

**FUND TRANSFER REQUEST FORM**

<b>AGENCY</b> Medical Examiner	<b>ORGANIZATION</b> Medical Examiner	<b>LEGISTAR FILE #</b> 2024 FTR-019
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TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase revenue)						CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)				Budgeted Amount	Available Balance
1	\$2,327.86	RADIO EQUIPMENT REPLACEMENT	CPMEDEXM	58155		\$45,179.00	\$2,327.86
2							
3							
4							
	\$2,327.86	TRANSFER FROM TOTAL					

TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)						CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)				Budgeted Amount	Available Balance
1	\$2,327.86	VEHICLES & EQUIPMENT	CPMEDEXM	58925		\$266,170.00	\$51,937.17
2							
3							
4							
	\$2,327.86	TRANSFER TO TOTAL					

<b>EXPLANATION:</b> (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)	<b>APPROVALS</b>			
Final purchase to replace our 2018 Tahoe for a 2025 Tahoe. Due to price increases, the final quote is ~2,000 more expensive than expected.		DATE	APPROVED	DENIED
	Oversight Committee			
	Controller			
	County Executive			
	Finance Committee			
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.				