



Dane County

Minutes

Labor Relations Committee

Tuesday, June 2, 2026

10:00 AM

Hybrid Meeting: Attend in person at Room 357, City-County Building; attend virtually via Zoom

See below for additional instructions on how to attend the meeting and provide public testimony.

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.

يجب التقدم بطلب خدمات الترجمة مقدماً. يرجى الاطلاع على أسفل جدول الأعمال للمزيد من المعلومات

The June 2, 2026 Labor Relations Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at Room 357, City-County Building, 210 Martin Luther King, Jr. Boulevard, Madison, WI.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_7S1U_KtRSzGhaYJOrWVpkQ

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 940 7054 7612

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [Insert Email Address]

A. Call To Order

Meeting called to order at 10:12am.

Staff Present: Nick Bubb

Others Present: Amy Utzig, Kathy Andrusz and David Kneip

Present 6 - TRAVIS THOMAS, CARON SUTTERLIN, TAMMY HAYNES-SAUK, SHARRON HUBBARD-MOYER, ROXANA VEGA, and MELISSA HER

Excused 2 - EDJRON PEARSON, and CHAD HAANEN

B. Consideration of Minutes

12.9.25 LABOR RELATIONS COMMITTEE MINUTES

Minutes from the December 9, 2025 meeting were approved.

C. Presentations**1. Draft APM - Grading and Interview Panels (Amy Utzig-Employee Relations Director)**

Amy Utzig gave an overview of the APM, followed by an open floor for questions and discussion.

2. Ethics Training (see <https://www.youtube.com/watch?v=PMI-hCu6754&feature=youtu.be>)

Those present at the Labor Relations Committee meeting watched the ethics training. There were no questions regarding the content of the training.

Committee members who are not present today, including alternates, will need to review the recording of this meeting. Once completed, members should email Nick and Tammy confirming review so there is a record of completion. Any questions regarding the content of the training should be directed to Corporation Counsel.

D. Discussions

1. Discuss Amy Utzig's Presentation

Discussed current hiring practices and how APM relates to existing processes. Requirements for participation as an SME and implementation timing were also reviewed. Feedback will be collected by Nick within two weeks following today's committee meeting, and DOA retains final authority over APM decisions.

E. Future Meeting Items and Dates

A special meeting will be scheduled to formally review comments prior to implementation. Tammy will plan for an August meeting.

1. Next meeting -- September 8, 2026 at 10:00am

The next meeting will be September 8, 2026 at 10am.

F. Public Comment on Items not on the Agenda

None.

G. Such Other Business as Allowed by Law

None.

H. Adjourn

Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below—preferably at least three business days but no fewer than 24 hours prior to the meeting.

Nota: Si necesita un intérprete, un traductor o materiales en formatos alternativos o cualquier otra adaptación para tener acceso a este servicio, actividad o programa, llame al número de teléfono que puede encontrar a continuación — de preferencia con al menos 3 días de anticipación y como mínimo 24 horas antes del evento en cuestión.

Sau tseg: Yog koj xav tau ib tug neeg txhais lus, txhais ua ntaub ntawv, cov ntaub ntawv uas nyob rau lwm yam kev lawm los sis lwm yam kev pab nkag rau qhov kev pab no, kev ua si los sis kev pab cuam, thov hu tus xov tooj rau hauv qab no—xav kom hu li peb hnuv ua ntej tuaj tab sis tsis pub tsawg tshaj 24 xuab moos ua ntej rau lub rooj sib tham no.

ملحوظة: إذا كنت بحاجة لترجمة شفوية أو كتابية أو مواد بصيغة مختلفة أو تسهيلات أخرى للحصول على هذه الخدمة أو النشاط أو البرنامج، يرجى الاتصال برقم الهاتف أدناه قبل ثلاثة أيام عمل رسمية على الأقل من تاريخ الجلسة.

Dane County Administration, 608-266-8477 or bubb.nicholas@danecounty.gov TTY WI RELAY 711