

**DANE COUNTY**  
**POLICY AND FISCAL NOTE**

|  |                                 |                               |
|--|---------------------------------|-------------------------------|
| <input checked="" type="checkbox"/> Original             | <input type="checkbox"/> Update | Substitute No. _____          |
| Sponsor: M. Engelberger                                  |                                 | Resolution No. 2025 RES-304   |
| Vote Required: Majority _____                            |                                 | Ordinance Amendment No. _____ |
| Two-Thirds <input checked="" type="checkbox"/> 3/4 _____ |                                 |                               |

Title of Resolution or Ord. Amd.:

**ADDENDUM TO THE CONTRACT FOR DESIGN SERVICES ON CTH MM FROM USH 12/18 TO CTH MC**

**Policy Analysis Statement:**

Brief Description of Proposal -

The Dane County Highway & Transportation Department awarded Contract #15993 to RH Batterman and Co Inc. on November 7, 2025 in the amount of \$40,000 for design services on CTH MM from USH 12/18 to CTH MC. The Highway Department has determined that an increase in the amount of \$180,000 will be necessary to provide additional work beyond the original agreement scope.

Current Policy or Practice -

Projects of this amount require County Board approval

Impact of Adopting Proposal -

Design on CTH MM from USH 12/18 to CTH MC will continue to move forward

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- ☐ No Fiscal Effect  
☐ Results in Revenue Increase  
☒ Results in Expenditure Increase  
☐ Results in Revenue Decrease  
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☒ No Budget Effect  
☐ Increases Rev. Budget  
☐ Increases Exp. Budget  
☐ Decreases Rev. Budget  
☐ Decreases Exp. Budget  
☐ Increases Position Authority  
☐ Decreases Position Authority  
Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

|                      | Current Year |          | Annualized |          |   | Current Year |          | Annualized |          |
|----------------------|--------------|----------|------------|----------|---|--------------|----------|------------|----------|
|                      | Increase     | Decrease | Increase   | Decrease |   | Increase     | Decrease | Increase   | Decrease |
| Expenditures -       |              |          |            |          | Revenues -<br>County Taxes<br>Federal<br>State<br>Other |              |          |            |          |
| Personal Services    |              |          |            |          |   |              |          |            |          |
| Operating Expenses   |              |          |            |          |   |              |          |            |          |
| Contractual Services |              |          |            |          |   |              |          |            |          |
| Capital              | \$180,000    |          |            |          |   |              |          |            |          |
| Total                | \$180,000    | \$0      | \$0        | \$0      | Total   | \$0          | \$0      | \$0        | \$0      |

**Personnel Impact/FTE Changes:**

**Prepared By:**

|              |                    |           |              |
|--------------|--------------------|-----------|--------------|
| Agency:      | Highway Department | Division: |              |
| Prepared by: | Tricia Rast        | Date:     | 1/8/26       |
| Reviewed by: | Clement Abongwa    | Date:     | 1/8/26       |
|              |                    | Phone:    | 608.266.4065 |
|              |                    | Phone:    | 608.266.4039 |