogle, representing Brazen Dropouts Cycling Club, was looking for preliminary feedback regarding a Parade or Procession application she plans to submit for a competitive bike ride using portions of North Star and Schadel Roads in August. They will be asking for a one-way road closure, such that competitors will not have any oncoming traffic. She said this would not be a strung-out, leisurely ride, but clumps of riders circling a small course multiple times at 25-30 mph. Most of the course is in the Town of Pleasant Springs, and will be considered by the Pleasant Springs Town Board on March 4th. The club is sending letters to affected residents in the meantime, offering a chance to provide comments or concerns. Hampton asked for written confirmation that ATC will allow their lot to be used for parking, and that the Rinden Road quarry will be closed. Consensus was to consider the formal application on March 17th so that the action of the Town of Pleasant Springs is known.

II. BUSINESS

- A. Review December Police Activities: No deputies were present. The printed report showed 185 calls for service and 94 citations issued in January.
- B. Discuss/Consider approval of a variance petition by Chris Miller on behalf of property owners Micah and Kim Zielke to allow for a residential addition at 2917 County Highway BB to be just 30 feet from the rear setback (zoning code requires 50 feet): The applicant and property owners were all present. Williams asked if the addition would affect the second septic site or access to the well. Miller said it would not, although the location of the second septic site did have an influence on placement of the addition. The Zielke's had no objection to a deed restriction on the property to identify the structure is intended for single-family use, as suggested by Dane County Zoning Administrator Roger Lane. **MOTION** by Fonger/Williams to approve the variance to allow for the addition to be just 30 feet from the rear setback line. **MOTION CARRIED 5-0.**
- C. Discuss/Consider terms for renewal of Cash Farm Lease for approximately 5 acres south of the former Natvig Landfill site: Current Lessee Brett Skaar (Skaar Scattered Acres, Inc.) was present, and said he hopes the lease can renew with the same terms and rent amount. **MOTION** by Williams/DuPlayee to approve renewal of the lease for three years (April 1, 2025 through March 30, 2028) at \$168 per acre (\$840 per year). **MOTION CARRIED 5-0.**

- D. Discuss/Consider approval of Monona Grove Soccer Club plans to use the fields at Sr. Dan Johnson Memorial, Ravenwood and Bass parks, and the Town Hall for the 2025 Spring and Fall soccer seasons: Marissa Anders was present to represent the club, which she said has been renamed as Monona Grove FC. She asked to continue the use of the fields in the same manner as 2024, with games for younger kids at the Town Hall. She confirmed the club will continue to split the cost for weed/feed treatment of the Town Hall field. Williams brought up the ground-mounted solar panel system that will be installed south of the Town Hall this spring. Marissa Anders said siblings usually stay closer to the field or playground and do not play in that area. **MOTION** by DuPlayee/Williams to approve use of the fields listed above by the Monona Grove FC for the 2025 Spring and Fall soccer seasons, with the Town and club splitting the cost of weed/feed treatment of the Town Hall field. **MOTION CARRIED 5-0.**
- E. Discuss/Consider a letter of support of a BEAD grant application by Frontier Communications to extend fiber into a portion of the Town: Todd Kruse was present virtually to represent Frontier Communications. The project map he had provided showed most of the project being located in the Towns of Sun Prairie and Burke. According to his email, there are 18 potential customer locations in the Town of Cottage Grove. He said the County is looking for support from the municipalities in their approval process. **MOTION** by Anders/DuPlayee to support the project, and direct the Chair and Clerk to draft the letter of support. **MOTION CARRIED 5-0.**
- F. Discuss/Consider approval of estimate to repair the 2010 International Patrol Truck: Dresen reported that the \$16,900.97 worth of repairs have already been completed as they needed the truck for the recent snow events. **MOTION** by Fonger/DuPlayee to approve the repairs, not to exceed \$17,000, to come out of unassigned funds. **MOTION CARRIED 5-0.**
- G. Discuss/Consider replacing patrol trucks every 12 years instead of every 15 years: Dresen said the 2010 International has had significant repair costs in the past couple of years, as did the 2005 International toward the end of its 15 years with the Town. He suggested maybe a 12-year replacement would be worth considering. Consensus was to revisit this in October of 2026, with 2027 budget discussions.
- H. Discuss/Consider attendees for WTA 2025 Spring Road School April 21-23: Dresen said he went last year and the material presented was more introductory than in depth. He saw no reason for anyone to attend this year.
- III. PUBLIC WORKS DEPARTMENT ACTIVITY UPDATE:
- A. Report of Road Right-of-Way permits: No permits have been issued since the last meeting.
- B. They finally got the chance to plow some snow over the past week. He said the salt brine put down prior to the snow did not seem to do much good, and it didn't work all that well on ice either. Fonger wondered if pre-wetting salt would work better. Hampton asked about marking of utility pedestals so they aren't hit during mowing or snow removal. Dresen said he has that on a list of a few other ordinance updates to look at. Hampton told him to put something together for an upcoming meeting.
- IV. CLERK-TREASURER'S OFFICE UPDATE: Banigan reported that first installment tax collection is complete, as is the field portion of the 2024 Audit. The Spring Primary will be held tomorrow. She is on call for jury duty in March. She provided an update on the Town and Flynn Hall keypad access project, and reported that driveway notices have been mailed as per the January 20th discussion.
- V. BOARD REPORTS AND COMMUNICATIONS:

- A. Hampton shared a notice regarding a boundary agreement between the Village of McFarland and Town of Dunn. A public hearing is scheduled for April 29th.

VI. COMMITTEE REPORTS:

- A. Natvig Landfill Monitoring Committee: A sink hole has developed, approximately 2' x 3', that will need to be filled and seeded.
- B. Cottage Grove Fire Commission: The Village has yet to approve the usual annual contribution to the Emergency Services Building Repair Fund.
- C. Emergency Government Committee: Fonger reported that they had a good meeting with new Dane County Representative Andrew Beckett

- VII. Adjournment: **MOTION** by DuPlayee/Williams to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 8:22 P.M.

Kim Banigan, Clerk-Treasurer