Dept./Divisio	ion Extension			Contract #	1	5228	
Vendor Name Internal Reve		enue Service	MUNIS #		Туре	of Cont	ract
Title/Description (VITA) progr				ance	Dane County Contract Intergovernmental County Lessee County Lessor Purchase of Property		
Contract Terr	10/01/2020	10 9/30/2024	to 9/30/2024		Property Sale ■ Grant		
Amount	\$55,000				Oth		
	ontact Information		Vendor Con	tact Info			
Name Claire Strad Phone # 608-224-37			Name Tanya Ab Phone # 470-639-				
Email	strader.claire@co		Email		tanya.abrams@		
Purchasing O	fficer						
Purchasing Authority \$12,000 or under - Best Judgment (1 quote required) Between \$12,000 - \$43,000 (\$0 - \$25,000 Public Works) (3 quotes required) Over \$43,000 (\$25,000 Public Works) (Formal RFB/RFP required) Bid Waiver - \$43,000 or under (\$25,000 or under Public Works) Bid Waiver - Over \$43,000 (N/A to Public Works) N/A - Grants, Leases, Intergovernmental, Property Purchase/Sale, Other							
_							
	Pon #	Org:	Obj:		Proj:		
MUNIS	Req#	Org: Org:	Obj:		Proj: Proj:		
MUNIS Req.	Req # Year						
Req.	Year	Org:	Obj:		Proj:		
Req. Budget Amen A Budget A	Year Idment Amendment has been	Org: Org:	Obj: Obj: S Transfer or Res	solution. U	Proj: Proj: Jpon addendum		l and
Req. Budget Amen A Budget A budget am	Year Idment Amendment has been lendment completion,	Org: Org: requested via a Fund the department shall	Obj: Obj: S Transfer or Resupdate the requise	solution. U	Proj: Proj: Jpon addendum		I and
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Goldade, Michelle

From: Goldade, Michelle

Sent: Tuesday, October 17, 2023 2:57 PM

To: Hicklin, Charles; Rogan, Megan; Gault, David; Lowndes, Daniel

Cc: Stavn, Stephanie; Oby, Joe

Subject: Contract #15228 **Attachments:** 15228.pdf

Tracking: Recipient Read Response

 Hicklin, Charles
 Read: 10/17/2023 2:57 PM
 Approve: 10/17/2023 2:57 PM

 Rogan, Megan
 Read: 10/17/2023 2:58 PM
 Approve: 10/17/2023 2:58 PM

 Gault, David
 Read: 10/17/2023 3:21 PM
 Approve: 10/17/2023 3:22 PM

 Lowndes, Daniel
 Read: 10/17/2023 3:42 PM
 Approve: 10/17/2023 3:42 PM

Stavn, Stephanie

Oby, Joe

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15228

Department: Extension

Vendor: Internal Revenue Service

Contract Description: Accept grant for Volunteer Income Tax Assistance (VITA) Program (Res 199)

Contract Term: 10/1/23 - 9/30/24

Contract Amount: \$55,000

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703

PH: 608/266-4941 Fax: 608/266-4425 TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

