



Bid Waiver Form

Revised 01/2024

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|-------------------------------------|--------------------------------|------------|------------------------|-------|--|
| Short Description of Goods/Services | IDD Child Respite | Total Cost | \$29,670/year - 148350 | | |
| Vendor Name | United Cerebral Palsy of Great | MUNIS # | 44000 35103 | Req # | |
| Purchasing Officer | Pete Patten | Date | 12/28/23 | | |
| Department | Human Services | Email | bear@countyofdane.com | | |
| Name | Monica Bear | Phone | | | |

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

IDD Youth Respite provide a level of care and supervision appropriate to a child's needs while their family or other primary caregiver(s) are temporarily relieved from daily care-giving demands. UCP provides respite care in home and community settings. detailed respite definition can be found in pages 128-133 of the Wisconsin Children's Long Term Support Manual at <https://www.dhs.wisconsin.gov/publications/p02256.pdf>

Dane County serves children with disabilities under two state programs, CLTS and the Children's Community Options Program (CCOP). CLTS is a Medicaid program with functional eligibility requirements. Some children meet the program's functional eligibility but are ineligible for Medicaid. They are eligible to receive services under the Children's Community Options Program (CCOP). Respite service definitions are the same for both programs. UCP provides respite to children in both programs as well as those in urgent need who are not yet enrolled in either program.

Send to a Purchasing Officer Once Completed



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Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

CLTS and CCOP services operate under an open network. UCP provides child respite under a CLTS Third Party Administrator (TPA) contract at a uniform rate set by Wisconsin Department of Health Services (WI-DHS). Dane County authorizes services and the state's third party administrator, currently WPS, pays UCP for services rendered. CCOP services are paid on an individual payments line with unique state reporting requirements.

Every year a small number of Dane County children who have not yet been determined eligible for CLTS or CCOP have an urgent need for child respite services to ensure their health and safety. Our POS contract with UCP ensures rapid access to services at a time of high need. UCP's POS contract offers intake social workers and managers a tool to stabilize difficult and potentially dangerous situations while working toward more sustainable solutions. Once a child is determined eligible for CLTS and or CCOP, they have access to the programs' full open network.

POS services are paid after services are provided, at the same unit x unit rate posted on the state's uniform rate schedule.

Bid Waiver Approval (For Purchasing Use Only)

Under \$44,000 (Controller)

\$44,000+ (Personnel & Finance Committee)

Date Approved:

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