

**DANE COUNTY  
POLICY AND FISCAL NOTE**

Title of Resolution or Ord. Amd.:

☒ X Original ☐ Update  
Sponsor: Supervisor McCarville  
Vote Required:  
Majority ☒ X ☐ Two-Thirds

Substitute No. \_\_\_\_\_  
Resolution No. 2025 RES-145  
Ordinance Amendment No. \_\_\_\_\_

**AWARD OF CONTRACT FOR GROUNDS MAINTENANCE SERVICES  
AT THE DANE COUNTY REGIONAL AIRPORT**

**Policy Analysis Statement:**

Brief Description of Proposal -

Under Contract #15822, Manthe Lawn Care LLC d/b/a Madison Landscape Construction provides grounds maintenance services at the Dane County Regional Airport ("Airport"). The initial term of the contract ends on December 31, 2025. The Airport seeks approval to exercise its option to extend the contract for one year, from January 1, 2026 through December 31, 2026.

Current Policy or Practice -

As a condition to the Dane County Board of Supervisors' approval of 2024 RES-375 awarding the contract, County Board approval is required to exercise the County's option to extend the contract for four additional one-year terms.

Impact of Adopting Proposal -

Manthe Lawn Care, LLC will provide grounds maintenance services through December 31, 2026.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

☒ X No Fiscal Effect  
☐ Results in Revenue Increase  
☐ Results in Expenditure Increase  
☐ Results in Revenue Decrease  
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

☒ X No Budget Effect  
☐ Increases Rev. Budget  
☐ Increases Exp. Budget  
☐ Decreases Rev. Budget  
☐ Decreases Exp. Budget  
☐ Increases Position Authority  
☐ Decreases Position Authority  
Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The Airport will evaluate the feasibility of bringing grounds and maintenance in house prior to next year's budget cycle. The cost for this one-year term is not to exceed \$165,191.40 as set forth in Schedule B of the contract, plus usage-based fees as budgeted.

**Expenditure/Revenue Changes:**

Expenditures -	Current Year		Annualized		Revenues -	Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

None

**Prepared By:**

Agency: Airport  
Prepared by: Frank Vallejos  
Reviewed by Mark Papko

Division: Administration  
Date: 09/03/25  
Date:

Phone: 246-3384  
Phone: