



GREG BROCKMEYER
Director of Administration

County of Dane
Department of Administration
Public Works Engineering Division
1919 Alliant Energy Center Way
Madison, WI 53713
Phone: (608) 267-0127 | TTY WI Relay 711

TODD DRAPER
Director of Public Works

CONTRACT CHANGE ORDER

TO: Public Works & Transportation Committee

C.O. #	3
DATE	10/14/2025
ACT#	

PROJECT	AEC Exhibition Hall HVAC Controls Upgrades Construction	BID #	324052
ADDRESS	1919 Alliant Energy Center Way, Madison, WI		
CONTRACTOR	Masters Building Solutions, Inc.	PURCHASE ORDER #	20251384

DESCRIPTION:

REFERENCE #	COP3
REQUESTED BY	Owner & Contractor
PROPOSED CHANGE	Clean existing ductwork connected to air handling units to support proper operation of newly installed air flow monitors.
REASON FOR CHANGE	Existing air handling units, installed over 30 years ago, lack access panels and have not been cleaned, resulting in buildup that would interfere with the function of the new air flow monitors. Duct cleaning is required due to unforeseen site conditions and is necessary to ensure accurate AFM readings and maintain indoor air quality.
TOTAL ADD TO CONTRACT	\$59,544.00

The original Contract amount was:	\$2,190,485.00
Net change by previously authorized Change Orders:	\$17,085.00
The Contract amount prior to this Change Order was:	\$2,207,570.00
The Contract amount will be increased by this Change Order in the amount of:	\$59,544.00
The new Contract amount including this Change Order will be:	\$2,267,114.00
The Completion Date will be unchanged by:	0 days
The date of Substantial Completion as of the date of this Change Order therefore is:	5/1/2026

Signature Approvals:

Contractor	Todd Draper, Public Works Engineering Division Director
Architect / Engineer (A/E)	Chuck Hicklin, Controller
Public Works & Transportation Committee	Robert Arenz, Accounting