



# Dane County

## Minutes - Final Unless Amended by Committee

### Personnel & Finance Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Monday, September 18, 2023

5:30 PM

Hybrid Meeting: Attend in person at the City County  
Building in Room 351; attend virtually via Zoom.

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See below for additional instructions on how to attend the meeting and provide public testimony.

The September 18, 2023 Personnel & Finance Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the City County Building Room 351.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

[https://zoom.us/webinar/register/WN\\_g3bP6vNnQ4iO-ettcetBKg](https://zoom.us/webinar/register/WN_g3bP6vNnQ4iO-ettcetBKg)

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

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When prompted, enter the following Webinar ID: 949 1838 5369

**PROCESS TO PROVIDE PUBLIC COMMENT:**

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone).

Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [krohn@countyofdane.com](mailto:krohn@countyofdane.com)

*Interpreters must be requested in advance; please see the bottom of the agenda for more information.*

*Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.*

*Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.*

**A. Call To Order**

Chair Doyle called the meeting to order at 5:30 PM.

YGP Present: Vance

Others Present: Chuck Hicklin, Greg Brockmeyer, Meg Krohn, Pam Dunphy, Nick Bubb, Aurielle Smith, Laura Hicklin, Chris Nygaard, Luis Bixler, John Welch, Chad Lillethun, Kabura Mukasa, Supervisor Andrae

Present: 4 - CHUCK ERICKSON, ELIZABETH DOYLE, MAUREEN McCARVILLE and MATT VELDRAN

**B. Consideration of Minutes**

1. [2023 MIN-273](#) Approval of Minutes - Personnel & Finance August 28, 2023

**Attachments:** [PF20230828](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Minutes be approved. The motion carried by a voice vote 4-0 (YGP 1-0).

### C. Fund Transfers

1. [2023 FTR-028](#) 2023 FRT-019 CORRECTION

**Attachments:** [2023 FTR-028 23107 Encumbrance Transfer Correction](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Fund Transfer be approved. The motion carried by a voice vote 4-0 (YGP 1-0).

2. [2023 FTR-029](#) FUND TRANSFER REQUEST FOR NORTHPORT PARKING LOT REPLACEMENT CHANGE ORDER

**Attachments:** [2023 FTR-029 FUND TRANSFER REQUEST FORM - NPO PAVING PROJECT](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Fund Transfer be approved. The motion carried by a voice vote 4-0 (YGP 1-0).

### D. Referrals (Resolutions & Ordinance Amendments)

1. [2023 OA-048](#) AMENDING CHAPTER 18 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING EMPLOYEES SERVING AS INTERIM DEPARTMENT HEADS

**Sponsors:** MILES

**Attachments:** [2023 OA-048](#)

A motion was made by MILES, seconded by VELDRAN, that the Ordinance be postponed to the Personnel & Finance Committee, due back by 10/2/2023 The motion carried by a voice vote 4-0 (YGP 1-0).

2. [2023 RES-094](#) ALLOCATION OF CRIMINAL JUSTICE REFORM INITIATIVES FUNDING

**Sponsors:** GRAY, ROSE, HUELSEMANN and HYNES

**Attachments:** [2023 RES-094](#)

[SUB 2023 RES-094 \(PROPOSED - GRAY\)](#)

[SUB 1 2023 RES-094](#)

[SUB 2023 RES-094 \(PROPOSED - PROPOSED EICHER\)](#)

[SUB to 2023 RES-094 \(PROPOSED-EICHER\) Spreadsheet](#)

[SUB 2 2023 RES-094](#)

[2023 RES-094 FISCAL NOTE](#)

A motion was made by ERICKSON, seconded by VELDRAN, that sub. 2 to the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 4-0 (YGP 1-0).

3. [2023 RES-133](#) AUTHORIZING LEASE FOR NORTHSIDE EARLY CHILDHOOD ZONE OFFICE - DCDHS - PEI DIVISION

**Sponsors:** WEGLEITNER, RITT, HUELSEMANN, ROSE and ENGELBERGER

**Attachments:** [2023 RES-133](#)

[2023 RES-133 FISCAL NOTE](#)

[2023 RES-133 CONTRACT #15193](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0 (YGP 1-0).

4. [2023 RES-136](#) ACCEPTING NEW ARPA FUNDS FROM THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES DCDHS - DAS DIVISION

**Sponsors:** WEGLEITNER, HUELSEMANN, ROSE, ENGELBERGER and HYNES

**Attachments:** [2023 RES-136](#)

[2023 RES-136 FISCAL NOTE](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 4-0 (YGP 1-0).

5. [2023 RES-147](#) AMENDMENT TO RACOM RADIO CONTRACT TO INCLUDE MICROWAVE AND REPLACEMENT OF SIX RADIO TOWER SITE BATTERIES

**Sponsors:** ROSE

**Attachments:** [2023 RES-147](#)  
[2023 RES-147 FISCAL NOTE](#)  
[2023 RES-147 CONTRACT #14911B](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0 (YGP 1-0).

6. [2023 RES-150](#) AUTHORIZATION TO APPLY FOR 2024 STATE OF WISCONSIN DNR SURFACE WATER GRANTS

**Sponsors:** CHAWLA, RATCLIFF, DOOLAN, RITT and ROSE

**Attachments:** [2023 RES-150](#)  
[2023 RES-150 FISCAL NOTE](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0 (YGP 1-0).

7. [2023 RES-151](#) AUTHORIZING RECLASSIFICATION OF A .60 FTE CASE MANAGER TO A .60 FTE QUALITY ASSURANCE SPECIALIST DCDHS - DAS DIVISION

**Sponsors:** WEGLEITNER

**Attachments:** [2023 RES-151](#)  
[2023 RES-151 FISCAL NOTE](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Resolution Requiring 2/3rds Vote be recommended for approval. The motion carried by a voice vote 4-0 (YGP 1-0).

8. [2023 RES-154](#) AWARD OF CONTRACT FOR CSS PARKING RAMP PREVENTION SCREENING AT THE CAPITOL SQUARE SOUTH PARKING RAMP, 113 S. HENRY ST., MADISON, WI  
CONTRACTOR: CENTURY FENCE COMPANY

**Sponsors:** RIPP and RITT

**Attachments:** [2023 RES-154](#)  
[2023 RES-154 Fiscal Note](#)  
[2023 RES-154 CONTRACT #15202](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0 (YGP 1-0).

9. [2023 RES-160](#) AWARDING A CONTRACT FOR EXECUTIVE RECRUITMENT SERVICES

**Sponsors:** DOYLE and HUELSEMANN

**Attachments:** [2023 RES-160](#)  
[2023 RES-160 FISCAL NOTE](#)  
[2023 RES-160 CONTRACT #15203](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0 (YGP 1-0).

10. [2023 RES-161](#) RESOLUTION APPROVING AN ADVANCE FROM THE GENERAL FUND TO THE SOLID WASTE FUND FOR PROOF OF FINANCIAL ASSURANCE

**Sponsors:** RIPP

**Attachments:** [2023 RES-161](#)  
[2023 RES-161 FISCAL NOTE](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote 4-0 (YGP 1-0).

### E. Items Requiring Committee Action

1. [2023 HSCA-015](#) GROWING COMMUNITY SERVICES 23104

**Attachments:** [baf 23104 Growing Community Services addendum form GCS](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Human Services Contract Addendum be approved. The motion carried by a voice vote 4-0 (YGP 1-0).
2. [2023 ACT-134](#) Request for Exception to Co. Ord. 20.14(3) - Highway Roadeo October 3, 2023

**Attachments:** [2023 ACT-134 Snow Roadeo Lunch 100323](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 4-0 (YGP 1-0).
3. [2023 ACT-138](#) Bid Waiver - Outpatient Therapy (Our Generations/ Multiple)

**Attachments:** [2023 ACT-138 Bid Waiver - Outpatient Therapy Network - Our Generations-Multi Vendors \\$200000](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 4-0 (YGP 1-0).
4. [2023 ACT-145](#) Request for Exception to Co. Ord. 20.08 - 60 Day Reporting Deadline - Human Services (Kate Gravel Jun 2023)

**Attachments:** [2023 ACT-145 Gravel June 2023](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 4-0 (YGP 1-0).
5. [2023 ACT-139](#) Request for Exception to Co. Ord. 20.14(3) Per Meal Allowance for Training - Human Services (CYF Team Building/Training 9/21/2023)

**Attachments:** [2023 ACT-139 CYF Letter](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 4-0 (YGP 1-0).
6. [2023 ACT-146](#) Request for Waiver of Bid - Human Services - CYF/PEI Case Document Management Software (Northwoods Consulting)

**Attachments:** [2023 ACT-146 Bid Waiver - Northwoods - Human Services](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 4-0 (YGP 1-0).

- 7. [2023 ACT-147](#) Approval of Bills & Accounts - September 18, 2023

**Attachments:** [2023 ACT-147 BILLS 09-18-23FIN-1](#)  
[2023 ACT-147 McCarville - per diem - Jan-Jul - 23](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 4-0 (YGP 1-0).

- 8. [2023 ACT-148](#) Request for Exception to Co. Ord. 20.08 - 60 Day Reporting Deadline - Human Services (Rebecca Nowak May 2023)

**Attachments:** [2023 ACT-148 60 day Rebecca Nowak May 2023](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 4-0 (YGP 1-0).

- 9. [2023 ACT-149](#) Request for Exception to Co. Ord. 20.08 - 60 day reporting deadline - Human Services (Stimart June 2023)

**Attachments:** [2023 ACT-149 Stimart June 2023 memo for late reimbursement](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 4-0 (YGP 1-0).

- 10. [2023 ACT-150](#) Request for Exception to Co. Ord. 20.08 - 60 day reporting deadline - Human Services (Nowak June 2023)

**Attachments:** [2023 ACT-150 Nowak June 2023](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 4-0 (YGP 1-0).

- 11. [2023 ACT-151](#) Request to Fill Position Vacant for More than Six Months - Highway - Skilled Laborer (Positions 876, 893 and 3460)

**Attachments:** [2023 ACT-151 skilled-6 Month Vacancy Request 091123](#)

A motion was made by ERICKSON, seconded by McCARVILLE, that the Action Item be approved. The motion carried by a voice vote 4-0 (YGP 1-0).

**F. Future Meeting Items and Dates**

**G. Public Comment on Items not on the Agenda**

None

**H. Such Other Business as Allowed by Law**

None



## I. Adjourn

A motion was made by ERICKSON, seconded by McCARVILLE, that the meeting be adjourned at 5:45 PM. The motion carried unanimously.

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Dane County Controller's Office at 608-266-4110 or krohn@countyofdane.com*