

1 **2024 RES-083**

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3 **AUTHORIZING RECLASSIFICATION OF VACANT POSITION**  
4 **DCDHS – BEHAVIORAL HEALTH DIVISION**  
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6 The Department of Administration has approved the reclassification of position #3240 in the  
7 Dane County Department of Human Services (DCDHS), assigned to the Behavioral Health  
8 Resource Center (BHRC). This position is currently vacant. This position was classified as a  
9 Behavioral Health Resource Specialist and the reclassification would make this position a Case  
10 Manager. The Behavioral Health Resource Specialist classification requires a clinical license  
11 and there is not a sufficient amount of work at the BHRC that requires this position to have  
12 these qualifications. The Case Manager classification is more suited to the work that this  
13 position will need to perform, including providing relevant and accurate information on  
14 behavioral health services to members of the public, working closely with providers that are  
15 available to provide behavioral health services, follow-up with members of the public to ensure  
16 referrals have met individuals' needs, among other duties. There are currently seven other Case  
17 Managers assigned to the BHRC.

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19 **NOW, THEREFORE, BE IT RESOLVED** that that the Dane County Board of Supervisors does  
20 hereby support and authorize reclassification of the Behavioral Health Resource Specialist  
21 (position number 3240, pay range SW20, and payroll org number 6096) position in the Human  
22 Services Department to a Case Manager (pay range SW18 and payroll org number 6096)  
23 position, commensurate with the department's request and approval by the Dane County  
24 Human Resources Director and Department of Administration Director.