

To: Personnel & Finance Committee
From: John Welch, Director, Dane County Department of Waste + Renewables
Subject: Request for Chapter 20 Exception
Date: December 11, 2025

On behalf of the Department of Waste + Renewables, I request an exception to Dane County Ord. 20.14(3) to purchase a meal for staff at a cost greater than \$10 per person. In researching various options, we find that a full meal is generally not available for \$10 or less. The estimated per meal cost is estimated to be \$20-\$25 per person.

The Department will hold an all-staff training to be followed by a lunch to thank staff for their service and to celebrate their accomplishments. This event is anticipated to take place the week of January 19, 2026 but may be subject to change due to operational constraints.

The Department budget has funds to cover the purchase. Thank you for your consideration.