

Dane County Contract Cover Sheet

Revised 01/2024

RES 420

Dept./Division	Highway Department		
Vendor Name	Village of Oregon	MUNIS #	5904
Brief Contract Title/Description	Agreement for preliminary design of CTH CC/Jefferson St from Ash St to Peterson Trail in the Village of Oregon		
Contract Term	05/01/24-12/31/24		
Contract Amount	\$12,000.00		

Contract # Admin will assign	15505
Type of Contract	
<input type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Grant
<input type="checkbox"/>	Other

Department Contact Information		Vendor Contact Information	
Name	Tricia Rast	Name	Jeff Rau
Phone #	608.266.4065	Phone #	608.835.6290
Email	rast@danecounty.gov	Email	jrau@vil.oregon.wi.us
Purchasing Officer	Pete Patten		

Purchasing Authority	<input type="checkbox"/> \$13,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$13,000 – \$44,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$44,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$44,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$44,000 (N/A to Public Works)	
	<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Req # 1974	Org: HWCONCAP	Obj: 58149	Proj:	\$ 12,000.00
	Year 2024	Org:	Obj:	Proj:	\$
		Org:	Obj:	Proj:	\$

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	<input type="checkbox"/> Contract does not exceed \$100,000	Res #	420
	<input type="checkbox"/> Contract exceeds \$100,000 – resolution required.		Year
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.		

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
<input type="checkbox"/> No modifications.	<input type="checkbox"/> Modifications and reviewed by:	<input type="checkbox"/> Non-standard Contract

APPROVAL	
Dept. Head / Authorized Designee	
Rast, Tricia	Digitally signed by Rast, Tricia Date: 2024.05.29 09:06:05 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 5/29/24	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Wednesday, May 29, 2024 9:42 AM
To: Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Cotillier, Joshua
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #15505
Attachments: 15505.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 5/29/2024 9:46 AM	Approve: 5/29/2024 9:46 AM
	Patten (Purchasing), Peter		Approve: 5/29/2024 3:54 PM
	Gault, David	Read: 5/29/2024 11:26 AM	Approve: 5/29/2024 11:27 AM
	Cotillier, Joshua		Approve: 5/29/2024 10:18 AM
	Stavn, Stephanie	Read: 5/29/2024 9:43 AM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15505
Department: Highway
Vendor: Village of Oregon
Contract Description: Preliminary design of CTH CC/Jefferson St from Ash St to Peterson Trail (Res 420)
Contract Term: 5/1/24 – 12/31/24
Contract Amount: \$12,000.00

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

1 **2023 RES-420**

2 **AGREEMENT FOR THE PRELIMINARY DESIGN OF CTH CC/JEFFERSON STREET**
3 **FROM ASH STREET TO PETERSON TRAIL IN THE VILLAGE OF OREGON**

4
5 The Dane County Highway & Transportation Department and representatives of the
6 Village of Oregon have determined that CTH CC/Jefferson Street from Ash Street to
7 Peterson Trail is in need of improvements.

8
9 Funding for the preliminary design of the project is to be accomplished in accordance with
10 past policies of cost sharing on similar CTH projects. The County's share shall not exceed
11 \$12,000.

12
13 The department has funds available in account HWCONCAP-58149 for the project costs.

14
15 NOW THEREFORE BE IT RESOLVED that the County Executive and the County Clerk be
16 authorized and directed to execute this cost sharing agreement on behalf of Dane County,
17 with the Village of Oregon.

18
19 BE IT FINALLY RESOLVED that any unexpended funds as of December 31, 2024, in the
20 above mentioned accounts be carried forward to 2025.
21
22
23

**AGREEMENT FOR THE PRELIMINARY DESIGN OF CTH CC/JEFFERSON STREET
FROM ASH STREET TO PETERSON TRAIL IN THE VILLAGE OF OREGON**

THIS AGREEMENT (“Agreement”) is made and entered into by and between the County of Dane, a quasi-municipal corporation in the State of Wisconsin (hereinafter referred to as “COUNTY”), and the Village of Oregon; a municipal corporation in the State of Wisconsin (hereinafter referred to as “VILLAGE”)

