

**DANE COUNTY  
POLICY AND FISCAL NOTE**

Title of Resolution or Ord. Amd.:

<input type="checkbox"/> Original	<input type="checkbox"/> Update
Sponsor:	
Vote Required: Two-Thirds	Majority <input checked="" type="checkbox"/> 3/4

Substitute No.
Resolution No. 2025 RES-120
Ordinance Amendment No. _____

**AUTHORIZING NEW LEASE FOR DEFOREST OFFICE -  
JOINING FORCES FOR FAMILIES PROGRAM - DCDHS- PEI DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -

This resolution authorizes a lease with DeForest Area Community and Senior Center at 505 North Main Street.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

The Center provides a food pantry and other community services and JFF staff complement the services it offers.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- ☒ No Fiscal Effect  
☐ Results in Revenue Increase  
☐ Results in Expenditure Increase  
☐ Results in Revenue Decrease  
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☒ No Budget Effect  
☐ Increases Rev. Budget  
☐ Increases Exp. Budget  
☐ Decreases Rev. Budget  
☐ Decreases Exp. Budget  
☐ Increases Position Authority  
☐ Decreases Position Authority  
Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The new lease will begin October 1, 2025 at an initial monthly rental rate of \$337.46 or \$4,049.52 annually. The lease includes two, one year renewal options with a 4% annual escalator each year increasing monthly payments to \$350.96 in the first renewal year and \$365.00 in the second renewal year. All utilities will be paid by the landlord.  
There is no change to Levy.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				\$4,050
Operating Expenses				\$4,050	Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$4,050	Total	\$0	\$0	\$0	\$4,050

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

Agency:		Division:	
Prepared by:	Der Xiong	Date:	8/4/2025
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