

## 2025 RES-123

### **AUTHORIZING RECLASSIFICATION OF EVENT & EXHIBITOR SERVICES SPECIALIST (G7-10) TO OPERATIONS SUPERVISOR – AEC (M10)**

The Alliant Energy Center has a 1.0 FTE Event & Exhibitor Services Specialist (G 7-10), position #3103, which is requested to be reclassified to 1.0 FTE Operations Manager (M12), currently vacant. Greg Brockmeyer, Director of Administration, has approved reclassifying position #3103 from Event & Exhibitor Services Specialist (G7-10) to new classification, Operations Supervisor – AEC (M10).

**BACKGROUND:** Pre-pandemic, the Alliant Energy Center had positions with the responsibilities of Facilities Manager and Operations Manager. During the pandemic, these roles were consolidated to save cost as the Center was not hosting events. Now that the Center is close to hosting the same number of events as we did pre-pandemic, the burden placed on the incumbent to perform both duties exceed the capacity of a single individual and therefore, the AEC has requested to split the position into two positions. The Facilities Manager – AEC will ensure that all the campus mechanical, electrical and plumbing systems are operating at peak efficiency; that all ongoing and planned capital projects proceed as planned; that the grounds are well maintained and project a positive image of Dane County. The Operations Supervisor – AEC (M10) will oversee all of the FTE (~20) and LTE (~20) Center Workers to ensure that our clients event expectations are filled in an efficient, timely and accurate manner. This position will also ensure that the facilities are all cleaned, well maintained and that our Center Workers are receiving the leadership and support they desire. The Event & Exhibitor Services Specialist has been vacant for 2 years and the responsibilities have been shifted to another Center staff person whose responsibilities have shifted over time.

NOW, THEREFORE BE IT RESOLVED that the Dane County Board of Supervisors does hereby support and authorize reclassification of the vacant 1.0 FTE Event & Exhibitor Services Specialist (G 7-10), position #3103 be reclassified to 1.0 FTE Operations Supervisor – AEC (M10) commensurate with the Department's request and approval of Greg Brockmeyer, Director of Administration.

THEREFORE BE IT RESOLVED that position #3103, which has been vacant for more than six (6) months, is authorized to be filled pursuant to Dane County Ordinance 29.52(15), which requires the Personnel and Finance Committee to approve filling positions that are vacant for more than six (6) months.