



Dane County

Minutes - Final Unless Amended by Committee

EV Advisory Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, September 15, 2025

1:00 PM

Hybrid Meeting: Attend in person at the City County
Building (210 Martin Luther King Jr. Blvd., Room 351) or
virtually via Zoom.

See below for additional instructions on how to attend the meeting and provide public
testimony.

A. Call To Order

Staff Present: Nicole Dewitt, Eneida Hysi

Others Present: Kari Gehrke (Alliant Energy), Sonali Bhikha (Sustain
Dane)

The meeting was called to order by Kathy Kuntz at 1:01 p.m.

Present 12 - LYNN MCDANIEL, JIM SCHWINGLE, HANNAH JANSEN, GREGG MAY, KATHY
KUNTZ, DAPHNE XU, DAVID LONSDORF, EDWARD LEE, ERINN
MONORE-NYE, CRISTINA CARVAJAL, SAMANTHA WORDEN, and
STEPHANIE ROBINSON

Excused 1 - KAREN MENEDEZ-COLLER

Absent 4 - ROSE DAILY, PHIL GRUPE, JOSH GALASSO, and ANDREW BREMER

B. Consideration of Minutes

A motion was made by MAY, seconded by LONSDORF, that the minutes from
July 21, 2025 be approved. The motion carried by a voice vote.

1 [2025](#) DRAFT Minutes from previous meeting (July 21, 2025)

[MIN-220](#)

Attachments: [DRAFT Minutes from previous meeting \(July 21, 2025\).pdf](#)

[Registrations from previous meeting \(July 21, 2025\) - 1 of 2.pdf](#)

[Registrations from previous meeting \(July 21, 2025\) - 2 of 2.pdf](#)

C. Action Items

None

D. Presentations

1 [2025](#)
 [PRES-134](#)

Update on Site Host Selection

Attachments: [Site Host RFP Update.pdf](#)

Kathy Kuntz shared a document and provided an update on site host selections:

- As part of the first round of the Request for Proposal (RFP) we are moving forward with 32 sites (since publication of the document, one applicant withdrew) and the Office of Energy and Climate Change (OECC) expects to have a package ready to send to the Federal Highway Administration (FHWA) by November or December. Kathy remains cautiously optimistic about federal funding for phase 2 construction.
- The second RFP round opened in late August with a deadline of September 30. The response has been good thus far and additional RFP rounds are not anticipated. It is difficult to project how many applicants there will be as people tend to wait until closer to the deadline to apply.
- Kathy opened and demonstrated how to use an interactive map (<https://www.danecclimateaction.org/Initiatives/Charge-Up-Dane-Co/Site-Host-for-EV-Charging>) that was developed as a way to visualize existing charging stations along with the areas of the County that meet one of our 3 priorities. This map can be used as a tool to assess eligibility. The map currently shows the sites that have been selected to move forward at this point. Kathy encouraged members to explore the map and to do some outreach to encourage additional sites to apply by the RFP deadline. OECC will continue to promote during upcoming events.

After Kathy's update there was some discussion:

- It might be helpful to reinforce our 3 priorities with applicants before they take the time to apply.
- A member inquired about the possibility of neighborhood parks. One challenge with these locations is the absence of adequate electrical service. Warner and Elver Parks were noted as possible candidates. Another member indicated there is EV charging at Village on Park, though there is no overnight parking in the ramp. Gregg May offered to share this feedback with the City of Madison.
- There may be some confusion in the way we are using the terms "stations" vs. "sites". A site is a location where there will be 4 NEVI-compliant charging stations, enabling up to 4 vehicles to charge simultaneously.

2 [2025](#)
 [PRES-135](#)

Discussion of Possible RFI for Charging Vendor

Attachments: [Background on EV Charging Vendors.pdf](#)
 [Potential RFI Questions.pdf](#)

Eneida Hysi (OECC staff member) shared a presentation that:

- provided background information on EV charging vendors;

- shared criteria vendors are required to meet per the Charging and Fueling Infrastructure (CFI) Program;
- offered additional criteria we may wish to consider during the procurement process; and
- outlined a number of ways in which we may want to market this opportunity to EV charging vendors.

Kathy reviewed a document summarizing possible questions to ask vendors in an RFI or webinar setting. She acknowledged that other grantees (for both NEVI and CFI) have had some trouble engaging vendors in RFIs because filling out responses is time consuming.

Members offered feedback on the vendor selection criteria:

- A member expressed priority for minority- or women-owned businesses. It is unclear whether this would be allowed by the federal government, but the county procurement process considers this.
- Several members expressed support for requiring locally-based maintenance services.
- Reliability is a NEVI requirement.
- Several members mentioned the need to verify responsiveness.
- A member noted that having a local presence in our market could be a benefit or not; we should consider those who may not yet have a local presence here as this may fuel a healthy competitive process.

Relative to engaging vendors, members offered feedback on a marketing strategy:

- OECC is mindful of the amount of time it can take to respond to a Request for Information (RFI) and is considering a vendor event. Since vendors may not feel comfortable discussing in front of competitors, this could be more of an "office hour" format.
- Several committee members encouraged OECC to consider an RFI and felt this could be made less onerous (e.g. while context of questions is helpful, questions could be simplified; reduce the number of questions; make some questions required and allow others to be optional). A committee member also noted the value of asking open-ended questions.
- Committee members also encouraged OECC to narrow the list of questions to 3-4 high priority issues.

Kathy thanked members for their feedback. Kimley-Horn (engineering planning and design consultants who are subcontractors to KL Engineering, our design contractor) are also putting together a memo regarding considerations for vendor procurement. Kimley Horn is involved in projects across the country so we can benefit from their experience. While the focus for now is on site host selection, this information helps OECC think more comprehensively in preparation for the next phase (construction). Before the next EV Advisory Commission Meeting, we expect to know if FHWA is approving construction funds for other grantees.

E. Reports to Committee

None

F. Future Meeting Items and Dates

Meetings for the remainder of 2025 have been scheduled and dates/times are posted on Legistar. The next meeting will be Monday, November 17 at 1:30 p.m. Meeting invites will be sent to commission members.

G. Public Comment on Items not on the Agenda

None

H. Such Other Business as Allowed by Law

None

I. Adjourn

A motion was made by LONSDORF, seconded by WORDEN, that the meeting be adjourned. The motion carried by a voice vote. The meeting adjourned at 2:10 p.m.

Minutes respectfully submitted by Nicole Dewitt, pending committee approval.