



Dane County Department of Human Services

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JOE PARISI
DANE COUNTY EXECUTIVE

MEMORANDUM

DATE: September 1, 2023
TO: Finance Committee
FROM: Nancy Ortegon-Johnson
CYF Staff Development Manager
RE: Chapter 20 Exception

The Children, Youth and Families Division will be holding an all staff CYF Team Building/Training on September 21, 2023 from 8:30am-4:15pm at the Sheraton. Staff will have the opportunity to attend training sessions, which include sessions on Well-Being; Self-Defense; CPR, Organizational Changes, Self-Care, Importance of BIPOC hair care -meeting our BIPOC Youth's Physical and Emotional Needs.

The Department is requesting approval to provide morning and afternoon snacks, we cannot bring any food to the venue. Cost per person for the Government Menu/Cost is \$16.00 dollars, plus 22% total cost will be \$2,635.20.

Snacks consist of assorted cookies and coffee in the morning and Warm Soft Pretzels with Yellow Mustard and soft drinks. We expect 135 staff to attend this team building. This is the first in-person all staff meeting since COVID. Thank You for considering this request.