

BID WAIVER FORM

Purchasing Division

Rev. 01/2026



A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

BID WAIVER TITLE/SHORT DESCRIPTION OF GOODS/SERVICES RNG PLANT - REGENERATIVE THERMAL OXIDZER (RTO) SERVICES & PARTS	TOTAL COST \$150,000
	PURCHASING OFFICER Pete Patten

VENDOR NAME Tann Corporation	MUNIS # 31438	REQ # 877
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DEPARTMENT Waste + Renewables	REQUEST DATE 1/20/2026
NAME Roxanne Wienkes	PHONE (608) 509-6681
EMAIL wienkes.roxanne@danecounty.gov	

Provide a detailed description of the goods/services intended to be purchased:

Tann (provider) will continue to provide quarterly Regenerative Thermal Oxidizer (RTO) unit inspection and maintenance. Additional scope beyond the original is needed so the provider performs fan wheel replacement (quote attached), and other maintenances that may be required before the end of the contract term (December 31, 2026).

Below is a summary of bid waivers requested to date, and summary of future spend:

Original bid waiver amount: \$280,000
2025 bid waiver amount: \$100,000
Total amount spent to date: ~\$350,000
Total amount anticipated to cover the rest of the contract: \$150,000

Future Spend	\$23,624.00	fan wheel (50%)
Future Spend	\$ 5,625.00	external inspection winter 2025/ 2026
Future Spend	\$5,625.00	internal inspection spring 2026
Future Spend	\$8,000.00	ice blasting spring 2026
Future Spend	\$5,625.00	external inspection summer 2026
Future Spend	\$5,625.00	internal inspection fall 2026
Future Spend	\$8,000.00	ice blasting fall 2026
Future Spend	\$50,000.00	parts (estimate)
Future Spend	\$50,000.00	buffer/contingency (estimate)

Total - ~\$150,000

2026 requested bid waiver amount: \$150,000

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Procurement Exception List

- ☐ Emergency Procurement
- ☒ Unique and specific technical qualifications are required
- ☐ A special adaptation for a special purpose is required
- ☐ A unique or opportune buying condition exists
- ☒ Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used AND provide a detailed justification in relation to the Procurement Exception(s) chosen:

W&R is requesting an additional bid waiver so the original equipment manufacturer (OEM) can provide unanticipated and required services, equipment, parts, and other goods required to keep the Regenerative Thermal Oxidizer (RTO) operational and therefore the RNG Plant operational, for the final contract year. As OEM, Tann should maintain the RTO.

The required services and goods will increase the contract's costs by \$150,000.

This increase will surpass the \$280,000 bid waiver amount approved in 2022 and the \$100,000 bid waiver amount approved in 2025 (to cover costs over the contract term of 2022-2026).

W&R shall route an addendum to increase the scope and contract amount pending approval of this bid waiver.

Bid Waiver Approval (For Purchasing Use Only)

Bid Waiver #



Under \$46,000
(Controller)



Over \$46,000
(P&F Committee)

Date Approved

Verification Signature



TANN Corporation
350 Oak Grove Rd.
Kaukauna, WI 54130
920-766-3600

Quotation

QUOTE DATE	QUOTE NUMBER
09/04/2025	5190-25
ORDER TO:	PAGE NO.
TANN Corporation 350 Oak Grove Rd. Kaukauna, WI 54130 920-766-3600	1 of 4

Quote To:

Dane County
7242 Maahic Way
Madison, WI 53718

Ship To:

Dane County
7242 Maahic Way
Madison, WI 53718

Delivery	Payment Terms	Salesperson
~5-6 Weeks. Expedite option: ~2 weeks To be confirmed ARO	50% Down Payment 50% NET 30 upon completion	tvenglish@tanncorporation.com

Line No.	Description	Line Price
1	RTO Main Fan Wheel Replacement parts <ul style="list-style-type: none"> - New fan wheel/shaft - Bushing - Coupling - Bearings (set) - Shipping 	\$27,059
2	Installation <ul style="list-style-type: none"> - Labor to remove and install new fan wheel/shaft, bushings, bearings, etc - All travel and living expenses included - Start-up and commissioning 	\$17,201
3	Freight	Included
4	Customer responsibilities: <ul style="list-style-type: none"> - (2) days with RTO in a cool, off-line condition - Off-loading and weather protected storage of materials - Disposal of all waste generated by project - Crane and lift - Electrical installation - Fan balancing/alignment/vibration 	
5	Expedite Option: ~2 weeks to ship (10 business days)	\$2,988
* This is a Quotation * Pricing based on current market and subject to change due to tariffs or other unforeseen circumstances.		Total Price: \$47,248