

Dane County Contract Addendum Cover Sheet

Res 406

Revised 06/2021

Contract #
Admin will assign

15372A

Dept./Division	Human Services / PEI	Vendor Name	Urban Triage Incorporated
Brief Addendum Title/Description	First Amendment to Urban Triage's lease at 1738 Roth Street to add security cameras and recording devices; all other remaining lease terms remain in effect.	Vendor MUNIS #	31296
		Addendum Term	through 3/31/2026
		Amount (\$)	\$ 0.00

Department Contact Information		Vendor Contact Information	
Contact	Sharene Smith	Contact	Brandi Grayson
Phone #	608-224-3761	Phone #	608-520-0741
Email	smith.sharene@danecounty.gov	Email	bgrayson@urbantriage.org
Purchasing Officer	Megan Rogan		

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	PO Maintenance Needed PO#	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
<input checked="" type="checkbox"/>	No PO Maintenance Needed – <i>this addendum does not change the dollar amount of the contract.</i>				
<input type="checkbox"/>	New PO / Req. Submitted Req#	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000. Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	4/15/2024-3/31/2026	\$ 2.00	<input type="checkbox"/> None	Res# 2023-361
	1	4/15/2024-3/31/2026	\$ 0.00	<input type="checkbox"/> None	Res# 2024-406
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
Total Contracted Amount			\$ 2.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input checked="" type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Smith, Sharene	Digitally signed by Smith, Sharene Date: 2025.03.31 11:30:32 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 3/31/25	Date Out:	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Friday, April 18, 2025 9:30 AM
To: Hicklin, Charles; Rogan, Megan; Gault, David; Cotillier, Joshua
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #15372A
Attachments: 15372A.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/18/2025 1:36 PM	Approve: 4/18/2025 1:36 PM
	Rogan, Megan	Read: 4/18/2025 10:01 AM	Approve: 4/18/2025 11:30 AM
	Gault, David	Read: 4/18/2025 9:34 AM	Approve: 4/18/2025 9:35 AM
	Cotillier, Joshua		Approve: 4/21/2025 9:19 AM
	Stavn, Stephanie	Read: 4/18/2025 12:02 PM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15372A
Department: Human Services
Vendor: Urban Triage
Contract Description: Addendum to Lease for 1738 Roth Street, Madison (Res 406)
Contract Term: 4/15/25 – 3/31/26
Contract Amount: \$--

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
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Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

APPROVAL OF LEASE AMENDMENT TO 1738 ROTH STREET

Dane County Department of Human Services' Prevention and Early Intervention Services Division awarded a contract to Urban Triage Incorporated to provide a Transitional Living Program for emerging adults. In conjunction with the contract for services, a lease was granted to Urban Triage for the building at 1738 Roth Street for \$1.00 annually for a two year term ending March 31, 2026. The Parties desire to amend this lease to include security camera systems that were recently installed to address safety concerns.

The County installed nine security cameras in and around the building, and provided two associated Network Video Recorders. Three interior cameras pointed at the entry doors will be given to Urban Triage. Six exterior cameras placed at outside entry points will remain the County's property. The Network Video Recorder associated with the interior cameras will be given to Urban Triage and the other recorder for the exterior cameras will remain the County's property. Wi-Fi and a dedicated telephone line are needed for the camera system and will be County's responsibility. The County is also responsible for overall maintenance of the cameras and recorders. Urban Triage will be responsible for monitoring the camera recordings.

The Parties would like to amend the lease in order to address the security cameras and the Network Video Recorders and the addition of Wi-Fi and a dedicated telephone line for the system. All other remaining terms and conditions of the original lease remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED that the Dane County Board of Supervisors and the Dane County Executive hereby authorize the Lease Amendment to Urban Triage Incorporated on the terms and conditions outlined above, and

BE IT FINALLY RESOLVED, that the Dane County Executive is hereby authorized to execute the Lease Amendment on behalf of Dane County.

FIRST AMENDMENT TO LEASE

THIS AMENDMENT, made and entered into by and between County of Dane (hereinafter referred to as "LESSOR") and Urban Triage Incorporated (hereinafter referred to as "LESSEE").

W I T N E S S E T H

WHEREAS, LESSOR and LESSEE (hereinafter referred to collectively as the "Parties") have entered into a Lease for the premises at 1738 Roth Street in the City of Madison, Wisconsin, hereinafter referred to as the "Leased Premises" and both Parties desire to amend said Lease;

THEREFORE, in consideration of the conditions and the mutual covenants set forth hereafter and in the Lease, the receipt and sufficiency of which is hereby acknowledged by each party for itself, LESSOR and LESSEE agree that the Lease shall be amended as follows:

Section 8. UTILITIES AND CERTAIN SERVICES. LESSEE shall be responsible for and furnish at its own expense all water and sewer services, electricity and gas utility services required for LESSEE'S use of the leased premises. LESSEE shall furnish at its own cost and expense all other utilities needed, except that LESSOR shall provide internet services including Wi-Fi and one dedicated telephone line. LESSEE shall promptly pay all charges therefore when due. LESSOR shall provide pest control services, snow removal and lawn care services. LESSEE shall allow LESSOR viewer access to its utility accounts to monitor usage of utilities.

Section 49. SECURITY CAMERAS: LESSOR shall purchase, install and maintain nine (9) security cameras and two (2) Network Video Recorders at the Leased Premises.

- a) LESSOR shall install six (6) security cameras outside the house at locations acceptable to both Parties; said cameras and one (1) associated Network Video Recorder shall remain the property of the LESSOR.
- b) LESSOR shall install three (3) security cameras inside the house, at internal entryways, at locations acceptable to both Parties; said cameras and one (1) associated Network Video Recorder shall be the property of the LESSEE.
- c) LESSOR shall be responsible maintenance, repair and replacement of security cameras due to normal wear and tear and weather related damage. LESSEE shall be responsible for any damage to said cameras due to actions by LESSEE, its program participants, contractors or assigns and acknowledges that LESSOR has the right to pursue legal action for said damage.
- d) LESSEE shall be responsible for monitoring the security camera recordings, however LESSOR reserves the right to access and view said recordings.

All other terms, conditions and obligations of the Lease, except as otherwise expressly provided herein, remain in full force and effect.

IN WITNESS THEREOF LESSOR, by its authorized agent, and LESSEE have set their hands and seals as of the day and date by which both parties have caused this Addendum to Lease to be executed.

For LESSOR

Melissa Agard
County Executive

Date

For LESSEE .



Brandi Grayson
Chief Executive Officer

3/6/25

Date