



Dane County

Minutes - Final Unless Amended by Committee

Area Agency on Aging - Access Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, May 5, 2025

2:30 PM

This is a Hybrid Meeting: Attend in person at 2865 N
Sherman Ave, Conference Room 109; Attend virtually
via Zoom.

See below for additional instructions on how to attend the meeting and provide public
testimony.

The Monday May 5, 2025 AAA Access Committee meeting will be a hybrid meeting.

Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the ADRC building, 2865 N Sherman Ave Room 109, Madison.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and
access information will be emailed to you):

https://zoom.us/webinar/register/WN_snwvWreCQquhdZ18MPUIZQ

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 968 8463 1903

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: Cindy Matulle, Matulle.Cindy@danecounty.gov.

Staff & Guests Present: Jeff Kostelic, Cindy Matulle, Claire Purkis, and Cheryl Wittke.

A. Call To Order

Meeting called to order at 2:32 pm.

Present 3 - CAROLINE WERNER, DIANE FARSETTA, and BARBARA BOUSTEAD

Absent 1 - JON HOCHKAMMER

B. Consideration of Minutes

[2025](#) AAA Access Committee Minutes March 3, 2025
[MIN-029](#)

Attachments: [2025_0303_AAA Access Committee Minutes](#)

A motion was made by WERNER, seconded by BOUSTEAD, that the minutes be approved. The motion carried by a voice vote.

C. Action Items

None.

D. Presentations

1. Presentation on Safer Communities by Executive Director, Cheryl Wittke.

[2025
PRES-017](#)

Safe Communities Presentation

Attachments: [Safe Communities Overview](#)

Cheryl Wittke presented her Powerpoint to committee members.

E. Discussion Item

1. Access Committee Definition and Purpose

[2025
DISC-002](#)

AAA Access Committee Description Updates

Attachments: [Access Committee Description 2023](#)
[Access Committee Description 2023 suggested edits and changes](#)

Committee members discussed the changes to the Committee Description and what the committee's purpose was moving forward.

The following items were changed in the Committee Description:

- 1. Delete #1, #8, #9, #10.*
- 2. #2 remove the word Develop as this is the job of the Aging Program Specialist.*
- 3. Consolidate #2, #3, and #4 as they all relate to Case Management.*
- 4. Change #5 to read, "Assist with review and update from AAA staff of the Case Management formula. Includes regarding factors and weights considered to be primary indicators of greatest economic and social issues of Dane County older adults."*
- 5. Change #6 to read at the end, "as directed by the current Dane County Aging Plan, Work Plan and supporting any other advocacy efforts of AAA."*
- 6. Delete in #7 "Volunteer Services" and replace with "Community Programs."*
- 7. Combine #11 and #12 as both relate to listening sessions.*
- 8. Change #15 from "annually" to a "3 year corresponding with the current Aging Plan."*

F. Reports to Committee

Chair & Staff Report

None.

G. Future Meeting Items and Dates

Next meeting: Monday July 7, 2025 at 2:30 pm via Hybrid.

H. Public Comment on Items not on the Agenda

None.

I. Such Other Business as Allowed by Law

None.

J. Adjournment

This meeting was adjourned at 3:34 pm.

Minutes respectfully submitted by Cindy Matulle