1	2023 RES-199
2	
3	AUTHORIZING ACCEPTANCE OF AN IRS VOLUNTEER INCOME TAX ASSISTANCE (VITA) GRANT TO
4	SUPPORT THE RICHARD DILLEY TAX CENTER
5	
6	The Dane County UW-Extension Department is the lead partner providing coordination for the
7	Richard Dilley Tax Center (RDTC) and has been awarded a multi-year grant of \$55,000 annually
8	from the Internal Revenue Service.
9	
10	Grant funds will be used to cover expenses related to the VITA site. The RDTC has been in
11	existence for 22 years providing free tax preparation services for thousands of tax filers each year
12	including low-income families, seniors and those with disabilities. The matching funds are
13	provided in kind through RDTC volunteer hours.
14	
15	This resolution amends the 2023 Operating Budget to recognize the grant revenue and expense.
16	THEREFORE BE IT DECONDED IT IS NOT A THINK EXTENSIVE AND A THINK E
17	THEREFORE BE IT RESOLVED that Dane County UW-Extension is authorized to accept the funds
18	and that \$55,000 be deposited to the following account and credited to the General Fund:
19	EXTENSN NEW"IRS VITA Grant Revenue"
20	DE IT FUDTUED DECOLVED, that dee 000 had a safe and for only Consoler, adjust ha falls, the
21	BE IT FURTHER RESOLVED, that \$55,000 be transferred from the General Fund to the following
22	expense account:
23	EXTENSN NEW "IRS VITA Grant Expense"
24 25	DE IT FURTUER DECOLVER that all unasymptotical founds and unasymptotical values from this
25	BE IT FURTHER RESOLVED that all unexpended funds and unrecognized revenues from this
26 27	account be carried forward from the 2023 to the 2024 budget period.
27	DE IT FINALLY DECOLVED that the County Everytive is sutherized to everyte the grant agreement
28 29	BE IT FINALLY RESOLVED that the County Executive is authorized to execute the grant agreement between the Internal Revenue Service and Dane County.
4 3	between the internal nevertue service and balle country.

15228

Form **13981** (April 2023)

Department of the Treasury - Internal Revenue Service

Grant Agreement

VITA

General Federal Award Information

Recipient name	Dane, Cou	nty of	Federal Award Identifier Number (FAIN) 24VITA0034	
Recipient address	210 Martin Luther King Jr Blvd Room 426 Madison, WI 537188827		Federal award date 10/01/2023		
			Period of performance		
			October 1, 2023 to September 30, 2024		
			Amount of federal funds obligated	\$55,000.00	
UEI	M7DYJMKQ	9MH7	Total amount of federal funds obligated	\$55,000.00	
Indirect cost rate	10%		Total cost sharing or match required	\$55,000.00	
Budget approved	\$55,000.00		Total amount of federal award + Total	\$110,000.00	
Minimum federal returns to be 2,500 accomplished by your program		2,500	cost sharing or match		
			Multi-year period x 1	<u> </u>	
		General Progr	am Information		
CFDA number and name 21.00		21.009 Volunteer Income Tax Assistance (VITA) Matching Grant Program			
Program source		20-2009			
Federal award project description		This project enables the Volunteer Income Tax Assistance (VITA) program to extend services to underserved populations in hardest-to-reach areas, both urban and non-urban; increase the capacity to file returns electronically; heighten quality control; enhance training of volunteers; and improve significantly the accuracy rate of returns prepared at VITA sites.			

Contact Information for IRS Grant Officer

Name	Tanya Abrams		
Address	Internal Revenue Service	Email address Tanya.Abrams@irs.gov	
	401 W. Peachtree St. Stop 420-D Atlanta, Georgia 30308	Email grant acceptance Grant.Program.Office@irs.gov	
		Email questions Grant.Program.Office@irs.gov	

This **Grant Agreement** is entered into by the Internal Revenue Service, Department of the Treasury, United States of America, hereinafter referred to as IRS, and the recipient shown above and hereinafter referred to as recipient.

Period of Performance: The Grant Agreement covers the grant period shown above and is conditional on compliance with terms and conditions in Publication 5247 on IRS.gov. Recipients are cautioned to review the terms and conditions specific to this agreement in its entirety prior to signing. Expenses incurred before or after this period are not covered by this grant.

No additional expense reimbursements or other payments shall be made by the IRS unless the total amount of federal award set forth above is increased in writing.

Your organization is an approved multi-year grant recipient. Your grant will be renewed in year two or year three, provided your organization meets the multi-year grant criteria as outlined in the application package for your initial multi-year award. Funding for the subsequent grant cycle may be increased or decreased, depending on the Congressional appropriation for the VITA Grant Program and your organization's performance during the grant cycle covered by this award.

Approved by an Authorized Representative of the Recipier	Approved for the Internal Revenue Service by		
	Tracey Walker-Carter		
Name (Print)	Name (Print)		
	Director, Stakeholder Partnerships, Educati	on & Communication	
Title (Print)	Title (Print)		
	Signature Carter	10/01/2023	
Signature Date	Signature <i>U</i>	Date	