



Dane County

Minutes - Final Unless Amended by Committee

Community Development Block Grant Commission - Application Review Team

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, August 25, 2025

2:30 PM

City-County Building, Room 351

A. Call To Order & Roll Call

Chair Taylor Brown called the meeting to order at 2:36pm with a quorum present.

Staff Present: Joanna Cervantes, Cindy Grady, Michelle Bozeman-Brown, Barett Decker, Baltazar De Anda Santana, Caleb Odorfer, Pedro Ruiz Jr.

Present 3 - TAYLOR BROWN, JEFFREY GLAZER, and MARTIN LACKEY

Excused 1 - CHRISBELLY ANTIMO

B. Public Comment on Items not on the Agenda

None

C. Reports to Committee

1. Review of 2026 RFP Process and Scoring Criteria

Cindy Grady briefly discussed the 2026 RFP Process, which included application evaluation and scoring, applicant interviews, and preliminary funding recommendations. The preliminary funding recommendations will be shared with the full CDBG Commission at a meeting scheduled for September 2, 2025 and if approved, a public hearing will be scheduled to review and approve the final funding recommendations.

Ms. Grady explained that contingencies will be developed on the funding recommendations, adjusting subrecipient award levels as needed after Dane County receives the 2026 CDBG and HOME grant awards - no funding levels are final until the 2026 Federal grant awards are received next year.

2. Alignment with 5-year Consolidated Plan and 2026 Annual Action Plan

Ms. Grady reported that the 5-year Consolidated Plan was approved by the US Department of Housing and Urban Development (HUD). The consolidated plan consists of data, community surveys, and citizen input as they relate to housing, economic development, and public or social services. Ms. Grady presented 5-year Consolidated Plan/Annual Action Plan goals and project areas and funding percentage goals. The funding allocations determined by the Application Review Team are based on Dane County's 5-year Consolidated Plan goals as well as application scores/rankings.

3. Review of Application Scoring and 2026 Preliminary Funding Recommendations

Ms. Grady presented 2026 CDBG/HOME RFP scores as graded by the Application Review Team. Ms. Grady explained that the Application Review team will determine preliminary funding recommendations based on rank and the Consolidated Plan goals. Funding contingencies will also be considered by the team based on the Consolidated Plan goals, citizen input, and data. Ms. Grady explained the projected funding amounts for 2026 and Application Review Team criteria for allocating funds.

D. Action Items

1. CDBG Application Review Team 2026 Preliminary Funding Recommendations

[2025
ACT-237](#)

2026 CDBG/HOME PRELIMINARY FUNDING RECOMMENDATIONS

Attachments: [2026 CDBG-HOME Preliminary Funding Recommendations 8.25.2025](#)

[2025
RPT-400](#)

CDBG APPLICATION REVIEW TEAM MEETING REGISTRATION REPORT

Attachments: [8.25.2025 ART Meeting Registration Report](#)

The ART allocated funding to the projects based on ranking/scores, and took into consideration the Consolidated Plan's overall goals and target percentages per project area. Funding contingencies were added, in the event of an increase or decrease in grant funds.

Motion was made by Chair Brown and seconded by Supervisor Glazer to approve the CDBG Application Review Team 2026 Preliminary Funding Recommendations and contingencies as presented. Motion passed unanimously by voice vote.

E. Future Meeting Items and Dates

1. CDBG Commission Meeting September 2, 2025

F. Adjourn

Motion was made by Supervisor Glazer and seconded by Chair Brown to adjourn the meeting at 4:11pm. Motion passed unanimously by voice vote.

Minutes respectfully submitted by Barrett Decker pending Commission approval