

Dane County Contract Addendum Cover Sheet

Res 391 significant

Revised 06/2021

Contract # Admin will assign	15749A
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Dept./Division	LWRD / Parks	Vendor Name	Operation Fresh Start, Inc
Brief Addendum Title/Description	One year extension for conservation and legacy crews to perform forestry work on Dane County Park properties.	Vendor MUNIS #	5885
		Addendum Term	01/01/2026 - 12/31/2026
		Amount (\$)	\$ 150,000.00

Department Contact Information		Vendor Contact Information	
Contact	Joleen Stinson	Contact	Brian McMahon
Phone #	608-422-0657	Phone #	608-444-4262
Email	stinson.joleen@danecounty.org	Email	bcmcmahon@operationfreshstart.org
Purchasing Officer	Hazel Schuster		

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	PO Maintenance Needed PO#	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
<input type="checkbox"/>	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.				
<input checked="" type="checkbox"/>	New PO / Req. Submitted Req#	Org: LWRPKOP	Obj: 21069	Proj:	
	1303	Org:	Obj:	Proj:	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<p>A resolution is required when the total contracted amount first exceeds \$100,000.</p> <p>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</p>	Addendum #	Term	Amount	Resolution	
	Original	01/01/25 - 12/31/25	\$ 118,800.00	<input type="checkbox"/> None	Res# 2024 RES-325
	15749A	01/01/26 - 12/31/26	\$ 150,000.00	<input type="checkbox"/> None	Res# 2025 RES-391
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
Total Contracted Amount			\$ 268,800.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Hicklin, Laura	Digitally signed by Hicklin, Laura Date: 2026.03.03 16:39:17 -06'00'

APPROVAL – Contracts Exceeding \$100,000		
Director of Administration		Corporation Counsel
Slaven, Shelby	Digitally signed by Slaven, Shelby Date: 2026.03.05 18:46:29 -06'00'	David Gault

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 3/4/26	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Wednesday, March 4, 2026 10:39 AM
To: Hicklin, Charles; Schuster, Hazel; Gault, David; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contract #15749A
Attachments: 15749A.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 3/4/2026 11:30 AM	
	Schuster, Hazel		Approve: 3/4/2026 1:19 PM
	Gault, David	Read: 3/4/2026 2:45 PM	Approve: 3/4/2026 2:46 PM
	Cotillier, Joshua	Read: 3/4/2026 10:46 AM	Approve: 3/4/2026 11:38 AM
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15749A

Department: Land & Water Resources

Vendor: Operation Fresh Start

Contract Description: One year extension to provide conservation academy crew & legacy crew to perform forestry work (Res 391)

Contract Term: 1/1/26 – 12/31/26

Contract Amount: \$150,000.00

Michelle Goldade

Administrative Manager

Dane County Department of Administration

Room 425, City-County Building

210 Martin Luther King, Jr. Boulevard

Madison, WI 53703

PH: 608/266-4941

Fax: 608/266-4425

TDD: Call WI Relay 711

Please note: I am currently working a modified schedule. I work in office Mondays and Wednesdays and work remotely Tuesday, Thursdays and Fridays.

Goldade, Michelle

From: Hicklin, Charles
Sent: Wednesday, March 4, 2026 3:45 PM
To: Goldade, Michelle
Subject: Approve: Contract #15749A

**AUTHORIZING 2026 PURCHASE OF SERVICES AGREEMENT AND ADDENDUM
WITH OPERATION FRESH START INC FOR COMPLETING CONSERVATION WORK
ON COUNTY PARKLAND**

Dane County Parks first entered into a Purchase of Services Agreement with Operation Fresh Start, Inc. in 2014 to provide and supervise conservation crews to perform land restoration and habitat enhancement work on Dane County parkland, while participants learn valuable natural resource and park management skills in an outdoor setting.

In 2021, Dane County Parks entered into an additional Purchase of Services Agreement to add a conservation academy crew. This crew performs land restoration and habitat enhancement work at a higher skill level, including chainsaw use and assistance with prescribed burns, as appropriate and authorized.

Dane County Parks would like to continue this arrangement for both the legacy crew and the Conservation Academy crew in 2026 under a new Purchase of Services Agreement, with a total budget of \$198,800. Sufficient funds are available in the 2026 Land and Water Resources Department – Parks Division operating budget.

In addition, Dane County Parks received USDA Forest Service Urban and Community Forestry Inflation Reduction Act (IRA) grant funding for 2024–2028. One of the grant-funded initiatives expands the scope of Operation Fresh Start crews working on parkland to include hands-on experience in urban forestry management.

Dane County Parks would like to continue the Purchase of Services Agreement for this IRA grant work through Addendum 15749A for 2026, with a total budget of \$150,000. These grant funds are currently available in the 2026 LWRD – Parks Division operating budget.

NOW, THEREFORE, BE IT RESOLVED that the Dane County Board of Supervisors approves the execution of a new Purchase of Services Agreement with Operation Fresh Start, Inc. for the legacy and conservation academy crews;

BE IT FURTHER RESOLVED that the Dane County Board of Supervisors approves the execution of Addendum 15749A for IRA grant-funded urban forestry work;

BE IT FURTHER RESOLVED that account LWRPKOP 21053 Friends of the Park be decreased by \$33,000 and account LWRPKOP 31985 POS-Fresh Start Youth Conservation be increased by \$33,000;

BE IT FINALLY RESOLVED that the County Executive and the County Clerk are authorized to sign the Agreement and Addendum on behalf of Dane County.



DANE COUNTY CONTRACT

ADDENDUM # 15749A

Revised 11/2024

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as “County”) and Operation Fresh Start, Inc (hereinafter, “Provider”).

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the “Master Agreement”), Dane County Contract # 15749, have previously entered into a contractual relationship pursuant to which Provider scheduled Conservation Academy and Legacy Crews to perform forestry work on Dane County Parks properties as funded by a USDA, Forest Service Inflation Reduction Act grant; and

WHEREAS County and Provider wish to amend the Master Agreement in order to extend the contract for one (1) year.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. The term of the contract is extended through December 31, 2026 to continue the program for another year, at an additional cost of \$150,000.00.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:



Brian McMahon
Operation Fresh Start Executive Director

03/03/2026

Date

* * *

FOR COUNTY:

Melissa Agard
Dane County Executive

Date

Scott McDonell
Dane County Clerk

Date