

DANE COUNTY
POLICY AND FISCAL NOTE

☒ Original	☐ Update	Substitute No. _____
Sponsor: Andrae		Resolution No. 2025 RES-154
Vote Required:		Ordinance Amendment No. _____
Majority ☒	Two-Thirds ☐	

Title of Resolution or Ord. Amd.:

EXTENSION OF CONTRACT FOR CONVEYANCE SERVICES-MEDICAL EXAMINER

Policy Analysis Statement:

Brief Description of Proposal -

The Dane County Medical Examiner's Office has a need to transport decedents to the Dane County Medical Examiner's facility utilizing multiple service providers.

Current Policy or Practice -

Cress Funeral & Cremation Service, Professional Funeral Svcs., Gunderson Funeral Home, and Ryan Funeral home were the awarded vendors for RFB# 122072, with an initial contract in the amount of \$65,000 for each funeral home.

Impact of Adopting Proposal -

This extension has a term expiring on December 31, 2026 at a cost of \$65,000.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- ☐ No Fiscal Effect
☐ Results in Revenue Increase
☒ Results in Expenditure Increase
☐ Results in Revenue Decrease
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☒ No Budget Effect
☐ Increases Rev. Budget
☐ Increases Exp. Budget
☐ Decreases Rev. Budget
☐ Decreases Exp. Budget
☐ Increases Position Authority
☐ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Conveyances services are fundamental in swiftly and safely transporting decedents from scenes and/or hospitals to the Dane County Medical Examiner's Office, thus ensuring timely examinations and rapid reunification with family members. This expenditure is assumed in the Department's 2026 operational budget.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services									
Operating Expenses									
Contractual Services	\$260,000								
Capital									
Total	\$260,000	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

None

Prepared By:

Agency:	Medical Examiner	Division:	
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