



Dane County, Wisconsin
210 Martin Luther King, Jr. Blvd
Madison, WI 53703

Office of
Justice
Reform

April 7, 2025

MEMORANDUM

TO: Personnel and Finance Committee
Controller Charles Hicklin

FROM: Colleen Clark-Bernhardt
Director
Office of Justice Reform

SUBJECT: Chapter 20 exception: New York City per diem, Purchase of Food for June 2025 Sequential Intercept Model Training

The Dane County Community Court Coordinator, Jael Currie, has been invited for an onboarding at the Red Hook Community Justice Center in New York, NY. The training will occur from May 20-May 23, 2025. The current Dane County per diem meal reimbursement is \$38.00 dollars; the federal reimbursement rate for New York City is \$92 dollars per day, with first and last day of travel rate is \$69.00. Ms. Currie will likely incur costs more in line with the federal NYC rates. The difference in reimbursement is \$322 (federal rate) minus \$114 (Dane County rate) is \$208.00. The travel will be reimbursed via federal community court initiative grant **2022-15PBJA-22-GG-03874-DGCT**.

By way of this memo, I am requesting an exemption to Chapter 20 to allow for the reimbursement on the Conference and Training form to be set to the federal reimbursement rate.

Please let me know if you need additional information.