



Bid Waiver Form

Revised 02/2023

Short Description of Goods/Services	Dental Hygienist services for the residents of Badger Prairie Health Care Center	Total Cost	\$13,000 per year; maximum \$65,000 over 5 years.		
Vendor Name	Kathleen A. Revello, RDH	MUNIS #	4090	Req #	
Purchasing Officer	Megan Rogan	Date	10/10/23		
Department	DCDHS BPHCC	Email	her.chonh@countyofdane.com		
Name	Chonh Her	Phone	608-845-1224		

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

Kathleen A. Revello, RDH shall provided routine dental hygienist services for the residents of Badger Prairie Health Care Center.

Send to a Purchasing Officer Once Completed



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Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

Kathleen A. Revello, RDH has provided dental hygienist service to the residents of Badger Prairie Health Care Center since 2003. Kathleen has been a long-term provider for BPHCC. Her knowledge and familiarity with BPHCC residents is critical for success during dental hygiene services. She has established a system to schedule and monitor routine resident appointments which has made routine dental care become an integral part of resident life at BPHCC. Her services at BPHCC in conjunction with contracted dentistry vendor make it so residents do not need to be transported to dental offices for routine services. This saves BPHCC resources to be used elsewhere.

Bid Waiver Approval (For Purchasing Use Only)

Under \$43,000 (Controller)

\$43,000+ (Personnel & Finance Committee)

Date Approved:

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