



TOWN OF DUNN - 4156 COUNTY ROAD B, McFARLAND, WI 53558

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March 17, 2026

To: Jacob Swank

Re: Proposed variance for 2992 Waubesa Ave (parcel 0610-054-2201-6)

This letter confirms that the Town of Dunn has been contacted by the landowner or their representative regarding a proposed variance for the lot referenced above.

After an application has been submitted to Dane County Zoning, the Town Board must make a recommendation to the Dane County Board of Adjustment regarding the proposed variance. The recommendation will be considered at a public meeting of the Town Board.

To have the variance placed on a future Town Board agenda you need to: provide the Town with a copy of the completed and processed Dane County Board of Adjustment variance application. Include any supporting documentation, diagrams, or information that explains the variance requested.

We recommend contacting your neighbors to let them know you are pursuing a variance. Your adjacent neighbors will receive a notice from the Town when the variance is placed on the Town Board agenda. Neighbors may be more supportive of a variance if they have spoken with the landowner and understand how the variance will affect them before they receive a notice from the Town.

Sincerely,

Kelsey Shepperd
Town of Dunn, Land Use and Conservation Manager
kshepperd@townofdunnwi.gov
(608) 838-1081, ext 2

Email copy: Hans Hilbert, Dane County Zoning, Hilbert.hans@danecounty.gov