



# Dane County

## Minutes - Final Unless Amended by Committee

### Executive Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

*This meeting is being conducted on land now known and recognized as Dane County, Wisconsin. We acknowledge that this land is at the same time the ancestral, traditional, & contemporary land of the Ho-Chunk, Sauk & Kickapoo nations.*

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Thursday, June 20, 2024

5:00 PM This is a Hybrid Meeting: Attend in person at City-County Building, Room 354, 210 Martin Luther King, Jr. Blvd; Attend virtually via Zoom.

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**See below for additional instructions on how to attend the meeting and provide public testimony.**

*Interpreters must be requested in advance; please see the bottom of the agenda for more information.*

*Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.*

*Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.*

The June 20, 2024, Executive Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at The City County Building (210 MLK, Jr., Blvd, Madison) in CCB room 354.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

[https://zoom.us/webinar/register/WN\\_BC7fAo6LQ-eVTwbN86sA4w](https://zoom.us/webinar/register/WN_BC7fAo6LQ-eVTwbN86sA4w)

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 955 2338 8341

#### PROCESS TO PROVIDE PUBLIC COMMENT:

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit written comments or other materials for this meeting, please email them to: [MacKinnon.Lisa@danecounty.gov](mailto:MacKinnon.Lisa@danecounty.gov). Staff will forward the email and materials to members of the committee.

## A. Call To Order

*The meeting was called to order at 5:10 p.m. Also present: Lisa MacKinnon. There were no public registrations.*

**Present:** 7 - PATRICK MILES, ANTHONY GRAY, SARAH SMITH, MICHAEL ENGELBERGER, KIERSTIN HUELSEMANN, DON POSTLER and CHAD KEMP

**B. Consideration of Minutes**

- 1. [2024](#) MINUTES OF THE 6-6-24 EXECUTIVE COMMITTEE MEETING  
[MIN-093](#)

Attachments: [2024 MIN-093](#)

[REGISTRATION REPORT--EXEC COMM 6-6-24](#)

A motion was made by HUELSEMANN, seconded by ENGELBERGER, that the minutes be approved. The motion carried by a voice vote.

**C. Fund Transfers**

NONE

**D. Referrals (Resolutions & Ordinance Amendments)**

NONE

**E. Items Requiring Committee Action**

Finish process and guidelines for attaching items to legislative files

- 1. [2024](#) CHAPTER 7 PROCESS FOR ATTACHING ITEMS TO LEGISLATIVE FILES  
[ACT-050](#)

Attachments: [Original 2024 OA 1 before County Board after Exec Comm](#)

[ch007--Rev 05032024](#)

[4-16-24 motion to amend section 7.22 of Ch 7 OA-1](#)

*Chair Miles discussed the provision and outlined a consistent process for implementation of Chapter 7.22(9)(c) of the Dane County Ordinances. Requests to attach items not outlined in subs (a) and (b) of the provision to standing committee agendas will need to be brought to Chair Miles for approval. Requests must be brought to the County Board Chair 24 hours BEFORE the meeting for which the items are requested to be added so that the agenda can be timely republished. Chair Miles indicated he would have staff check this process with Corporation Counsel and then send out a memo with this information to board members and committee staff.*

**This agenda item was not acted on by the committee.**

**F. Presentations**

Introduction to the program evaluation process and discussion of next steps.

*Lisa MacKinnon, Sustainability and Program Evaluation Coordinator for the County Board Office, gave an overview of the annual program evaluation process to committee members and outlined the timeline and next steps (see guidance materials attached to the agenda). Next steps include the members of the Executive Committee taking this topic to their respective standing committees in July and August to discuss possible evaluation proposals to bring back to the Executive Committee for consideration in the fall.*

- 1. [2024 DISC-008](#) GUIDANCE FOR SUPERVISORS PROPOSING PROGRAM EVALUATION TOPICS\_\_JUNE 2024 UPDATE

**Attachments:** [GUIDANCE FOR SUPERVISORS PROPOSING PROGRAM List of Program Evaluations Conducted by Dane County Board Office 2012-2024--Updated June 2024](#)

**G. Reports to Committee**

NONE

**H. Future Meeting Items and Dates**

*The next meeting will be on July 18 at 5:00 p.m. in the CCB, room 354.*

**I. Public Comment on Items not on the Agenda**

NONE

**J. Such Other Business as Allowed by Law**

NONE

**K. Adjourn**

*The meeting adjourned at 5:45 p.m.*

**A motion was made by HUELSEMANN, seconded by ENGELBERGER, that the meeting be adjourned. The motion carried by a voice vote.**

*Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below—preferably at least three business days but no fewer than 24 hours prior to the meeting.*

*Nota: Si necesita un intérprete, un traductor o materiales en formatos alternativos o cualquier otra adaptación para tener acceso a este servicio, actividad o programa, llame al número de teléfono que puede encontrar a continuación — de preferencia con al menos 3 días de anticipación y como mínimo 24 horas antes del evento en cuestión*

*Sau tseg: Yog koj xav tau ib tug neeg txhais lus, txhais ua ntaub ntawv, cov ntaub ntawv uas nyob rau lwm yam kev lawm los sis lwm yam kev pab nkag rau qhov kev pab no, kev ua si los sis kev pab cuam, thov hu tus xov tooj rau hauv qab no—xav kom hu li peb hnuv ua ntej tuaj tab sis tsis pub tsawg tshaj 24 xuab moos ua ntej rau lub rooj sib tham no.*

*County Board Office (608) 266-5758 TTY RELAY 711*