



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, April 17, 2024

5:30 PM Hybrid Meeting: Attend in person at 4000 International  
Lane, Madison, WI or virtually via Zoom

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**See below for additional instructions on how to attend the meeting and provide public testimony.**

The April 17, 2024 Airport Commission meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at 4000 International Lane, Madison, WI 53704, in Conference Room 1 located at the north end of the terminal, next to baggage claim.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

[https://zoom.us/webinar/register/WN\\_azOVKRN1QcCwM1VNFFKL5A](https://zoom.us/webinar/register/WN_azOVKRN1QcCwM1VNFFKL5A)

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 960 1771 5533

**PROCESS TO PROVIDE PUBLIC COMMENT:**

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [gallagher.julie@msnairport.com](mailto:gallagher.julie@msnairport.com)

**A. Call To Order**

**Staff present: Kim Jones, Tomasz Pajor, Adam Ussher, Julie Gallagher**

**The meeting was called to order at 5:33 pm.**

**Present:** 6 - ANGELA THOMAS, AMANI LATIMER BURRIS, JASON ILSTRUP, MAUREEN McCARVILLE, TOMMY RYLANDER and AARON COLLINS

**Excused:** 1 - ELLIE WESTMANCHIN

**1. Pledge of Allegiance**

**The Pledge was recited.**

**2. Welcome Ellie Westman Chin, new Airport Commission member**

**Later in the meeting Chair ILSTRUP welcomed the newest member to the Airport Commission, Supervisor Tommy RYLANDER.**

**B. Consideration of Minutes**

- 1. [2024 MIN-012](#) MINUTES OF THE JANUARY 10, 2024 AIRPORT COMMISSION MEETING

**Attachments:** [MIN JAN 10 2024.pdf](#)

A motion was made by Supervisor McCARVILLE, seconded by Vice-Chair, Commissioner THOMAS, that the minutes from 1.10.24 be approved. The motion passed. (5-0)

**C. Reports of subcommittees - none**

**D. Referrals (Resolutions & Ordinance Amendments)**

- 1. [2023 RES-424](#) APPROVING A SCHEDULED AIRLINE NON-SIGNATORY OPERATING AGREEMENT AND TERMINAL BUILDING LEASE WITH BREEZE AVIATION GROUP, INC. LEASE NO. DCRA 2024-01

**Sponsors:** McCARVILLE and ENGELBERGER

**Attachments:** [2023 RES-424](#)  
[2023 RES-424 FISCAL NOTE.pdf](#)  
[2023 RES-424 CONTRACT #15469](#)  
[2023 RES-424 SIGNED COPY](#)

A motion was made by Supervisor McCARVILLE, seconded by Vice-Chair, Commissioner THOMAS, that the resolution be recommended. The motion passed. (5-0)

- 2. [2023 RES-426](#) EXTENDING GENE MEYER'S EMPLOYMENT SERVICES AGREEMENT AS EXECUTIVE DEPUTY AIRPORT DIRECTOR

**Sponsors:** RIPP and ENGELBERGER

**Attachments:** [2023 RES-426](#)  
[2023 RES-426 FISCAL NOTE](#)  
[2023 RES-426 CONTRACT #13625A](#)  
[2023 RES-426 SIGNED COPY](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor COLLINS, that the resolution be recommended for approval. Comments recognizing the work of Executive Deputy Airport Director, Gene Meyers, were also made by Supervisor McCARVILLE, Commissioners ILSTRUP and THOMAS. The motion passed. (5-0)

**E. Items Requiring Committee Action**

1. [2024 ACT-002](#) PREAUTHORIZING THE AIRPORT DIRECTOR TO EXECUTE CERTAIN SUBLEASES AND APPROVE HANGAR SUBLEASES

Attachments: [2024 ACT-002](#)

Corp Counsel Adam Ussher spoke on this item.  
A motion to approve the action item was made by Supervisor McCARVILLE, seconded by Commissioner LATIMER BURRIS. The motion passed. (5-0)

2. Mileage and per diem for Airport Commission Members in attendance at this April 17, 2024 hybrid meeting.

A motion to approve this item was made by Supervisor McCARVILLE, seconded by Supervisor RYLANDER. The motion passed. (5-0)

**F. Presentations - None**

**G. Reports to Committee**

No Reports Given

**H. Comments of the Chair**

**I. Future Meeting Items and Dates**

The next meeting is tentatively set for Wednesday, May 8, 2024.

**J. Public Comment on Items not on the Agenda**

**K. Such Other Business as Allowed by Law**

**L. Adjourn**

A motion to adjourn was made by Supervisor McCARVILLE, seconded by Commissioner LATIMER BURRIS. The motion passed. (5-0). The meeting adjourned at 5:50 pm.

*Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below—preferably at least three business days but no fewer than 24 hours prior to the meeting.*

*Nota: Si necesita un intérprete, un traductor o materiales en formatos alternativos o cualquier otra adaptación para tener acceso a este servicio, actividad o programa, llame al número de teléfono que puede encontrar a continuación — de preferencia con al menos 3 días de anticipación y como mínimo 24 horas antes del evento en cuestión*

*Sau tseg: Yog koj xav tau ib tug neeg txhais lus, txhais ua ntaub ntawv, cov ntaub ntawv uas nyob rau lwm yam kev lawm los sis lwm yam kev pab nkag rau qhov kev pab no, kev ua si los sis kev pab cuam, thov hu tus xov tooj rau hauv qab no—xav kom hu li peb hnuv ua ntej tuaj tab sis tsis pub tsawg tshaj 24 xuab moos ua ntej rau lub rooj sib tham no.*