WITNESSETH:

WHEREAS VILLAGE and COUNTY have determined that the CTH CC/Jefferson Street from Ash Street to Peterson Trail is in need of improvements (“the Project”), which will require contributions from VILLAGE and COUNTY; and

WHEREAS the costs of the Project will be financed by a combination of COUNTY and VILLAGE funds; and

WHEREAS funding is to be accomplished in accordance with COUNTY’S “Highway and Transportation Statement of Policy for Joint Projects with Municipalities” dated May 3, 1999, and

WHEREAS pursuant to Section 66.0301, Wis. Stats., VILLAGE and COUNTY wish to formalize arrangements for the Project's cost;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the Parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each Party for itself, VILLAGE and COUNTY do agree as follows:

1. The VILLAGE has retained KL Engineering services to perform traffic engineering services to provide recommendations for intersection improvements and typical cross sections for the Project. KL Engineering services also include an evaluation of the CTH D/CTH CC intersection which is outside the Project scope.
2. COUNTY and VILLAGE agree to joint financial participation in those design costs for the Project, as set forth in this Agreement, and the Dane County Highway & Transportation Policy on Joint Projects with Municipalities.
3. The Project will be completed in 2024.
4. The final design and reconstruction of CTH CC/Jefferson Street, from Ash Street to Peterson Trail will be completed under separate agreement(s). These agreement(s) shall include the Jurisdictional Transfer from COUNTY to VILLAGE of CTH CC/Jefferson Street from Ash Street to the western VILLAGE Limits including any Town Lands within the corridor.
5. COUNTY’S total obligations under this Agreement shall not exceed \$12,000. VILLAGE shall be responsible for all costs associated with the Project not covered by COUNTY pursuant to COUNTY’S cost-share policy or this Agreement.
6. COUNTY shall reimburse VILLAGE within 60 days after invoices are received by VILLAGE.

7. During the term of this Agreement, VILLAGE and COUNTY, each for itself, agree to abide by its own equal employment and nondiscrimination policies and affirmative action plan and, in doing so, to make all employment and service related decisions without regard to age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or political beliefs and to provide equal opportunity including but not limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, or any other form of compensation. VILLAGE agrees to post in conspicuous places, available to all employees and applicants for employment, notices setting forth the provisions of this Agreement as they relate to affirmative action and nondiscrimination. This listing of prohibited bases for discrimination shall not be construed to amend in any fashion state or federal law setting forth additional bases, and exceptions shall be permitted only to the extent allowable in state or federal law.
8. Each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, boards, commissions, agencies, officers, and representatives and shall be responsible for any losses, claims, and liabilities which are attributable to such acts, errors, or omissions including providing its own defense. In situations including joint liability, each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, agents, boards, commissions, agencies, officers and representatives. It is not the intent of the parties to impose liability beyond that imposed by state statutes. The obligations of the parties under this paragraph shall survive the expiration or termination of this Agreement.
9. This Agreement may only be amended in writing upon agreement by both parties.
10. Each party warrants for itself that it has complied with all necessary requirements to execute this Agreement and that the person executing this Agreement on its behalf is authorized to do so.
11. The parties may evidence their agreement to the foregoing upon one or several counterparts of this instrument, which together shall constitute a single instrument.

FOR THE COUNTY:

Date Signed: _____

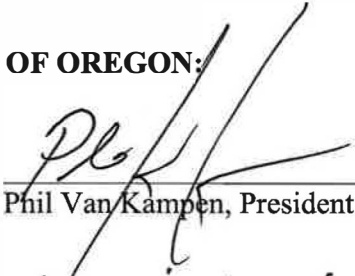
Jamie Kuhn, Dane County Executive

Date Signed: _____

Scott McDonell, Dane County Clerk

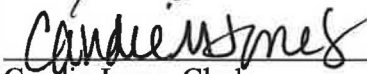
FOR THE VILLAGE OF OREGON:

Date Signed: 05.20.2024



Phil Van Kampen, President

Date Signed: 05.20.2024



Candie Jones, Clerk