



Alliant Energy Center

Exhibition Hall | Veterans Memorial Coliseum | Willow Island
New Holland Pavilions | Arena

Memo

To: Personnel and Finance Chair and Committee Members

From: Kevin Scheibler – Center Executive Director

Date: June 2, 2026

Re: Request to fill vacant 1.0 Center Worker position

County Ordinance 29.52 (15) requires the Personnel and Finance Committee and the County Executive to approve filling positions which are vacant for longer than six (6) months. The Alliant Energy Center is respectfully seeking approval to fill its funded 1.0 FTE Center Worker position (Position #3449). Through help from the County Board and subsequent adoption by the County Executive, this position remains fully funded through the recent budget process.

1. What is the nature of the work or what is the essential function of the position?

This position is a member of the operations team which is currently short 3 staff. The rotation needed to maintain a continual first and second shift requires 14 staff members. This position will fill the critical 14th position to allow for the minimum staffing of the rotation to service the set-up, tear down and cleaning needed to optimally host events at the Center.

2. How has this function been fulfilled without this position?

This role has not been filled since July 2025. The Operations Department has used currently employed Center Workers on overtime and LTE General Laborers to fulfill these duties.

3. What will be the impact on the Department's function and mission if the position remains vacant?

The Center requires a minimum amount of labor in our Operations Department in order to service the contracted events. If the AEC does not have the minimum number of staff, it is required to fill the labor needs with overtime and LTE labor hours.

Thank you for your consideration.