

# Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 304  
significant

**Contract #**  
Admin will assign

15993A

<b>Dept./Division</b>	Highway	<b>Vendor Name</b>	RH Batterman and Co Inc
<b>Brief Addendum Title/Description</b>	Addendum to the contract for design services on CTH MM from USH 12/18 to CTH MC	<b>Vendor MUNIS #</b>	20733
		<b>Addendum Term</b>	01/01/26-12/31/26
		<b>Amount (\$)</b>	\$ 173,350.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Tricia Rast	<b>Contact</b>	Todd Needham
<b>Phone #</b>	608.266.4065	<b>Phone #</b>	608.743.9350
<b>Email</b>	rast@danecounty.gov	<b>Email</b>	tneedham@rhbatterman.com
<b>Purchasing Officer</b>	Pete Patten		

Purchase Order – Maintenance or New PO					
<input checked="" type="checkbox"/>	<b>PO Maintenance Needed</b>	<b>Org:</b> HWCONCAP	<b>Obj:</b> 59236	<b>Proj:</b>	\$ 173,350.00
	<b>PO#</b> 20252482	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed</b> – this addendum does not change the dollar amount of the contract.				
<input type="checkbox"/>	<b>New PO / Req. Submitted</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
	<b>Req#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<b>A resolution is required when the total contracted amount first exceeds \$100,000.</b>  <b>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</b>	<b>Addendum #</b>	<b>Term</b>	<b>Amount</b>	<b>Resolution</b>	
	Original	11/5/25-5/31/26	\$ 40,000.00	<input checked="" type="checkbox"/> None	Res#
	15993A	1/1/26-12/31/26	\$ 173,350.00	<input type="checkbox"/> None	Res# 2025-304
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
<b>Total Contracted Amount</b>			\$ 213,350.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
<b>Dept. Head / Authorized Designee</b>	
Rast, Tricia	Digitally signed by Rast, Tricia Date: 2026.01.09 17:35:04 -06'00'

APPROVAL – Contracts Exceeding \$100,000	
<b>Director of Administration</b>	<b>Corporation Counsel</b>
Slaven, Shelby	David Gault
Digitally signed by Slaven, Shelby Date: 2026.01.15 21:10:03 -06'00'	

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
<b>DOA:</b>	<b>Date In:</b> 1/9/26 <b>Date Out:</b>	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Thursday, January 15, 2026 9:32 AM  
**To:** Hicklin, Charles; Patten, Peter; Gault, David; Cotillier, Joshua  
**Cc:** Oby, Joe  
**Subject:** Contract #15993A  
**Attachments:** 15993A.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 1/15/2026 9:39 AM	Approve: 1/15/2026 9:39 AM
	Patten, Peter		Approve: 1/15/2026 9:36 AM
	Gault, David	Read: 1/15/2026 2:58 PM	Approve: 1/15/2026 2:59 PM
	Cotillier, Joshua	Read: 1/15/2026 10:23 AM	Approve: 1/15/2026 10:23 AM
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.....this is for a different section of CTH MM

Contract #15993A  
Department: Highway  
Vendor: RH Batterman and Co  
Contract Description: Addendum to Design services for CTH MM-USH 12/18/CTH MC (Res 304)  
Contract Term: 1/1/26 – 12/31/26  
Contract Amount: \$173,350.00

### *Michelle Goldade*

Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.





# DANE COUNTY CONTRACT

## ADDENDUM # 15993A

Revised 11/2024

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and R.H. Batterman & Co Inc. (hereinafter, "Provider").

### WITNESSETH:

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 15993, have previously entered into a contractual relationship pursuant to which Provider provides design services on CTH MM from USH 12/18 to CTH MC, and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to provide additional work beyond the original agreement amount. Additional traffic analysis for design of traffic signals, comprehensive staging and traffic control plans and further coordination with WisDOT, utility companies and other involved agencies in order to complete the final plans, specifications and estimates on an expedited timeline.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.

3. Schedule A - Scope of Work is revised to include the following additional work items that will be completed to meet the updated February 9, 2026 PS&E deadline at an additional cost of \$173,350:
  1. Address preliminary design comments from WisDOT and resubmit
  2. Address Environmental document (CEC) comments
  3. Update Design Study Report (DSR) based on additional feedback from WisDOT
  4. Add Encroachment Report
  5. 90% Transportation Management Plan (TMP)
  6. Full design of two traffic signals (permanent and temp)
  7. Proprietary Product Justification (PPJ) preparation for signal cabinets
  8. Additional Traffic analysis based on full design of two traffic signals (permanent and temp)
  9. Additional coordination with City of Madison for signal design
  10. Rusk Avenue design/plan updates based on future 2027 City of Madison planned improvement project
  11. Additional staging and traffic control plans due to additional signal design work
  12. Additional coordination with Madison Metro for bus accommodations during construction
  13. 90%/final plans
  14. Up to four (4) FIIPS funding categories
  15. PS&E documentation
  16. Utility coordination (additional utility companies identified)
  17. Special provisions (additional specials required due to signals and other coordination items)
  18. Additional agency coordination
  19. Final PS&E delivery in ASSHTOWare with additional funding categories
  20. Coordination with Plat consultant for real estate services

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR PROVIDER:**

*Lance Wagner*

\_\_\_\_\_  
Lance Wagner  
Vice President of Construction

1/9/2026

\_\_\_\_\_  
Date

\* \* \*

**FOR COUNTY:**

\_\_\_\_\_  
Melissa Agard  
Dane County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Scott McDonell  
Dane County Clerk

\_\_\_\_\_  
Date