



# Bid Waiver Form

Revised 01/2024

<b>Short Description of Goods/Services</b>	Project Management for the Alliant Energy Center Redevelopment Committee	<b>Total Cost</b>	\$98,500
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<b>Vendor Name</b>	Vandewalle & Associates	<b>MUNIS #</b>	8381	<b>Req #</b>	1058
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<b>Purchasing Officer</b>	Pete Patten	<b>Date</b>	January 26, 2024
<b>Department</b>	Alliant Energy Center	<b>Email</b>	heffron.adam@alliantenergycenter.com
<b>Name</b>	Adam Heffron	<b>Phone</b>	608-267-3984

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

**Provide a detailed description of the goods/services intended to be purchased:**

Vandewalle will provide a range of project management services to the Committee and County staff with the revitalized Alliant Energy Center Redevelopment Committee (Committee) by educating and informing new and prior contributing members about past planning and improvement efforts and assisting them in creating and implementing an in-depth strategic plan for addressing the future facility needs of the Alliant Energy Center (AEC) Campus. The scope elements have been tailored to meet the challenges of the current environment while advancing the County's objectives for the project.

Vandewalle will perform the following tasks:

- Task 1: Funding Strategy and Implementation for Campus Expansion
- Task 2: Private Development Strategy
- Task 3: Monitoring and coordination with Area Plans and Projects Led by Others
- Task 4: Project Communications and Public Outreach
- Task 5: Redevelopment Committee Project Management

All work will be performed on a time and materials basis and only as directed by the Committee and County staff with a maximum budget not to exceed \$98,500 for 2024.

**\*Send to a Purchasing Officer Once Completed\***



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## Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

This work is a continuation of the revitalized work that Vandewalle & Associates did in 2023 based on Vandewalle's engagement with the Redevelopment Committee in the past. Continuity with the past work is critical to the success of this engagement. Vandewalle is the only vendor that has the specific past project experience and knowledge that would allow this to continue appropriately and efficiently.

## Bid Waiver Approval (For Purchasing Use Only)

Under \$44,000 (Controller)

\$44,000+ (Personnel & Finance Committee)

Date Approved:

**\*Send to a Purchasing Officer Once Completed\***