

Pursuant to Dane Co. Ord. §15.04(2) and the recommendation of this commission at the September 10, 2025 meeting, I move to create an Insurance Advisory RFP Subcommittee. This subcommittee shall be charged with reviewing the county's procurement process for group health insurance and making recommendations for potential changes to the Request for Proposals (RFP) process for group health insurance and/or the RFP itself. The subcommittee shall recommend to the Department of Administration options for addressing identified concerns and potential changes in advance of the next potential group health insurance procurement in early 2027 and present its recommendations to the Personnel & Finance Committee. The Chair of the Employee-Management Insurance Advisory Commission shall make appointments to the subcommittee via memorandum. The subcommittee shall consist of seven (7) members, including four (4) employee representatives which represent the balance of employees of the county, two (2) elected officials, including at least one (1) member of the Personnel & Finance Committee, and one (1) representative from the Department of Administration. The Department of Administration shall assist the subcommittee by being responsible for generating agendas and minutes, as needed. The subcommittee will convene in early 2026 and meet at a minimum monthly during the workday.