

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Andrae		Resolution No. 2023 RES-246
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

**EXTENSION OF CONTRACTS FOR CONVEYANCE SERVICES**

**Policy Analysis Statement:**

Brief Description of Proposal -

The Dane County Medical Examiner's Office has a need to transport decedents to the Dane County Medical Examiner's facility utilizing multiple service providers. The Medical Examiner's Office would like to extend contracts with Cress Funeral & Cremation Service, Gunderson Funeral Home, Professional Funeral Services (dba Badgerland Trade Service) and Ryan Funeral Home.

Current Policy or Practice -

Cress Funeral & Cremation Service, Gunderson Funeral Home, Professional Funeral Services (dba Badgerland Trade Service) and Ryan Funeral Homes were awarded vendors for RFB# 122072.

Impact of Adopting Proposal -

These extensions each have a term expiring on December 31, 2024 at a cost of \$65,000 for each vendor.

**Fiscal Estimate:**

<p><u>Fiscal Effect (check all that apply) -</u></p> <p><input type="checkbox"/> No Fiscal Effect</p> <p><input type="checkbox"/> Results in Revenue Increase</p> <p><input checked="" type="checkbox"/> Results in Expenditure Increase</p> <p><input type="checkbox"/> Results in Revenue Decrease</p> <p><input type="checkbox"/> Results in Expenditure Decrease</p>	<p><u>Budget Effect (check all that apply).</u></p> <p><input checked="" type="checkbox"/> No Budget Effect</p> <p><input type="checkbox"/> Increases Rev. Budget</p> <p><input type="checkbox"/> Increases Exp. Budget</p> <p><input type="checkbox"/> Decreases Rev. Budget</p> <p><input type="checkbox"/> Decreases Exp. Budget</p> <p><input type="checkbox"/> Increases Position Authority</p> <p><input type="checkbox"/> Decreases Position Authority</p> <p>Note: if any budget effect, 2/3 vote is required</p>
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**Narrative/Assumptions about long range fiscal effect:**

Conveyances services are fundamental in swiftly and safely transporting decedents from scenes and/or hospitals to the Dane County Medical Examiner's Office, thus ensuring timely examinations and rapid reunification with family members. This expenditure is assumed in the Department's 2024 operational budget.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$65,000				State				
Capital					Other				
<b>Total</b>	\$65,000	\$0	\$0	\$0	<b>Total</b>	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

None

**Prepared By:**

Agency: Medical Examiner	Division:	
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