

**AUTHORIZING THE RECLASSIFICATION OF A 1.0 VICTIM WITNESS CASE MANAGER TO A 1.0 BILINGUAL (SPANISH) DEPUTY DIRECTOR OF VICTIM WITNESS SERVICES IN THE DANE COUNTY DISTRICT ATTORNEYS OFFICE**

As of June 3, 2024, the Victim Witness Unit in the Dane County District Attorney’s Office has a vacant 1.0 FTE (SW20) Victim Witness Case Manager position ( #2517) which we request to be reclassified to a Bilingual (Spanish) Deputy Director of Victim Witness Services (M12). The Director of Victim Witness Services will supervise this position.

The Victim Witness Unit, which provides constitutionally and statutorily mandated services to all crime victims and witnesses, has increased staff since 2016 by 8.8 FTE budgeted positions and 3 LTE positions due to workload increases which were the result of growing caseloads and additional services afforded to crime victims in the 2020 Constitutional Amendment commonly referred to as Marsy’s Law. Therefore, the Victim Witness Unit is in need of additional leadership and management resources to ensure a high quality of care for the victims and witnesses we serve and those staff members providing that service.

Additionally, the Victim Witness Unit is currently experiencing the highest level of engagement from our Spanish speaking victims as compared to all other demographics. We believe these high engagement levels are a direct result of our commitment to providing all our case management duties in Spanish, which ensures crime victims are able to exercise all their rights and access in person, over the phone and written services in their native language. This programmatic success has highlighted the need to add programmatic leadership and support resources to our bilingual Spanish speaking staff through an additional Deputy Director of Victim Witness Services who is a bilingual Spanish speaker.

**NOW, THEREFORE, BE IT RESOLVED**, that the Dane County Board of Supervisors does hereby support and authorize reclassification of the Victim Witness Case Manager (SW20) position (position #2517) to a Bilingual (Spanish) Deputy Director of Victim Witness Services (M12) position; and

**BE IT FURTHER RESOLVED**, that this 1.0FTE position authority is reclassified and effective immediately, making position #2517 a Bilingual (Spanish) Deputy Director of Victim Witness Services position; and

**BE IT FURTHER RESOLVED**, that the Victim Witness Case Manager position is eliminated from position #2517; and

**BE IT FINALLY RESOLVED**, that position #2517 is authorized to fill as a Bilingual (Spanish) Deputy Director of Victim Witness Services position.