

**FUND TRANSFER REQUEST FORM**

AGENCY Land & Water Resources	ORGANIZATION Water Resource Engineering	LEGISTAR FILE #2024 FTE-018
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TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase revenue)					CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	\$50,000.00	MAMSWAP Programmatic Expense	LWRWRED	21474	\$309,279.91	\$236,119.47
2						
3						
4						
	\$50,000.00	TRANSFER FROM TOTAL				

TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)					CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	\$46,175.00	Limited Term Employees	LWRWRED	10072	\$46,500.00	-\$12,552.23
2	\$3,825.00	Social Security	LWRWRED	10108	\$80,724.00	\$18,768.02
3						
4						
	\$50,000.00	TRANSFER TO TOTAL				

<p><b>EXPLANATION:</b> (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)</p> <p>To transfer funds to LTE account to provide support for Madison Area Municipal Storm Water Partnership (MAMSWAP) and related activities.</p>	<p><b>APPROVALS</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;"></th> <th style="width:15%;">DATE</th> <th style="width:30%;">APPROVED</th> <th style="width:25%;">DENIED</th> </tr> </thead> <tbody> <tr> <td>Oversight Committee</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Controller</td> <td></td> <td></td> <td></td> </tr> <tr> <td>County Executive</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Finance Committee</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p style="font-size: small;">Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.</p>		DATE	APPROVED	DENIED	Oversight Committee				Controller				County Executive				Finance Committee			
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