

# Dane County Contract Addendum Cover Sheet

Res 342

BAF # 25070  
 Acct: Chonh  
 Mgr: Brozman  
 Budget Y/N: NA

Revised 06/2021

<b>Contract #</b> Admin will assign	<b>13734B</b>
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<b>Dept./Division</b>	Human Services / BPHCC	<b>Vendor Name</b>	MADISON UNITED HEALTHCARE LINEN, LTD.
<b>Brief Addendum Title/Description</b>	Laundry Services extension	<b>Vendor MUNIS #</b>	4802
		<b>Addendum Term</b>	3/1/25 - 4/15/25
		<b>Amount (\$)</b>	\$ 60,000.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Spring Larson, Contract Coordination Assistant	<b>Contact</b>	Paul Nytsch
<b>Phone #</b>	608-242-6391	<b>Phone #</b>	414-651-6904
<b>Email</b>	dcdhscontracts@countyofdane.com	<b>Email</b>	pauln@muhl.org
<b>Purchasing Officer</b>			

Purchase Order – Maintenance or New PO					
<input checked="" type="checkbox"/>	<b>PO Maintenance Needed</b>	<b>Org:</b> BPHCLNL	<b>Obj:</b> 313861	<b>Proj:</b>	\$ 45,000.00
	<b>PO#</b> 20240327	<b>Org:</b> BPHCLNL	<b>Obj:</b> 313862	<b>Proj:</b>	\$ 15,000.00
<input type="checkbox"/>	<b>No PO Maintenance Needed</b> – <i>this addendum does not change the dollar amount of the contract.</i>				
<input type="checkbox"/>	<b>New PO / Req. Submitted</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
	<b>Req#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000.  Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	1/1/2020 - 2/28/2025	\$ 1,065,000.00	<input type="checkbox"/> None	Res# 2019 RES-075
	A	1/1/2025 - 2/28/205	\$ 60,000.00	<input checked="" type="checkbox"/> None	Res#
	B	3/1/2025 - 4/15/2025	\$ 60,000.00	<input type="checkbox"/> None	Res# RES-342
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
<b>Total Contracted Amount</b>			<b>\$ 1,185,000.00</b>		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Iheukumere, Astra	Digitally signed by Iheukumere, Astra Date: 2025.02.18 16:09:38 -06'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	SHR 2.17.25

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 2/19/25	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Wednesday, February 19, 2025 3:39 PM  
**To:** Hicklin, Charles; Rogan, Megan; Gault, David  
**Cc:** Stavn, Stephanie; Oby, Joe  
**Subject:** Contract #13734B  
**Attachments:** 13734B.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 2/19/2025 3:49 PM	Approve: 2/19/2025 3:49 PM
	Rogan, Megan	Read: 2/20/2025 8:36 AM	Approve: 2/20/2025 8:36 AM
	Gault, David	Read: 2/20/2025 10:34 AM	Approve: 2/20/2025 10:50 AM
	Stavn, Stephanie	Read: 2/20/2025 8:49 AM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #13734B  
Department: Human Services/BPHCC  
Vendor: Madison United Healthcare Linen LTD  
Contract Description: Extend contract for laundry services until new vendor is onboarded (Res 342)  
Contract Term: 3/1/25 – 4/15/25  
Contract Amount: \$60,000.00

Thanks much,  
Michelle

*Michelle Goldade*  
Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please note: I am currently working a modified schedule. I work in office Mondays and Wednesdays and work remotely Tuesday, Thursdays and Fridays.

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**2024 RES-342**

**ADDENDUM TO PROFESSIONAL SERVICES CONTRACT  
FOR MADISON UNITED HEALTHCARE LINEN LTD  
DCDHS – BPHCC DIVISION**

The Dane County Department of Human Services (DCDHS) Badger Prairie Health Care Center (BPHCC) purchases laundry services from Madison United Healthcare Linen LTD. The services include resident laundry services for residents of BPHCC and facility linen services related to the care of residents at BPHCC. The contract is operating under an extension through the end of February, 2025 for an additional cost of \$60,000.

This resolution authorizes an additional extension of the contract with Madison United Healthcare Linen LTD. The contract term shall be extended to 4/15/25 for an additional \$60,000 for a total contract amount of \$1,185,000.

NOW, THEREFORE, BE IT RESOLVED that the following addendum be awarded and that the County Executive and County Clerk are hereby authorized and directed to sign the agreement on behalf of Dane County, and that the Controller is authorized to payment payments related to the execution of the addendum.

<u>Vendor</u>	<u>Addendum Amount</u>	<u>Total Contract Amount</u>
Madison United Healthcare Linen LTD	\$60,000	\$1,185,000



# DANE COUNTY CONTRACT

## ADDENDUM # 13734B

Revised 11/2024

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as “County”) and Madison United Healthcare Linen, Ltd. (hereinafter, “Provider”).

### WITNESSETH:

**WHEREAS** Provider and County, by a separate document (hereinafter, the “Master Agreement”), Dane County Contract # 13734, have previously entered into a contractual relationship pursuant to which Provider provides facility linen and resident personal laundry service at Badger Prairie Health Care Center, and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to extend the term of the contract.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. The term of the contract is extended through April 15<sup>th</sup>, 2025, or sooner, as mutually agreed upon by both parties, to continue the program for facility linen and resident personal laundry service, at an additional cost not to exceed \$60,000.

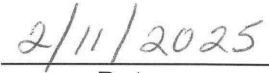
4. The rates for both Resident Laundry Services and Facility Linen Services during this extension term shall be \$1.00 per pound of clean laundry and/or linen.

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR PROVIDER:**



\_\_\_\_\_  
\*NAME\* Teresa Schaller  
\*TITLE\* CEO

  
\_\_\_\_\_  
Date

\*\*\*

**FOR COUNTY:**

\_\_\_\_\_  
Melissa Agard  
Dane County Executive

\_\_\_\_\_  
Date