

DANE COUNTY
POLICY AND FISCAL NOTE

☒ Original ☐ Update	Substitute No. _____
Sponsor: Brenda Yang	Resolution No. _____
Vote Required: Majority _____	Ordinance Amendment No. _____
Two-Thirds ☒ 3/4 _____	

Title of Resolution or Ord. Amd.:

AUTHORIZING ACCEPTANCE OF AN IRS VOLUNTEER INCOME TAX ASSISTANCE (VITA) GRANT TO SUPPORT THE RICHARD DILLEY TAX CENTER AND AMENDING THE 2025 OPERATING BUDGET

Policy Analysis Statement:

Brief Description of Proposal -

The Dane County UW-Extension Dept is the lead partner providing coordination for the Richard Dilley Tax Center (RDTC). Grant funds will be used to cover expenses related to the VITA site. The RDTC has been in existence for 25 years providing free tax preparation services for thousands of tax filers each year including low-income families, seniors and those with disabilities. The matching funds are provided in kind through RDTC volunteers.

Current Policy or Practice -

Acceptance of funds from the IRS requires County Board approval.

Impact of Adopting Proposal -

The funds will be used to support the coordination of the RDTC to improve efficiencies, quality of service and increase the number of individuals and families served at the site.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- ☐ No Fiscal Effect
☒ Results in Revenue Increase
☒ Results in Expenditure Increase
☐ Results in Revenue Decrease
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☐ No Budget Effect
☒ Increases Rev. Budget
☒ Increases Exp. Budget
☐ Decreases Rev. Budget
☐ Decreases Exp. Budget
☐ Increases Position Authority
☐ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

N/A

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues - County Taxes Federal State Other				
Personal Services									
Operating Expenses	\$75,000					\$75,000			
Contractual Services									
Capital									
Total	\$75,000	\$0	\$0	\$0	Total	\$75,000	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Some of the funds will be used to hire two LTEs to assist with coordination of the VITA site.

Prepared By:

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