

3 **AUTHORIZING THE INCREASE OF ANNUAL FEES FOR GENERAL LICENSES AND FOOD
4 ESTABLISHMENT LICENSES FOR THE LICENSED ESTABLISHMENT PROGRAM**

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6 Public Health Madison & Dane County (Public Health) proposes a 17% increase in the annual
7 fees for General Licenses and Food Licenses for the work performed within the Licensed
8 Establishment program as described in the General License and Food License fee schedules
9 attached to this resolution. This 17% increase will support the staffing levels required by our
10 agent contract to deliver high-quality, customer-focused services while maintaining a balanced
11 budget for the 2026-2028 licensing cycles.

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13 Public Health is an agent for the State of Wisconsin to license and inspect retail food
14 establishments, lodging facilities, public swimming pools, recreational and educational camps,
15 campgrounds, beaches, body art and manufactured home communities. These activities help
16 prevent illness and ensure public safety. This program is entirely fee supported.

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18 An equitable sliding scale based on gross sales, previously established by Public Health, will
19 continue to apply with this fee adjustment, reflecting our ongoing commitment to equity in
20 program services.

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22 **NOW, THEREFORE, BE IT RESOLVED** that annual establishment license fees shall be
23 established by the Board of Health for Madison and Dane County and may be reestablished by
24 the Board of Health for Madison and Dane County as needed, per MGO Ch 7 and Ch 9; and

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26 **BE IT FURTHER RESOLVED** that the Board of Health for Madison and Dane County on behalf
27 of Public Health Madison & Dane County authorizes approval of the 17% increase to the Public
28 Health Madison & Dane County Licensed Establishment program for General License and Food
29 License fee schedules, effective January 1, 2026; and

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31 **BE IT FINALLY RESOLVED** that the published Public Health Madison & Dane County license
32 fee schedules for the annual establishment license fees be publicly available at the City Clerk's
33 Office and posted on the Department's website.